

Eden's Mission: "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

**EDEN LUTHERAN EVANGELICAL CHURCH
COUNCIL MEETING**

March 13th, 2012 – 6:30 p.m.

AGENDA

- I. Preparation
 - A. Welcome Guests
Pastor Heidi Hester and Lori Frey
 - B. Personalization – Sharing of joys and concerns
 - C. Inspiration – Opening Devotions
 - D. Review / Approval of the Agenda
 - E. Review / Approval of Minutes from February 8th with any corrections
- II. Action
 - A. 2011 Audit Report Steve Anderson & Lori Frey
 - B. Pastor Linda's Call Steve Anderson & Pastor Heidi Hester
 - C. President's Report Steve Anderson
 - D. Monthly Ministry Reports
 - 1. Finance Betty Jean Denham
 - 2. Learning Dmitry Altshuller
 - 3. Evangelism Harvey Clark
 - 4. Property Joe Ludwig
 - 5. Service/Fellowship Betty Jean Denham
 - 6. Stewardship Michelle Larsen
 - 7. Worship and Music Barbara Walters
 - 8. Technology Bob Frey/Steve Anderson
 - 9. Policies and Procedures Lyle Hodgerson
 - 10. Brother's in Christ (B.I.C) Pastor Linda
 - E. Monthly reports from organizations
 - 1. ELCW Nancy Svete
 - 2. EL Preschool Lyle Hodgerson
 - 3. Helping Hands Derek Adkins
 - F. New Business
 - 1. Action Items
 - 2. Pastoral Expense Review
 - 3. False Alarm Bill from City
 - 4. Nomination Committee
 - G. Continuing Business
 - 1. Property Tax Exemption
 - 2. Re-Keying of Facility
 - 3. Lutheran Credit Union
 - 4. Fence Installation
- III. Information
 - A. Head Usher for April – James Sansom
 - B. Upcoming events
 - 1. Council Meeting – April 11, 2012 – 6:30 p.m. (Executive Committee at 6:00)
- IV. Closing
 - A. Adjournment & Lord's Prayer

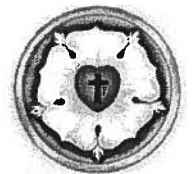
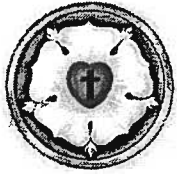
Go in Peace to love and serve the Lord!

Draft

Eden Lutheran Church

Council Meeting Minutes

February 8, 2012



Eden's Purpose: *"To love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand his reign of hope, justice and peace in our community and the world."*

The meeting was called to order by President Steve Anderson at 6:30 p.m.

Members Present: Pastor Linda Brown, Dmitry Altshuller, Harvey Clark, Betty Jean Denham Joe Ludwig, Nancy Svete, Michelle Larsen, Derek Adkins, Barbara Walters and Lyle Hodgerson.

I. Preparation

- A. Welcome guests: None
- B. Inspiration and Devotions: Opening Devotions from Pastor Brown
- C. Approval of the agenda as amended. MSC
- D. Approval of the council minutes as amended. MSC

II. Action

- A. President's Report – none given
- B. Pastor's Report – Accepted as given
Pastor Linda's March 2012 Cursillo attendance will count as CE credits. Pastor Linda will be on vacation July 30th to August 12th, 2012. New members will be installed on February 19th, sponsors to be announced, reception in the fellowship hall.
- C. Monthly reports from standing committees
 - 1. Finance – Accepted
Motion: Establish a new \$500 petty cash account with the Lutheran Credit Union. The authorized signatures will be Pastor Linda Brown, Church Secretary Toni Douthitt, Council President Steve Anderson, and Treasurer Betty Jean Denham. A debit card will be requested for use when making transactions online and Church repairs. Toni will maintain a log of funds usage and request replenishment as need.
 - 2. Learning – Accepted
 - 3. Evangelism – Accepted
Motion: Approval of two Press Enterprise newspaper advertisements for Holy Week. A double business card sized ad for \$640 will run on Palm Sunday and for Easter Sunday on Good Friday.
 - 4. Property – Accepted
Received a letter from the City of Riverside about lack of fencing between parsonage and top of the slope property line, a fix is needed to control access from side street. Committee members to do a temporary fix to fence and check on a permanent repair. Unauthorized campus entry still seems to be a problem, unlocked doors standing open have been found. Committee to research cost numbers to have the campus rekeyed, to report back at March 2012 council meeting.

4. Service/Fellowship- Accepted

5. Stewardship - Accepted

6. Worship and Music - Accepted

Motion: Restart Praise service at 9:00 am, restart Regular 10:30 service. Details need to be worked out with David and committee members. Sunday school needs for the youth to have enough time to meet.

7. Technology - oral report

8. Policies and Procedures - Accepted

D. Monthly reports from organizations

1. ELCW- Accepted

2. Eden Preschool- oral report

3. Helping Hands- Accepted as given

E. New Business

Motion: Deposit the current yearly interest income from the Mission Investment Fund money into the Youth Scholarship fund.

F. Continuing Business -

1. Records retention continues to be an issue, work in progress to have all records at the church.

2. Synod Assembly Delegates - Acceptance from Terry and Linda McClellan

3. Audit committee to have annual audit finished by March council meeting.

4. Council office hours in the fellowship hall - Feedback included questions about why not using setting four. Lack of congregational participation in singing Hymns, possibility of more popular Hymn selections.

III Information

1. Head Usher for March - Steve Anderson

2. Council Meeting - 3/13/2012 (Moved because of Lenten Services) - 6:30 pm (Executive Committee at 6:00 pm). Council to provide Soup and bread for 3/28/12 Lenten service.

IV. Closing

A. Meeting adjourned at 8:13 p.m.

B. Lord's Prayer

Respectfully Submitted,

Lyle Hodgerson, Secretary

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Executive Committee

Council Meeting

February 26, 2012

Members present: Pastor Linda Brown, Lyle Hodgerson, Dmitry Altshuller and Betty Jean Denham.

Motion: Approval of quote from Elrod fencing to install a permanent fence with a gate behind the Parsonage extending back to the slope property line. The install price of \$830 is to be split with Helping Hands (\$415 from them and \$415 from Eden-Property fund). This repair is in response to a telephone call from the City of Riverside about a complaint from homeowners on Alta Visa. Current fencing is continually being broken down and allowing trespassers into their property. A contract copy is needed for review by the Finance committee. MSC

Respectively,

Lyle Hodgerson

Church Secretary

Pastor's Report For February to March 2012

This is my report for this month. I do want to remind everyone who reads this report that this is only a list of tangible items that I performed during the month. It does not represent the hours of contemplation, reflection, prayer, spiritual reflection, conversation, and sermon preparation that were spent during this time.

Meetings I attended: school board, 4 text studies with local pastors, 4 staff meetings, met with quilters 4 times, attended 3 women's luncheons, taught 3 Youth Bible study classes, led 3 worship services for the children of the preschool, executive council meeting, and evangelism.

