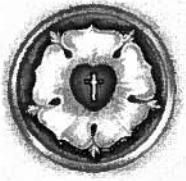


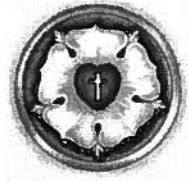
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Eden Lutheran Church

Council Meeting Minutes

September 12, 2012 – 6:30 pm



Eden's Purpose: *"To love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand his reign of hope, justice and peace in our community and the world."*

The meeting was called to order by President Steve Anderson at 6:30 p.m.

Members Present: Pastor Linda Brown, Steve Anderson, Marge Steinbrinck, Harvey Clark, Larry Subriar, Emily Done, Mary Lou Ludwig, James Sansom, Rene Martin, Derek Atkins and Lyle Hodgerson.

I. Preparation

- A. Welcome guests: Linda Woodbury, Katie Williams
- B. Council Vacancy – **Motion:** Approval of Katie Williams as our new council member, MSC. She is the Learning committee chair, School board secretary and is very involved with the youth group, MSC.
- C. Personalization – Sharing of joys and concerns
- D. Inspiration and Devotions: Pastor Brown
- E. Approval of the agenda as amended. MSC
- F. Approval of the council minutes. MSC

II. Presentation – Follow-Up and feedback by Linda Woodbury on the council retreat.

Linda gave a review of the stats from the surveys and discussions completed by the council members during the retreat. Linda felt that the Council had a great working relationship and a positive outlook for the future of Eden.

II. Action

- A. President's Report – Good reception for Rally Day
- B. Pastor's Report – Accepted as given
- C. Monthly Ministry reports
 - 1. Finance – Accepted as given. **Motion:** Roll over CD's due in September from Provident and Mission Fund for another one year term, MSC. **Motion:** Create an additional scholarship from the balance of interest income available (roughly \$207) plus funds from the Christian Education Fund. This would be a \$265 scholarship to cover a misplaced scholarship application from Michael Harris, MSC.
 - 2. Learning – Accepted
 - 3. Evangelism – Accepted
 - 4. Property – Accepted
 - 5. Service/Fellowship– Accepted
 - 6. Stewardship – No report
 - 7. Worship and Music – Accepted as given. **Motion:** Expand the childcare hours one hour to 8:45-11:30 and increase the fee paid to Madison from \$20 to \$30, MSC.

8. Technology – Oral report
9. Policies and Procedures – Accepted as given.
10. Brother's in Christ (BIC). Oral

D. Monthly reports from organizations

1. ELCW- Accepted as given
2. Eden Preschool – Accepted as given
3. Helping Hands- Accepted as given. **Motion:** Purchase Smart & Final scrip gift cards for \$300 to purchase food for the Central City Mission. Funds to come from the Outreach Fund line item, MSC. They seem to have a continual short fall of food and ongoing contributions would be very helpful. We will review future possible contributions on a quarterly basis.

E. Coffee with Council – next meeting October 21th

F. New Business

1. Boy Scouts – Eagle Scout project is in the works to refinish/resurface Fellowship Hall doors. Eagle Scout candidate to seek financial support/fund raising for materials needed. Possible fellowship doorway reskinning by Scout leader who is an experienced woodworker.
2. Pastors office – Pastor to work with property committee to review need for new furniture for her office, details to be presented for review and approval at next council meeting. Pastor is weighting choices of rocking chairs and work table and chairs for meetings or counseling sessions.
3. Native American presentation – **Motion:** Approval of use of the fellowship hall on September 29th at 5pm for a presentation on Native American traditions by Kelly Looking Horse, MSC. He will make a prior presentation at Sherman Indian School on the 28th. A potluck is planned; there is interest from local congregations and the Preschool children.
4. Memorial Funds – Finance to review church policy on use of donations
5. Endowment Fund – Finance to review current fund balance
6. Pastoral review – Annual review due. Steve to check with synod for guidelines.