1. Did home visit and gave parishioner communion.
2. Met with a perspective new member in my office.
3. Met with Heidi and Hitoshi in the synod office.
4. Wrote article for the Messenger.
5. Attended the Valentine's Day festivities at the preschool.
6. Was guest speaker at ELCW quarterly meeting.
7. Met with a couple who are going to be married here in July for some pre-marital counseling.
8. Did home visit with parishioner who had lost family member in death.
9. Pastor's text study with Inland Empire pastors.
10. Met with auditors in special meeting.
11. Met with representative from Safe-T.
12. Led 9 worship services as well as completed 4 sermons.
13. Went to 3 day Cursillo event.
14. Had conference at synod office.
15. Visited member in the hospital.
16. Had meeting with Dave Stevens from the Boy Scouts regarding the troop that is assigned to Eden.
17. Met with Helen Ross-head of Lutheran Social Services.
18. Went to visit member in rehab. center.

Draft

Eden Lutheran Church

Finance Committee Meeting Minutes

March 12, 2012

Attendees: Betty Jean Denham, Lyle Hodgerson, Gene Maas, and Pat Sinclair. Absent: Pastor Linda Brown, Dmitry Altshuller and Steve Done (Resigned). Toni Douthitt attended to present the financial report. Meeting was called to order at 6:30 pm.

Bookkeeper's report – year to date income remains in the black. Questions about some line items detail still outstanding. Discussion about Mission Investment Fund CD details, are there a mixture of different designated funds included?

Motion: Pay outstanding pension payments of \$1100 for Pastor Brown due for October/November 2012. Call papers where submitted late to Synod. **MSC.**

Motion: Increase pay rate for Toni to \$15 per hour effective April first 2012. Her services are a needed valuable asset to Eden and to lose her would have a negative impact on the Church office activities. Discussion included this additional expense impacting the Church budget. Though the giving for the last six months has shown steadily increases, we will still need to get past the Lenten/Easter season to get firm handle on our cash flow for the summer months. **MSC.**

The Audit committee presented the Church Audit. The Finance committee realizes this is a very complex document and there some items that need to be addressed. Council needs to review the Audit conclusions and take action as needed. The Finance committee **recommends** that the Audit Objective and Audit Conclusions sections be sent to the congregation along with a footnote that the whole document will available in the Church office. The Audit Step pages are very detailed and may confuse more than clarify the Audit, the savings in paper and postage could be substantial.

Policies and Procedures report is still a work in progress. Lyle and Gene will meet to finalize a guideline for Finance policy and procedures for April 2012 meeting.

Discussion included need to clarify Pastoral financial expense limits versus items of her Call.

Discussion - Is Pastor Linda cell phone covered under call expenses??

Next meeting is 4/11/12 at 6:30 pm.

Respectfully submitted,

Lyle Hodgerson

Bookkeeper's Report

March 13, 2012

In February, the monthly meetings were held so early in the month that the financial reports were made before the bank statements were available for reconciliation. Once the statements arrived and reconciliations were made, I discovered an error. The January mid-month payroll had not been entered into the system. This has been rectified and new reports have been run. Attached are copies of both January (corrected) and February 2012.

Respectfully submitted,

Toni Douthitt

Bookkeeper
Executive Secretary

11:02 AM
 03/09/12
 Accrual Basis

Eden Lutheran Church
Balance Sheet
 As of January 31, 2012

| | Jan 31, 12 | Dec 31, 11 | \$ Change |
|---------------------------------------|-------------------|-------------------|----------------|
| ASSETS | | | |
| Current Assets | | | |
| Checking/Savings | | | |
| Bank of America | 34,151.21 | 34,754.81 | -603.60 |
| Mission Term CD | 17,791.59 | 17,791.59 | 0.00 |
| Provident | | | |
| Anniversary Fund | -436.12 | -436.12 | 0.00 |
| Brothers In Christ | 1,200.00 | 0.00 | 1,200.00 |
| Building Fund | 2,132.54 | 2,132.54 | 0.00 |
| Choir Fund | 2,632.78 | 2,632.78 | 0.00 |
| Christian Education | 5,837.71 | 5,837.71 | 0.00 |
| Member Assistance | 641.74 | 1,041.74 | -400.00 |
| Memorial Fund | 9,435.31 | 9,435.31 | 0.00 |
| New Call | 25.00 | 25.00 | 0.00 |
| New Missions Fund | 26.06 | 26.06 | 0.00 |
| Organ Fund | 1,186.22 | 1,186.22 | 0.00 |
| Outreach | 225.00 | 225.00 | 0.00 |
| Parking Lot Fund | 2,236.95 | 2,236.95 | 0.00 |
| Reserve Fund | 4,509.51 | 4,907.97 | -398.46 |
| School Playground Fund | 200.00 | 200.00 | 0.00 |
| Sound System/Technology Fund | 100.00 | 100.00 | 0.00 |
| Transportation Fund | 332.99 | 332.99 | 0.00 |
| VBS Fund | 279.14 | 279.14 | 0.00 |
| Youth Ministries | 5,116.89 | 5,186.89 | -70.00 |
| Provident - Other | 210.59 | 199.03 | 11.56 |
| Total Provident | 35,892.31 | 35,549.21 | 343.10 |
| ProvidentCD Scholarship | 23,359.50 | 23,359.50 | 0.00 |
| Total Checking/Savings | 111,194.61 | 111,455.11 | -260.50 |
| Total Current Assets | 111,194.61 | 111,455.11 | -260.50 |
| Fixed Assets | | | |
| Furniture and Equipment | 1,225.00 | 1,225.00 | 0.00 |
| Total Fixed Assets | 1,225.00 | 1,225.00 | 0.00 |
| Other Assets | | | |
| Other Assets | 3,250.64 | 3,250.64 | 0.00 |
| Total Other Assets | 3,250.64 | 3,250.64 | 0.00 |
| TOTAL ASSETS | 115,670.25 | 115,930.75 | -260.50 |
| LIABILITIES & EQUITY | | | |
| Equity | | | |
| Opening Balance Equity | 103,895.02 | 103,895.02 | 0.00 |
| Unrestricted Net Assets | 12,035.73 | 0.00 | 12,035.73 |
| Net Income | -260.50 | 12,035.73 | -12,296.23 |
| Total Equity | 115,670.25 | 115,930.75 | -260.50 |
| TOTAL LIABILITIES & EQUITY | 115,670.25 | 115,930.75 | -260.50 |

Eden Lutheran Church
Profit & Loss Budget vs. Actual
January 2012

| | Jan 12 | Budget | \$ Over B... |
|---------------------------------|-----------|-----------|--------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| Current Offerings | 14,547.00 | 14,455.50 | 91.50 |
| Facility Fees | | | |
| CODA | 50.00 | 50.00 | 0.00 |
| Fellowship Hall Rental | 0.00 | 40.00 | -40.00 |
| Parsonage Rent | 1,250.00 | 1,250.00 | 0.00 |
| Pre-School | 250.00 | 250.00 | 0.00 |
| Riverside County Parking | 1,373.33 | 1,373.00 | 0.33 |
| Salvation Army | 100.00 | 100.00 | 0.00 |
| Saturday AA | 0.00 | 30.00 | -30.00 |
| T-Mobile | 1,393.45 | 1,313.50 | 79.95 |
| Womens AA | 110.00 | 20.00 | 90.00 |
| Total Facility Fees | 6,026.78 | 4,426.50 | 1,600.28 |
| Loose Plate Offering | 78.18 | 199.68 | -121.50 |
| Sunday School Offering | 0.00 | 5.84 | -5.84 |
| Total Income | 19,313.37 | 19,087.52 | 225.85 |
| Gross Profit | 19,313.37 | 19,087.52 | 225.85 |
| Expense | | | |
| Benevolence | | | |
| Synod | 375.00 | 500.00 | -125.00 |
| World Hunger ELCA | 375.00 | 250.00 | 125.00 |
| Total Benevolence | 750.00 | 750.00 | 0.00 |
| Continuing Education | 0.00 | 83.34 | -83.34 |
| Education and Learning Supplies | | | |
| Adult Education | 0.00 | 8.33 | -8.33 |
| Confirmation Materials | 0.00 | 25.00 | -25.00 |
| Fall Festival/Rally Day | 0.00 | 8.33 | -8.33 |
| Recognition/Appreciation | 0.00 | 16.66 | -16.66 |
| Seasonal Activities | 0.00 | 16.66 | -16.66 |
| Sunday School | 0.00 | 25.00 | -25.00 |
| Vacation Bible School | 0.00 | 50.00 | -50.00 |

Eden Lutheran Church
Profit & Loss Budget vs. Actual
January 2012

| | Jan 12 | Budget | \$ Over B... |
|--|----------|----------|--------------|
| Youth Activities | 70.00 | 83.33 | -13.33 |
| Total Education and Learning Supplies | 70.00 | 233.31 | -163.31 |
| Employer Payroll Tax Insurance | 730.74 | 500.00 | 230.74 |
| Master Insurance Workers Comp | 784.92 | 916.66 | -131.74 |
| Total Insurance | 0.00 | 150.00 | -150.00 |
| Total Insurance | 784.92 | 1,066.66 | -281.74 |
| Operations | | | |
| Postage, Mailing Service Printing and Copying Lease Payment | 0.00 | 125.00 | -125.00 |
| Total Printing and Copying | 1,471.98 | 1,200.00 | 271.98 |
| Property | | | |
| Alarm | -420.00 | 20.83 | -440.83 |
| Building Maintenance and Repair | 122.63 | 416.66 | -294.03 |
| Equipment Maintenance | 151.00 | 250.00 | -99.00 |
| Grounds Maintenance | 0.00 | 125.00 | -125.00 |
| Inside Custodian | 0.00 | 575.00 | -575.00 |
| Lawn Care | 700.00 | 700.00 | 0.00 |
| Parking Lot Repair | 0.00 | 166.66 | -166.66 |
| Parsonage Maintenance | 0.00 | 41.66 | -41.66 |
| Total Property | 753.63 | 2,295.81 | -1,542.18 |
| Telephone, Telecommunications | | | |
| Cell Phone | 25.00 | 25.00 | 0.00 |
| Land Line | 0.00 | 208.33 | -208.33 |
| Total Telephone, Telecommunications | 219.01 | 233.33 | -14.32 |

Eden Lutheran Church
Profit & Loss Budget vs. Actual
January 2012

| | Jan 12 | Budget | \$ Over B... |
|---|-----------------|-----------------|------------------|
| Utilities | | | |
| City Services | 332.85 | 295.58 | 37.27 |
| Electricity | 865.76 | 1,000.00 | -134.24 |
| Gas | 483.44 | 250.00 | 233.44 |
| Trash and Pickup | 246.93 | 250.00 | -3.07 |
| Water | 336.66 | 416.66 | -80.00 |
| Total Utilities | 2,265.64 | 2,212.24 | 53.40 |
| Total Operations | 4,710.26 | 6,066.38 | -1,356.12 |
| Outreach | | | |
| Payroll Expenses | -200.00 | 41.66 | -241.66 |
| Payroll Processing Fees | 60.02 | 116.66 | -56.64 |
| Total Payroll Expenses | 60.02 | 116.66 | -56.64 |
| Service/Fellowship | | | |
| Homeless Meals Mission | 172.94 | 83.33 | 89.61 |
| Service/Fellowship - Other | 0.00 | 41.66 | -41.66 |
| Total Service/Fellowship | 172.94 | 124.99 | 47.95 |
| Staff Salaries and Benefits | | | |
| Bookkeeper | 300.00 | 300.00 | 0.00 |
| Mileage Reimbursement | 0.00 | 125.00 | -125.00 |
| Organist | 223.00 | 223.00 | 0.00 |
| Organist - Medical Insurance | 1,604.42 | 1,604.42 | 0.00 |
| Organist - Salary | 1,827.42 | 1,827.42 | 0.00 |
| Total Organist | 1,827.42 | 1,827.42 | 0.00 |
| Pastor Salary, Housing & Other | | | |
| First Call expenses | 0.00 | 100.00 | -100.00 |
| Pastor Brown Housing | 2,750.00 | 2,750.00 | 0.00 |
| Pastor Brown Salary | 2,750.00 | 2,750.00 | 0.00 |
| Total Pastor Salary, Housing & Other | 5,500.00 | 5,600.00 | -100.00 |

Eden Lutheran Church
Profit & Loss Budget vs. Actual
January 2012

| | Jan 12 | Budget | \$ Over B... |
|--|------------------|------------------|----------------|
| Retirement | 0.00 | 550.00 | -550.00 |
| Secretary | 3,017.50 | 1,386.68 | 1,630.82 |
| Supply Pastor | 0.00 | 87.50 | -87.50 |
| Vacation Organist | 0.00 | 25.00 | -25.00 |
| Total Staff Salaries and Benefits | 10,644.92 | 9,901.60 | 743.32 |
| Stewardship | 0.00 | 166.66 | -166.66 |
| Supplies | 539.86 | 208.34 | 331.52 |
| Office Supplies | 539.86 | 208.34 | 331.52 |
| Total Supplies | 539.86 | 208.34 | 331.52 |
| Technology | 0.00 | 33.33 | -33.33 |
| Travel and Meetings | 25.00 | 100.00 | -75.00 |
| Conference, Convention, Meeting | 25.00 | 100.00 | -75.00 |
| Total Travel and Meetings | 461.04 | 100.00 | 361.04 |
| Worship and Music | 12.21 | 195.00 | -182.79 |
| Altar Flowers | 468.15 | 58.33 | 409.82 |
| Altar Supplies | 0.00 | 8.33 | -8.33 |
| Bell Choir | 0.00 | 33.33 | -33.33 |
| Choir Supplies | 0.00 | 55.41 | -55.41 |
| Computer Software - Worship | 0.00 | 62.50 | -62.50 |
| General Worship and Music | 43.72 | 91.66 | -47.94 |
| Organ Maintenance | 0.00 | 16.66 | -16.66 |
| Piano Maintenance | 0.00 | 4.16 | -4.16 |
| Robe Replacement and Maintenananc | 0.00 | 29.16 | -29.16 |
| Special Service Supplies | 709.08 | 554.54 | 154.54 |
| Total Worship and Music | 19,573.87 | 19,947.47 | -373.60 |
| Total Expense | -260.50 | -859.95 | 599.45 |
| Net Ordinary Income | -260.50 | -859.95 | 599.45 |
| Net Income | -260.50 | -859.95 | 599.45 |