G. Continuing Business

1. BIC – Monthly usage fees – No decision on use of these funds.

III Information

A. Head Usher for October – Rene Martin

B. Upcoming events

1. Eden's 124th Anniversary and Potluck - September 16th
2. Stewardship Sunday - October 23th
3. Pound 4 Pound program - Events continuing, check their calendar
4. Oktoberfest (Brats plus) - October 13th
5. Council meeting – October 10th - 6:30 pm (Executive Committee at 6:00)

IV. Closing

A. Meeting adjourned at 8:39 p.m.

B. Lord's Prayer

Respectfully Submitted,

Lyle Hodgerson, Secretary

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Executive Committee

Council Meeting

September 30, 2012

Members present: Pastor Linda Brown, Steve Anderson, James Sansom, Marge Steinbrinck, Mary Lou Ludwig and Lyle Hodgerson.

Motion: Approval of a purchase of up to \$1600 for 2 rocking chairs and a work table and 2 side chairs for Pastor Brown's office as soon as possible. Funds to come from the Memorial Fund. A 20% deposit is required for this special order from Barr's Furniture, possible use of CU debit card.

Respectively,

Lyle Hodgerson

Church Secretary

Pastor's Report for September to October 2012

Well, this has started off as another busy month, which is a very good thing—I believe. The meetings I have attended are: school board, church budget meeting, worship and music online writing of yearly evaluation for David, 4 ladies Monday lunches, 4 staff meetings, 4 meetings with the quilters, learning ministry, stewardship, service and fellowship, finance, executive council and regular council meeting.

Attendance. 9/16 9am-22, 10am-90, 9/23 9am-16, 10am-106, 9/30 9am-23, 10am-120, and 10/7 9am- 14, 10am-74.

- 1. Led chapel for the preschool kids 4 times.*
- 2. Was on a synodical conference call for First Fall Theological Education.*
- 3. Attended a synod "Coaching" meeting.*
- 4. An emergency school board meeting at Don Jose's restaurant.*
- 5. Attended a synod Mission Table meeting.*
- 6. Taught 2 Confirmation classes.*
- 7. Made 2 home visits.*
- 8. Taught 4 study groups at the 9am Song and Study time.*
- 9. Baptized 2 children.*
- 10. Attended 1 youth outing.*
- 11. Met with 1 perspective member.*
- 12. Ministered to 6 people in my office and gave out 4 food cards.*
- 13. Participated in the preschool Back to School night.*
- 14. Went on the outing with the youth to Sky High trampolines and Farrell's ice cream parlor.*
- 15. Led 4 9am study classes on Sunday morning.*
- 16. Attended lunch with S.E. pastors.*
- 17. Attended event for Kelly Looking Horse.*
- 18. Attended 3 meetings with Finance Team regarding 2013 budget.*
- 19. Met with Boy Scout, Garret Hoffman's father in Garret's absence, regarding Garret's eagle scout project for the church.*
- 20. Led a Blessing of the Animals worship service.*

Draft

Eden Lutheran Church

Finance Committee Meeting Minutes

October 8, 2012

Meeting was called to order at 9:30am.

Attendees: Pastor Linda Brown, Lyle Hodgerson, Marge Steinbrinck and Melinda Eissfeldt.

Toni Douthitt attended to present the financial report. Bookkeeper's report – year to date current income still down over 2011. Toni is still working on movement of vital documents to a locked fireproof safe. She will be working on having volunteers scanning documents to be moved to the secure Cloud backup system.

Information and action items:

Budget for 2013 – Projected 2013 income is \$255,175. Projected expenses are \$240,371. Current offering Jan-Oct 2011 \$124,957.73, Jan-Oct 2012 \$121,275.42. Budget presented used actual expenses, Committee budget requests and projected 2013 income.