Eden Lutheran Church
Balance Sheet
 As of February 29, 2012

| | Feb 29, 12 | Jan 31, 12 | \$ Change |
|---------------------------------------|------------------|-------------------|-------------------|
| ASSETS | | | |
| Current Assets | | | |
| Checking/Savings | | | |
| Bank of America | 18,621.61 | 34,151.21 | -15,529.60 |
| Mission Term CD | 17,791.59 | 17,791.59 | 0.00 |
| Provident | | | |
| Anniversary Fund | -396.12 | -436.12 | 40.00 |
| Brothers In Christ | 2,600.00 | 1,200.00 | 1,400.00 |
| Building Fund | 810.19 | 2,132.54 | -1,322.35 |
| Choir Fund | 2,632.78 | 2,632.78 | 0.00 |
| Christian Education | 5,837.71 | 5,837.71 | 0.00 |
| Member Assistance | 861.74 | 641.74 | 220.00 |
| Memorial Fund | 9,755.31 | 9,435.31 | 320.00 |
| New Call | 25.00 | 25.00 | 0.00 |
| New Missions Fund | 26.06 | 26.06 | 0.00 |
| Organ Fund | 1,186.22 | 1,186.22 | 0.00 |
| Outreach | 675.00 | 225.00 | 450.00 |
| Parking Lot Fund | 3,276.95 | 2,236.95 | 1,040.00 |
| Reserve Fund | 2,374.53 | 4,509.51 | -2,134.98 |
| School Playground Fund | 200.00 | 200.00 | 0.00 |
| Sound System/Technology Fund | 100.00 | 100.00 | 0.00 |
| Transportation Fund | 332.99 | 332.99 | 0.00 |
| VBS Fund | 108.91 | 279.14 | -170.23 |
| Youth Ministries | 5,074.93 | 5,116.89 | -41.96 |
| Provident - Other | 36.99 | 210.59 | -173.60 |
| Total Provident | 35,519.19 | 35,892.31 | -373.12 |
| ProvidentCD Scholarship | 23,359.50 | 23,359.50 | 0.00 |
| Total Checking/Savings | 95,291.89 | 111,194.61 | -15,902.72 |
| Total Current Assets | 95,291.89 | 111,194.61 | -15,902.72 |
| Fixed Assets | | | |
| Furniture and Equipment | 1,225.00 | 1,225.00 | 0.00 |
| Total Fixed Assets | 1,225.00 | 1,225.00 | 0.00 |
| Other Assets | | | |
| Other Assets | 3,250.64 | 3,250.64 | 0.00 |
| Total Other Assets | 3,250.64 | 3,250.64 | 0.00 |
| TOTAL ASSETS | 99,767.53 | 115,670.25 | -15,902.72 |
| LIABILITIES & EQUITY | | | |
| Equity | | | |
| Opening Balance Equity | 103,895.02 | 103,895.02 | 0.00 |
| Unrestricted Net Assets | 12,035.73 | 12,035.73 | 0.00 |
| Net Income | -16,163.22 | -260.50 | -15,902.72 |
| Total Equity | 99,767.53 | 115,670.25 | -15,902.72 |
| TOTAL LIABILITIES & EQUITY | 99,767.53 | 115,670.25 | -15,902.72 |

Eden Lutheran Church Profit & Loss Budget Performance February 2012

| | Feb 12 | Budget | \$ Over B... | Jan - Feb... | YTD Bud... | \$ Over B... | Annual B... |
|---------------------------------------|-----------|-----------|--------------|--------------|------------|--------------|-------------|
| Ordinary Income/Expense | | | | | | | |
| Income | | | | | | | |
| Current Offerings | 12,791.50 | 14,455.50 | -1,664.00 | 27,338.50 | 28,911.00 | -1,572.50 | 173,466.00 |
| Facility Fees | 0.00 | 50.00 | -50.00 | 50.00 | 100.00 | -50.00 | 600.00 |
| CODA | | | | | | | |
| Fellowship Hall Rental | 40.00 | 0.00 | 40.00 | 40.00 | 0.00 | 40.00 | 0.00 |
| ACA 12 Step | 0.00 | 40.00 | -40.00 | 0.00 | 80.00 | -80.00 | 480.00 |
| Fellowship Hall Rental - Other | 40.00 | 40.00 | 0.00 | 40.00 | 80.00 | -40.00 | 480.00 |
| Total Fellowship Hall Rental | | | | | | | |
| Parsonage Rent | 1,250.00 | 1,250.00 | 0.00 | 2,500.00 | 2,500.00 | 0.00 | 15,000.00 |
| Pre-School | 250.00 | 250.00 | 0.00 | 500.00 | 500.00 | 0.00 | 3,000.00 |
| Riverside County Parking | 1,373.33 | 1,373.00 | 0.33 | 2,746.66 | 2,746.00 | 0.66 | 16,476.00 |
| Salvation Army | 100.00 | 100.00 | 0.00 | 200.00 | 200.00 | 0.00 | 1,200.00 |
| Saturday AA | 0.00 | 30.00 | -30.00 | 0.00 | 60.00 | -60.00 | 360.00 |
| T-Mobile | 1,393.45 | 1,313.50 | 79.95 | 2,786.90 | 2,627.00 | 159.90 | 15,762.00 |
| Womens AA | 0.00 | 20.00 | -20.00 | 110.00 | 40.00 | 70.00 | 240.00 |
| Total Facility Fees | 5,606.78 | 4,426.50 | 1,180.28 | 11,633.56 | 8,853.00 | 2,780.56 | 53,118.00 |
| Lent/Easter | 0.00 | | | 0.00 | | | 1,412.00 |
| Loose Plate Offering | 123.00 | 199.68 | -76.68 | 201.18 | 399.36 | -198.18 | 2,396.00 |
| Sunday School Offering | 0.00 | 5.84 | -5.84 | 0.00 | 11.68 | -11.68 | 70.00 |
| Thanksgiving | 0.00 | | | 0.00 | | | 210.00 |
| Total Income | 19,712.68 | 19,087.52 | 625.16 | 39,026.05 | 38,175.04 | 851.01 | 230,672.00 |
| Gross Profit | 19,712.68 | 19,087.52 | 625.16 | 39,026.05 | 38,175.04 | 851.01 | 230,672.00 |
| Expense | | | | | | | |
| Benevolence | | | | | | | |
| Synod | 375.00 | 500.00 | -125.00 | 750.00 | 1,000.00 | -250.00 | 6,000.00 |
| World Hunger ELCA | 375.00 | 250.00 | 125.00 | 750.00 | 500.00 | 250.00 | 3,000.00 |
| Total Benevolence | 750.00 | 750.00 | 0.00 | 1,500.00 | 1,500.00 | 0.00 | 9,000.00 |
| Continuing Education | 0.00 | 83.34 | -83.34 | 0.00 | 166.68 | -166.68 | 1,000.00 |
| Education and Learning Supplies | | | | | | | |
| Adult Education | 0.00 | 8.33 | -8.33 | 0.00 | 16.66 | -16.66 | 100.00 |
| Confirmation Materials | 0.00 | 25.00 | -25.00 | 0.00 | 50.00 | -50.00 | 300.00 |
| Fall Festival/Rally Day | 0.00 | 8.33 | -8.33 | 0.00 | 16.66 | -16.66 | 100.00 |
| Recognition/Appreciation | 0.00 | 16.66 | -16.66 | 0.00 | 33.32 | -33.32 | 200.00 |
| Seasonal Activities | 0.00 | 16.66 | -16.66 | 0.00 | 33.32 | -33.32 | 200.00 |
| Sunday School | 0.00 | 25.00 | -25.00 | 0.00 | 50.00 | -50.00 | 300.00 |
| Vacation Bible School | 170.23 | 50.00 | 120.23 | 170.23 | 100.00 | 70.23 | 600.00 |
| Youth Activities | 41.96 | 83.33 | -41.37 | 111.96 | 166.66 | -54.70 | 1,000.00 |
| Total Education and Learning Supplies | 212.19 | 233.31 | -21.12 | 282.19 | 466.62 | -184.43 | 2,800.00 |
| Employer Payroll Tax | 726.66 | 500.00 | 226.66 | 1,457.40 | 1,000.00 | 457.40 | 6,000.00 |

Eden Lutheran Church Profit & Loss Budget Performance February 2012

| | Feb 12 | Budget | \$ Over B... | Jan - Feb... | YTD Bud... | \$ Over B... | Annual B... |
|--|-----------------|-----------------|-----------------|------------------|------------------|-----------------|------------------|
| Insurance | | | | | | | |
| Master Insurance | 784.92 | 916.66 | -131.74 | 1,569.84 | 1,833.32 | -263.48 | 11,000.00 |
| Workers Comp | 0.00 | 150.00 | -150.00 | 0.00 | 300.00 | -300.00 | 1,800.00 |
| Total Insurance | <u>784.92</u> | <u>1,066.66</u> | <u>-281.74</u> | <u>1,569.84</u> | <u>2,133.32</u> | <u>-563.48</u> | <u>12,800.00</u> |
| Operations | | | | | | | |
| Postage, Mailing Service | 0.00 | 125.00 | -125.00 | 0.00 | 250.00 | -250.00 | 1,500.00 |
| Printing and Copying | | | | | | | |
| Lease Payment | 1,395.71 | 1,200.00 | 195.71 | 2,867.69 | 2,400.00 | 467.69 | 14,400.00 |
| Total Printing and Copying | <u>1,395.71</u> | <u>1,200.00</u> | <u>195.71</u> | <u>2,867.69</u> | <u>2,400.00</u> | <u>467.69</u> | <u>14,400.00</u> |
| Property | | | | | | | |
| Alarm | 3,334.17 | 20.83 | 3,313.34 | 2,914.17 | 41.66 | 2,872.51 | 250.00 |
| Building Maintenance and Repair | 151.94 | 416.66 | -264.72 | 274.57 | 833.32 | -558.75 | 5,000.00 |
| Equipment Maintenance | 14.52 | 250.00 | -235.48 | 165.52 | 500.00 | -334.48 | 3,000.00 |
| Grounds Maintenance | 0.00 | 125.00 | -125.00 | 0.00 | 250.00 | -250.00 | 1,500.00 |
| Inside Custodian | 1,170.95 | 575.00 | 595.95 | 1,170.95 | 1,150.00 | 20.95 | 6,900.00 |
| Lawn Care | 700.00 | 700.00 | 0.00 | 1,400.00 | 1,400.00 | 0.00 | 8,400.00 |
| Parking Lot Repair | 0.00 | 166.66 | -166.66 | 0.00 | 333.32 | -333.32 | 2,000.00 |
| Parsonage Maintenance | 0.00 | 41.66 | -41.66 | 0.00 | 83.32 | -83.32 | 500.00 |
| Total Property | <u>5,543.93</u> | <u>2,295.81</u> | <u>3,248.12</u> | <u>6,297.56</u> | <u>4,591.62</u> | <u>1,705.94</u> | <u>27,550.00</u> |
| Telephone, Telecommunications | | | | | | | |
| Cell Phone | 25.00 | 25.00 | 0.00 | 50.00 | 50.00 | 0.00 | 300.00 |
| Land Line | 0.00 | 208.33 | -208.33 | 0.00 | 416.66 | -416.66 | 2,500.00 |
| Total Telephone, Telecommunications | <u>201.85</u> | <u>233.33</u> | <u>-31.48</u> | <u>420.86</u> | <u>466.66</u> | <u>-45.80</u> | <u>2,800.00</u> |
| Utilities | | | | | | | |
| City Services | 301.36 | 295.58 | 5.78 | 634.21 | 591.16 | 43.05 | 3,547.00 |
| Electricity | 833.27 | 1,000.00 | -166.73 | 1,699.03 | 2,000.00 | -300.97 | 12,000.00 |
| Gas | 369.81 | 250.00 | 119.81 | 853.25 | 500.00 | 353.25 | 3,000.00 |
| Trash and Pickup | 246.93 | 250.00 | -3.07 | 493.86 | 500.00 | -6.14 | 3,000.00 |
| Water | 302.58 | 416.66 | -114.08 | 639.24 | 833.32 | -194.08 | 5,000.00 |
| Total Utilities | <u>2,053.95</u> | <u>2,212.24</u> | <u>-158.29</u> | <u>4,319.59</u> | <u>4,424.48</u> | <u>-104.89</u> | <u>26,547.00</u> |
| Total Operations | <u>9,125.55</u> | <u>6,066.38</u> | <u>3,059.17</u> | <u>13,835.81</u> | <u>12,132.76</u> | <u>1,703.05</u> | <u>72,797.00</u> |
| Outreach | | | | | | | |
| Payroll Expenses | -50.00 | 41.66 | -91.66 | -250.00 | 83.32 | -333.32 | 500.00 |
| Payroll Processing Fees | 193.33 | 116.66 | 76.67 | 253.35 | 233.32 | 20.03 | 1,400.00 |
| Total Payroll Expenses | <u>193.33</u> | <u>116.66</u> | <u>76.67</u> | <u>253.35</u> | <u>233.32</u> | <u>20.03</u> | <u>1,400.00</u> |
| Service/Fellowship | | | | | | | |
| Homeless Meals Mission | 0.00 | 83.33 | -83.33 | 172.94 | 166.66 | 6.28 | 1,000.00 |
| Service/Fellowship - Other | 0.00 | 41.66 | -41.66 | 0.00 | 83.32 | -83.32 | 500.00 |
| Total Service/Fellowship | <u>0.00</u> | <u>124.99</u> | <u>-124.99</u> | <u>172.94</u> | <u>249.98</u> | <u>-77.04</u> | <u>1,500.00</u> |