Reserve fund – **Motion:** Start an ongoing monthly contribution to the Reserve Fund to cover the months of lower current giving income. Starting January 2013, up to a maximum of 5% of end of the month current giving would be transferred to the Reserve Fund. This transfer would be waived if funds were not available, approval of the funds transfer and use of the funds for current expenses would be needed by the Executive committee. MSC.

Endowment funds/Scholarship fund – **Motion:** Transfer current funds received from outside endowment fund source to the Scholarship Fund and place future funds received in the Scholarship Fund. MSC.

Memorial Fund – Announcement needs to be made that all current Memorial Funds will used under current guidelines with no other restrictions.

BIC funds – Discussion about saving BIC funds for only special events such as the 125th Anniversary. Contract with BIC up for renewal January 1st 2013, no increase projected.

Pine Ridge Indian Reservation – Discussion about supporting an ongoing Outreach program with Pine Ridge since they have a Lutheran Mission in place. The poverty level is such that they have use for any and all support, freezing weather has already started. Pastor Linda had Kelly Lookinghorse and his spouse as recent guests and she helped them sent several boxes of clothing off to Pine Ridge. Funds are available in the Outreach Fund to reimburse Pastor for the box shipping expense and cash support.

Parsonage rental – A proposed \$100 rental increase was included in the proposed 2013 budget. It seems there has been no rent increase since 2005, possibly the increase could be upped to \$200 monthly.

Meeting adjourned at 11:30 am. Next meeting will be 11/14/12 at 5:00 pm.

Submitted, Lyle Hodgerson

11:03 AM
 10/08/12
 Accrual Basis

Eden Lutheran Church
Balance Sheet
 As of September 30, 2012

	Sep 30, 12	Aug 31, 12	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
Lutheran Credit Union	984.28	984.28	0.00
Lutheran Credit Union CHECKING	12,004.69	5,173.89	6,830.80
Mission Term CD	17,791.59	17,791.59	0.00
Provident			
Anniversary Fund	-396.12	-396.12	0.00
Brothers In Christ	12,800.00	11,600.00	1,200.00
Building Fund	1,148.48	1,505.49	-357.01
Choir Fund	2,632.78	2,632.78	0.00
Christian Education	5,187.45	5,680.45	-493.00
Endowment Funds	3,065.00	3,065.00	0.00
Member Assistance	1,611.74	1,461.74	150.00
Memorial Fund	14,807.36	14,807.36	0.00
New Call	25.00	25.00	0.00
New Missions Fund	26.06	26.06	0.00
Organ Fund	1,186.22	1,186.22	0.00
Outreach	825.00	825.00	0.00
Parking Lot Fund	3,506.95	3,276.95	230.00
Reserve Fund	366.73	1,426.73	-1,060.00
School Playground Fund	200.00	200.00	0.00
Sound System/Technology Fund	100.00	100.00	0.00
Transportation Fund	332.99	332.99	0.00
VBS Fund	108.91	108.91	0.00
Youth Ministries	4,512.87	4,814.62	-301.75
Provident - Other	270.84	467.24	-196.40
Total Provident	52,318.26	53,146.42	-828.16
ProvidentCD Scholarship	23,394.44	23,394.44	0.00
Total Checking/Savings	106,493.26	100,490.62	6,002.64
Total Current Assets	106,493.26	100,490.62	6,002.64
Fixed Assets			
Furniture and Equipment	1,225.00	1,225.00	0.00
Total Fixed Assets	1,225.00	1,225.00	0.00
Other Assets			
Other Assets	3,250.64	3,250.64	0.00
Total Other Assets	3,250.64	3,250.64	0.00
TOTAL ASSETS	110,968.90	104,966.26	6,002.64
LIABILITIES & EQUITY			
Equity			
Opening Balance Equity	103,895.02	103,895.02	0.00
Unrestricted Net Assets	12,035.73	12,035.73	0.00
Net Income	-4,961.85	-10,964.49	6,002.64
Total Equity	110,968.90	104,966.26	6,002.64
TOTAL LIABILITIES & EQUITY	110,968.90	104,966.26	6,002.64

Eden Lutheran Church
 Income and Expenses - Current and YTD
 September 2012

	Sep 12	Budget	Jan - Sep 12	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Anniversary	0.00		40.00		
Building	145.00		1,390.00		
Current Offerings					
Simply Giving	1,280.00		2,740.00		
Current Offerings - Other	9,891.00	14,455.50	112,013.75	130,099.50	173,466.00
Total Current Offerings	11,171.00	14,455.50	114,753.75	130,099.50	173,466.00
Designated Income	-345.00		-2,123.00		
Endowment Funds	0.00		3,065.00		
Facility Fees					
Brothers In Christ	1,200.00		12,600.00		600.00
CODA	50.00	50.00	450.00	450.00	
Fellowship Hall Rental					
ACA 12 Step	0.00	0.00	40.00	0.00	0.00
Fellowship Hall Rental - Other	0.00	40.00	50.00	360.00	480.00
Total Fellowship Hall Rental	0.00	40.00	90.00	360.00	480.00
Parsonage Rent	1,250.00	1,250.00	11,250.00	11,250.00	15,000.00
Pre-School	250.00	250.00	2,250.00	2,250.00	3,000.00
Riverside County Parking	0.00	1,373.00	10,986.64	12,357.00	16,476.00
Salvation Army	100.00	100.00	800.00	900.00	1,200.00
Saturday AA	0.00	30.00	513.00	270.00	360.00
T-Mobile	1,394.84	1,313.50	12,542.44	11,821.50	15,762.00
Wedding Deposits	835.00		393.99		
Womens AA	41.00	20.00	271.00	180.00	240.00
Total Facility Fees	5,120.84	4,426.50	52,147.07	39,838.50	53,118.00
Interest Earned	11.07		255.68		
Lent/Easter	0.00		5,664.25	1,412.00	1,412.00
Loose Plate Offering	56.51	199.66	857.42	1,797.02	2,396.00
Member Assistance Fund	150.00		570.00		
Memorial Fund	0.00		5,825.00		
Other Types of Income	0.00		385.00		

11:06 AM
10/08/12
Accrual Basis

Eden Lutheran Church
Income and Expenses - Current and YTD
September 2012

	Sep 12	Budget	Jan - Sep 12	YTD Budget	Annual Budget
Parking Lot	230.00		1,270.00		
Sunday School Offering	0.00	5.83	0.00	52.51	70.00
Thanksgiving	0.00		0.00		210.00
Thrivent Choice Dollars	122.00		707.00		
Youth Ministries	0.00		28.69		
Total Income	16,661.42	19,087.49	184,835.86	173,199.53	230,672.00
Gross Profit	16,661.42	19,087.49	184,835.86	173,199.53	230,672.00
Expense					
Advertising	0.00		792.00		
Newspaper Ad			792.00		
Total Advertising	0.00		792.00		
Bank Fees					
Account Set-up Fee	0.00		15.00		
Vanco Processing Fees	2.20		7.40		
Bank Fees - Other	0.00		20.88		
Total Bank Fees	2.20		43.28		
Benevolence					
Synod	0.00	500.00	2,625.00	4,500.00	6,000.00
World Hunger ELCA	0.00	250.00	2,625.00	2,250.00	3,000.00
Total Benevolence	0.00	750.00	5,250.00	6,750.00	9,000.00
Christian Education					
Books	0.00		288.36		
Christian Education - Other	435.00		547.09		
Total Christian Education	435.00		835.45		
Continuing Education					
Airfare	0.00		467.60		
Food and Drinks	0.00		13.47		
Continuing Education - Other	0.00	83.33	0.00	750.01	1,000.00
Total Continuing Education	0.00	83.33	481.07	750.01	1,000.00
Designated Expenses					
Scholarships	1,325.00		1,267.93		
Designated Expenses - Other	0.00		0.00		
Total Designated Expenses	1,325.00		1,267.93		