Eden Lutheran Church

Profit & Loss Budget Performance

February 2012

| | Feb 12 | Budget | \$ Over B... | Jan - Feb... | YTD Bud... | \$ Over B... | Annual B... |
|---|-----------------|-----------------|----------------|------------------|------------------|----------------|-------------------|
| Staff Salaries and Benefits | | | | | | | |
| Bookkeeper | 300.00 | 300.00 | 0.00 | 600.00 | 600.00 | 0.00 | 3,600.00 |
| Mileage Reimbursement | 24.42 | 125.00 | -100.58 | 24.42 | 250.00 | -225.58 | 1,500.00 |
| Organist | | | | | | | |
| Organist - Medical Insurance | 223.00 | 223.00 | 0.00 | 446.00 | 446.00 | 0.00 | 2,676.00 |
| Organist - Salary | 1,604.42 | 1,604.42 | 0.00 | 3,208.84 | 3,208.84 | 0.00 | 19,253.04 |
| Total Organist | 1,827.42 | 1,827.42 | 0.00 | 3,654.84 | 3,654.84 | 0.00 | 21,929.04 |
| Pastor Salary, Housing & Other | | | | | | | |
| First Call expenses | 0.00 | 100.00 | -100.00 | 0.00 | 200.00 | -200.00 | 1,200.00 |
| Pastor Brown Housing | 2,750.00 | 2,750.00 | 0.00 | 5,500.00 | 5,500.00 | 0.00 | 33,000.00 |
| Pastor Brown Salary | 2,750.00 | 2,750.00 | 0.00 | 5,500.00 | 5,500.00 | 0.00 | 33,000.00 |
| Total Pastor Salary, Housing & Other | 5,500.00 | 5,600.00 | -100.00 | 11,000.00 | 11,200.00 | -200.00 | 67,200.00 |
| Retirement | 0.00 | 550.00 | -550.00 | 0.00 | 1,100.00 | -1,100.00 | 6,600.00 |
| Secretary | 1,360.00 | 1,386.68 | -26.68 | 4,377.50 | 2,773.36 | 1,604.14 | 16,640.00 |
| Supply Pastor | 0.00 | 87.50 | -87.50 | 0.00 | 175.00 | -175.00 | 1,050.00 |
| Vacation Organist | 0.00 | 25.00 | -25.00 | 0.00 | 50.00 | -50.00 | 300.00 |
| Total Staff Salaries and Benefits | 9,011.84 | 9,901.60 | -889.76 | 19,656.76 | 19,803.20 | -146.44 | 118,819.04 |
| Stewardship Supplies | 0.00 | 166.66 | -166.66 | 0.00 | 333.32 | -333.32 | 2,000.00 |
| Office Supplies | 52.19 | 208.34 | -156.15 | 592.05 | 416.68 | 175.37 | 2,500.00 |
| Total Supplies | 52.19 | 208.34 | -156.15 | 592.05 | 416.68 | 175.37 | 2,500.00 |
| Technology | 0.00 | 33.33 | -33.33 | 0.00 | 66.66 | -66.66 | 400.00 |
| Travel and Meetings | | | | | | | |
| Conference, Convention, Meeting | 20.00 | 100.00 | -80.00 | 45.00 | 200.00 | -155.00 | 1,200.00 |
| Total Travel and Meetings | 20.00 | 100.00 | -80.00 | 481.04 | 200.00 | 281.04 | 1,200.00 |
| Worship and Music | | | | | | | |
| Altar Flowers | 97.15 | 195.00 | -97.85 | 109.36 | 390.00 | -280.64 | 2,340.00 |
| Altar Supplies | 0.00 | 58.33 | -58.33 | 468.15 | 116.66 | 351.49 | 700.00 |
| Bell Choir | 0.00 | 8.33 | -8.33 | 0.00 | 16.66 | -16.66 | 100.00 |
| Choir Supplies | 0.00 | 33.33 | -33.33 | 0.00 | 66.66 | -66.66 | 400.00 |
| Computer Software - Worship | 0.00 | 55.41 | -55.41 | 0.00 | 110.82 | -110.82 | 665.00 |
| General Worship and Music | 174.95 | 62.50 | 112.45 | 174.95 | 125.00 | 49.95 | 750.00 |
| Organ Maintenance | 0.00 | 91.66 | -91.66 | 43.72 | 183.32 | -139.60 | 1,100.00 |

11:06 AM

03/09/12

Cash Basis

Eden Lutheran Church

Profit & Loss Budget Performance

February 2012

| | Feb 12 | Budget | \$ Over B... | Jan - Feb... | YTD Bud... | \$ Over B... | Annual B... |
|-----------------------------------|-------------------|------------------|-------------------|-------------------|------------------|-------------------|-------------------|
| Piano Maintenance | 0.00 | 16.66 | -16.66 | 0.00 | 33.32 | -33.32 | 200.00 |
| Robe Replacement and Maintenananc | 0.00 | 4.16 | -4.16 | 0.00 | 8.32 | -8.32 | 50.00 |
| Special Service Supplies | 4.28 | 29.16 | -24.88 | 4.28 | 58.32 | -54.04 | 350.00 |
| Total Worship and Music | 276.38 | 554.54 | -278.16 | 985.46 | 1,109.08 | -123.62 | 6,655.00 |
| Total Expense | 35,615.40 | 19,947.47 | 15,667.93 | 55,189.27 | 39,894.94 | 15,294.33 | 239,371.04 |
| Net Ordinary Income | -15,902.72 | -859.95 | -15,042.77 | -16,163.22 | -1,719.90 | -14,443.32 | -8,699.04 |
| Net Income | -15,902.72 | -859.95 | -15,042.77 | -16,163.22 | -1,719.90 | -14,443.32 | -8,699.04 |

SERVICE AND FELLOWSHIP COMMITTEE

MINUTES FOR MARCH 1, 2012

Members present: Betty Jean Denham, Marge Steinbrinck, Rodger and Nancy Liverman, Gloria Youngerman and Esther D'Aguiar

Members absent: Pat Sinclair, chair, Ardyce LaPorte and Barbara Walters

The meeting began at 11:35 at the Tin Lizzy Restaurant. An informal discussion was held on several topics:

Valentines -- It was noted that the Youth did an outstanding job of sorting and delivering the cards to the shut-ins. Valentines were mailed to 3 shut-ins. Ardyce will present a bill for this at the next meeting. Although the Youth did most of the work, it was noted that this should still be the responsibility of the S & F committee to see that this is done each year.

Dinners for 8 -- Pat had announced in church that there were enough host homes. Perhaps there will be only one round of the dinners as opposed to 3 as in previous years.

Easter Pancake Breakfast -- Will there be one? Who will cook? Will there be an Easter Egg Hunt?

If there will be one:

S & F agreed to decorate the tables (Saturday a.m.)

S & F agreed to fill the eggs for the Hunt

The consensus of the group felt that Pat should get these answers by discussing it with Pastor Linda.

No other item was brought up for discussion. Next meeting will be April 5, 2012.

Meeting adjourned at 11:55 a.m.