Eden Lutheran Church
Income and Expenses - Current and YTD
September 2012

	Sep 12	Budget	Jan - Sep 12	YTD Budget	Annual Budget
Education and Learning Supplies					
Adult Education	0.00	8.34	0.00	74.98	100.00
Confirmation Materials	76.94	25.00	76.94	225.00	300.00
Fall Festival/Rally Day	0.00	8.34	0.00	74.98	100.00
Recognition/Appreciation	0.00	16.68	51.69	149.96	200.00
Seasonal Activities	0.00	16.68	0.00	149.96	200.00
Sunday School	150.00	25.00	150.00	225.00	300.00
Vacation Bible School	0.00	50.00	305.16	450.00	600.00
Youth Activities	157.10	83.34	718.06	749.98	1,000.00
Total Education and Learning Supplies	384.04	233.38	1,301.85	2,099.86	2,800.00
Employer Payroll Tax Insurance	317.66	500.00	5,275.14	4,500.00	6,000.00
Master Insurance	777.12	916.68	7,277.24	8,249.96	11,000.00
Workers Comp	2,012.25	150.00	2,306.00	1,350.00	1,800.00
Total Insurance	2,789.37	1,066.68	9,583.24	9,599.96	12,800.00
Operations					
Kitchen Supplies	0.00		-31.91		
Postage, Mailing Service					
Stamp Machine Lease Payment	0.00		222.40		
Postage, Mailing Service - Other	132.99	125.00	829.94	1,125.00	1,500.00
Total Postage, Mailing Service	132.99	125.00	1,052.34	1,125.00	1,500.00
Printing and Copying					
Lease Payment	960.25	1,200.00	11,877.49	10,800.00	14,400.00
Total Printing and Copying	960.25	1,200.00	11,877.49	10,800.00	14,400.00
Property Alarm					
False Alarm Fees	0.00		750.00		
Alarm - Other	95.70	20.84	3,201.27	187.48	250.00
Total Alarm	95.70	20.84	3,951.27	187.48	250.00
Building Maintenance and Repair					
Church Building Maintenance	100.00	416.67	1,873.01	3,749.99	5,000.00
Equipment Maintenance	0.00		184.35		
Grounds Maintenance	778.97	250.00	1,372.03	2,250.00	3,000.00
	0.00	125.00	1,000.31	1,125.00	1,500.00

Eden Lutheran Church
Income and Expenses - Current and YTD
September 2012

	Sep 12	Budget	Jan - Sep 12	YTD Budget	Annual Budget
Inside Custodian					
Janitorial Supplies	45.47		730.22		
Inside Custodian - Other	575.00	575.00	4,975.00	5,175.00	6,900.00
Total Inside Custodian	620.47	575.00	5,705.22	5,175.00	6,900.00
Lawn Care	0.00	700.00	6,300.00	6,300.00	8,400.00
Parking Lot Repair	0.00	166.68	0.00	1,499.96	2,000.00
Parsonage Maintenance	0.00	41.68	0.00	374.96	500.00
Property - Other	0.00		200.00		
Total Property	1,595.14	2,295.87	20,586.19	20,662.39	27,550.00
Telephone, Telecommunications					
Cell Phone	25.00	25.00	225.00	225.00	300.00
Land Line	0.00	208.34	0.00	1,874.98	2,500.00
Telephone, Telecommunications - Other	202.65		1,786.15		
Total Telephone, Telecommunications	227.65	233.34	2,011.15	2,099.98	2,800.00
Utilities					
City Services	469.33	295.59	3,164.17	2,660.23	3,547.00
Electricity	1,526.47	1,000.00	9,032.04	9,000.00	12,000.00
Gas	86.26	250.00	1,870.02	2,250.00	3,000.00
Trash and Pickup	252.29	250.00	2,238.45	2,250.00	3,000.00
Water	465.03	416.68	3,262.75	3,749.96	5,000.00
Total Utilities	2,799.38	2,212.27	19,567.43	19,910.19	26,547.00
Total Operations	5,715.41	6,066.48	55,062.69	54,597.56	72,797.00
Other Types of Expenses					
Decorations	7.92		44.82		
Finance Charges	0.00		1.21		
Other Costs	15.72		310.51		
Staff Development	0.00		80.00		
Web Page	0.00		135.30		
Total Other Types of Expenses	23.64		571.84		
Outreach	300.00	41.67	-100.00	374.99	500.00
Pastor Professional Expense	0.00		100.00		
Payroll Expenses					
Payroll Processing Fees	60.02	116.68	518.22	1,049.96	1,400.00
Total Payroll Expenses	60.02	116.68	518.22	1,049.96	1,400.00
Property Taxes	-13,036.70		1,336.54		
Total Payroll Expenses	60.02	116.68	518.22	1,049.96	1,400.00