Submitted by Marge Steinbrinck, Secretary

Eden Lutheran Church
Stewardship Meeting Minutes

March 1, 2012

Members Present: Nancy Svete, Don Walters, Ron Smith

Action Items: None

Discussion Item:

- 1. Bingo- Stewardship will announce in the messenger and at church services the need to enlist members to participate in the operation of a weekly bingo program. A sign-up sheet will be provided in the narthex. Approximately six members will be needed per session. To avoid having the same members present at every bingo session, a total of 25 to 30 members would be needed for the program. Each participating member will be required to submit a registration form to the police department. These forms will be provided. Bingo sessions would be run on a weekly basis on Friday evenings from 7 to 10 p.m. Snacks will be offered at a cost to players. If we do not get enough members to participate, obviously the program will not go forward.**

Next Meeting: April 5th at 6 p.m.

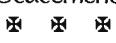
UPDATE 3-5-12: The Stewardship committee realizes that Friday nights will not work and is working on finding a different day of the week to hold Bingo.



Edén Lutheran Church

Worship & Music Ministry

Mission Statement



The Mission of the Worship & Music Ministry shall be to assist in, and encourage the development of, the worship life of the congregation; and to see that the services of God's house are conducted regularly in accordance with the teachings of the Evangelical Lutheran Church in America.

MINUTES

February 15, 2012

Present: Chair, Susan Downer; Steve Anderson; Cathy Carlson; Debbie Harris; Pr. Joshua Martyn; Carol McAnern; Barbara Walters

Guest: Harvey Clark

Meeting called to order at 7:15 p.m. by Chair, Susan Downer. Devotions were provided by Carol McAnern.

MOTION: Agenda for Feb. 15, 2012 was approved as amended and corrected. M/S/C

MOTION: Minutes for Jan. 18, 2012 were approved as corrected. M/S/C

COUNCIL REP REPORT: In the absence of Barbara Walters, Harvey Clark reported on the following areas that were brought up at the Council meeting Feb. 8, 2012.

1. Return to Setting 4 in the Evangelical Lutheran Worship book at the 9:30 service. The ministry referred this request to Pastor Linda who will review all the settings. Setting 4 could possibly be used during Lent.
2. Request David Christensen select more familiar hymns for the 9:30 service. David currently selects the "Gathering" and "Sending" hymns and Pastor Linda the "Hymn of the Day". Steve Anderson will present our concerns on hymn selection to David.
3. Council would like to reinstate the praise service so that Sunday School could be held at the same time. The times for this new program would be Sunday School and Praise Service at 9:00 a.m., Traditional Worship at 10:30 a.m. They hope to have this in place by the first Sunday in May.
4. After a lengthy discussion of all the aspects of this proposal, the following recommendation was made by the Worship/Music Ministry regarding the reinstatement of the Praise Service and the recent Council vote.

→ **ACTION ITEM:** The Worship and Music Ministry unanimously approved requesting the Council to put forth a reconsideration of their recent vote to reinstate a praise service beginning May 4, 2012. The Worship and Music Ministry requests a delay until at least September 2012 before implementing any change in wor-

(Continued on page 2)

(Continued from page 1)

ship services to allow all parties involved including the ministry, the congregation, the Praise Team, the Pastor, the Organist, and all other pertinent parties to be part of the discussions and decisions regarding any such change prior to its implementation.

Justification: Due to the complexity of such an endeavor, it is imperative that research be conducted and input received to best assure the success of such a transition. M/S/C

The ministry adamantly agreed that the goal is to find successful solutions for both the worship services and the educational opportunities (e.g., Sunday School children) and to not implement any changes that may be doomed to failure. The Worship and Music Ministry has begun the processes necessary to analyze all aspects of the areas affected and will apprise the Council of their progress during this deliberation and decision period.

Steve Anderson will develop a survey for the parents of all Sunday School-age children to determine the best time schedule for the next 3 months.

Choices will include:

Hold Sunday School classes at 8:45.

Hold Sunday School classes during the 9:30 service.

Hold Sunday School classes after the 9:30 service.

OLD BUSINESS:

1. BAPTISMAL SHELL

Susan will order a silver plated baptismal shell for Pastor's use from Silver Queen at a cost not to exceed \$80.00. M/S/C Memorial Funds will be used.

2. PALM STRIPS

Susan will order 100 palm strips for Palm Sunday from Religious Supply Center at a cost not to exceed \$30.00. M/S/C

3. LENTEN DEVOTIONALS

Pastor Linda ordered and received 75 Lenten devotional booklets that will be placed initially in the pew racks and then in the narthex.

4. LENTEN SERVICES

Pastor Linda is arranging dramatic readings for the Wed. evening services.

NEW BUSINESS:

1. HOLY WEEK

a. Palm Sunday April 1

i. Palms branches will be cut to decorate the church. The youth will hand out palm strips outside before the service. A palm procession of the con-

(Continued on page 3)

(Continued from page 2)

gregation into the sanctuary will be led by the youth and the choir. There will be a dramatic reading of the Passion Story.

a. Maundy Thursday April 5

i. Meal in the Upper Room followed by service in sanctuary including divesting of the altar by the Altar Guild. The Meal will be planned at the March meeting.

b. Good Friday April 6

i. Choir will sing Dale Wood's "Service of Darkness" at 7:00 p.m. Susan will plan special lighting needed for the service and will see that copies of the plan are kept. Cathy Carlson will be in charge of lighting that evening.

ii. The rugged cross will be carried in before the service.

iii. Banners will be ordered to announce Holy Week services and ads will be placed in the Press.

iv. Rides to Lenten services and Holy Week services will be made available for those who need them.

2. PRAISE SERVICE WORKSHOP

a. A Praise Service Workshop will be held at Good Shepherd Lutheran, Buena Park on Sat. Mar. 3, 8:30-2:30 p.m. Some ministry members will attend.

3. DEVOTIONS & SECRETARY

Devotions and secretary for the March meeting will be Debbie Harris.

NEXT MEETING

The next meeting has been changed to Tuesday, March 20 at 7:00 p.m.

Respectfully submitted,
Carol McAnern

Policy and Procedure Minutes

Jan 30th, 2012

Present: Carol McAnern, Susan Downer, Erla Roberts, Bob Frey Erv Seidel and Ron Sinclair.

Ron distributed the latest list of Policies and Procedures submitted by the Eden Ministries.

The list includes: Property, Worship and Music, Stewardship, Service & Fellowship, Helping Hands, Learning, Outreach & Evangelism, ELCW and Technology.

Missing Ministries: Finance

- *Our committee reviewed the Policies and Procedures from each ministry, and noted that several ministries followed the format used in the Continuing Resolutions documents, distributed by Pastor Martyn two years ago. Our committee decided to use this format, in order to convey a look and feel of consistency for the entire set of ministry documents. Our primary goal is to accurately communicate each ministry's procedures within the new format. We expect to have two or three examples to share with council in the near future.*
- *Our Ministry would like to expand the Policies and Procedures to include:*
 - 1 *Administration (With possible attention to the following:)*
 - Parish Register Records*
 - Contracts (Repository)*
 - Personnel Records (Repository)*
 - Records Retention Index*
 - Mutual Ministry*
 - 2 *Council (With possible attention to the following:)*
 - Executive Committee*
 - Ad Hoc Committees as needed*

Pastor Brown and Steve Anderson will be contacted regarding the above.

- *Ron and Erv will compile a comprehensive list of all of Eden's existing contracts, and agreements including:*
 - Contact info, Terms of Service and renewal conditions*
 - Current Cost, etc Contract Location*

Next Meeting: Feb 27th, 2012 @ 6:30PM.

DRAFT
EDEN LUTHERAN SCHOOL BOARD MEETING
March 8, 2012

Members Present: D. Keaneman, P. Sinclair, K. Williams, L. Subriar, E. Seidel, C. Wilson, L. Harris, M. Jenkins, L. Hodgerson

Members Absent: Pastor Linda (excused)

Staff: M. Eissfelt

Meeting is called to order at 6:02pm

- Michael opened with a prayer

Amendments for Agenda and Minutes from last month:

- Chuck moved to accept the agenda as amended, Larry 2nd - MSC
Minutes: Under director's report- clarification-\$113.97 was what the school paid for the new computer, and the rest, \$400, was donated.
- Lyle moved to accept minutes, Chuck 2nd - MSC

Director's Report:

- We will be losing one full time student (moving) on the 16th / FTE will be 21.3.
- On Feb. 24th, there was a lock missing and bike gone from our shed. ☹ Police were notified.
- Officer Able and Officer Neely are trying to increase the security and police presence at Eden to reduce the break-ins and other problems.
- Sam's Scrip is going well.
- Grandparent's Day is tomorrow for the school.
- The school will celebrate St. Patrick's Day on Friday, March 16th.
- Dar and Michael are planning to go to church to help sell Easter See's Candy starting this weekend.
- Katie moved to accept Director's report, Erv 2nd, -MSC.

Bookkeeper's Report:

- Helping Hand donated \$200 to School this month.
- Lyle is going to check out what our "Sprint" bill is.
- We are ahead \$1868.87 for the month, bringing our excess to \$2055.50 for the year. ☺
 - This money is needed to cover our summer expenses, when we have fewer students.
- Chuck moved to accept bookkeeper's report- Lyle 2nd - MSC

Church Relations:

- The board should help Dar in publicizing the school...possibly in church bulletins.
- The board would like to know when the school banner will go back up.

Continuing Business:

- **Salary matrix-** Salary committee will be meeting next Thursday to discuss the salary matrix, and come up with recommendations for the next meeting.

Parent/Grandparent feedback: Everything is going well. Larry is looking forward to tomorrow.

Chuck moved to adjourn, Lyle 2nd - MSC

Meeting adjourned at 6:57 pm

Next Meeting: Thursday, April 12, 2012 at 6:00 PM

Respectfully submitted, Katie Williams

DRAFT

EDEN LUTHERAN SCHOOL BOARD MEETING

February 9, 2012

Members Present: D. Keaneman, P. Sinclair, K. Williams, Pastor L. Brown, L. Subriar, E. Seidel, C. Wilson, L. Harris, M. Jenkins, L. Hodgerson

Members Absent:

Staff: M. Eissfelt

Meeting is called to order at 6:06pm

- Pastor Linda opened with prayer

Amendments for Agenda and Minutes from last month:

*Lyle accepted the agenda and amended- Katie 2nd- MSC

*Chuck moved to approve minutes, Lyle 2nd- MSC

Director's Report:

- New child starting next Tuesday, going into Busy Bees room- bring FTE-21.86
- Currently we have 32 students enrolled
- Riverside Fire Department visit went well- they brought 2 trucks this time! ☺
- New computer is up and running- Cost was \$113.97
- Security system is allowing staff to feel safer and staff is getting used to using it.
- See's candy fundraiser will go from March 5th –March 21st.
- Valentine's parties are planned for each classroom.

Bookkeeper's Report:

- \$186.63 profit from Jan. 2012→ improvement from last year with a loss (\$672.92)
- Larry moved to use cards from Helping Hands to purchase food for student lunches and office supplies from Sam's Club- Chuck 2nd- MSC
- Currently four families in collections
- Chuck moved to accept both Director's and Bookkeepers report-Mike 2nd- MSC

Chairman's Report:

- Nothing new at this time.

Church Relations:

- Pastor mentioned a problem with sand on the sidewalk and Dar mentioned cigarette ashes in the water fountains. There was so much that it actually clogged the fountain.
- Pastor Linda spoke to the other church about the sand and they will make sure that they take care of that in the future.
- Cigarette ashes in the fountain have now stopped and drain is unclogged.
- Grandparents Day is coming in March 9.

Continuing Business:

- **Security System:** was discussed with the executive committees of both the school board and the church. Minutes from that meeting can be found on the Eden website.
- **Budget committee:** We need to start thinking about the budget projections from 2012-2013 school year. We need to have a budget approved by July to turn in to council. Chuck, Pat, Melinda, Michael, and Dar will meet to discuss in March and present to board at April meeting.
- **Salaries:** Melinda would like to re-give her raise back until possibly July. Chuck moved to adopt a salary schedule, Larry 2nd-MSC. Chuck moved to have the salary schedule go to budget committee to come back to board, Michael 2nd- MSC. Larry moved to move Doris to \$12.18 NOW, Chuck 2nd-MF. Katie moved to have budget meeting meet before our next board meeting to discuss salary schedule, Erv- 2nd-MSC

Parent Feedback: Her child likes coming to the school! Larry says Taylor is thrilled to be here ☺

Respectfully submitted,
Katie Williams

Next Meeting: Thursday, March 8, 2012

**** Chuck moved to adjourn meeting, Lyle 2nd- MSC**

Meeting adjourned at 7:25 pm

Helping Hands - Income 2012

| Month | Eatin' w/ Eden | | Scrip | Donations | Other Sources | | Total Received |
|---------------------|----------------|--------|--------|-----------|----------------|--------|----------------|
| | RESTAURANT | AMOUNT | | | EVENT | AMOUNT | |
| Jan-12 | Mimi's | 31.13 | | | | | \$ 31.13 |
| Feb-12 | Don Jose's | 137.05 | 311.20 | 420.00 | Valentines Day | 119.43 | \$ 987.68 |
| 2012 TOTALS TO DATE | | 168.18 | 311.20 | 420.00 | | 119.43 | \$ 1,018.81 |

Helping Hands - Distribution 2012

| MONTH | RECIPIENT | AMOUNT | TOTAL SPENT |
|--------------------------|-----------------------------|--------|-------------|
| Jan-12 | | | |
| Feb-12 | Eden Pre-School, computer | 200.00 | |
| | Gift Card, Eden member | 100.00 | |
| | Eden Pre-School | 200.00 | \$ 1,330.00 |
| | Candle lighters | 230.00 | |
| | Riverside City Mission | 300.00 | |
| | Scrip Cards for Pastors Use | 300.00 | |
| Mar-12 | Half Funding for Gate | 415.00 | 415.00 |
| 2012 TOTAL SPENT TO DATE | | | \$ 1,745.00 |