11:06 AM
10/08/12
Accrual Basis

Eden Lutheran Church
Income and Expenses - Current and YTD
September 2012

	Sep 12	Budget	Jan - Sep 12	YTD Budget	Annual Budget
Service/Fellowship					
Homeless Meals Mission	168.60	83.34	685.60	749.98	1,000.00
Service/Fellowship - Other	48.47	41.67	201.11	374.99	500.00
Total Service/Fellowship	217.07	125.01	886.71	1,124.97	1,500.00
Staff Salaries and Benefits					
Babysitting Services	110.00		470.00		
Background Check	0.00		9.95		
Bookkeeper	300.00	300.00	2,700.00	2,700.00	3,600.00
Disability, Survivor and Retire	181.50		1,452.00		
Mileage Reimbursement	0.00	125.00	1,096.09	1,125.00	1,500.00
Organist					
Organist - Medical Insurance	223.00	223.00	2,007.00	2,007.00	2,676.00
Organist - Salary	1,604.42	1,604.42	14,439.78	14,439.78	19,253.04
Total Organist	1,827.42	1,827.42	16,446.78	16,446.78	21,929.04
Pastor Salary, Housing & Other					
First Call expenses					
Airfare	0.00		421.20		
First Call expenses - Other	0.00	100.00	535.00	900.00	1,200.00
Total First Call expenses	0.00	100.00	956.20	900.00	1,200.00
Pastor Brown Housing	3,166.68	2,750.00	26,000.04	24,750.00	33,000.00
Pastor Brown Salary	2,987.30	2,750.00	25,461.90	24,750.00	33,000.00
Total Pastor Salary, Housing & Other	6,153.98	5,600.00	52,418.14	50,400.00	67,200.00
Retirement	550.00	550.00	5,500.00	4,950.00	6,600.00
Secretary	2,025.00	1,386.66	18,150.00	12,480.02	16,640.00
Supply Pastor	0.00	87.50	625.00	787.50	1,050.00
Vacation Organist	0.00	25.00	0.00	225.00	300.00
Total Staff Salaries and Benefits	11,147.90	9,901.58	98,867.96	89,114.30	118,819.04
Stewardship					
New Consecration Sunday	0.00		30.53		
Stewardship - Other	0.00	166.67	0.00	1,499.99	2,000.00
Total Stewardship	0.00	166.67	30.53	1,499.99	2,000.00
Supplies					
Check Re-order	0.00		214.98		

11:06 AM

10/08/12

Accrual Basis

Eden Lutheran Church
Income and Expenses - Current and YTD
 September 2012

	Sep 12	Budget	Jan - Sep 12	YTD Budget	Annual Budget
Office Supplies					
Misc. Office Supplies	175.56		1,723.05		
Office Supplies - Other	0.00	208.33	415.52	1,875.01	2,500.00
Total Office Supplies	<u>175.56</u>	<u>208.33</u>	<u>2,138.57</u>	<u>1,875.01</u>	<u>2,500.00</u>
Total Supplies	175.56	208.33	2,353.55	1,875.01	2,500.00
Technology					
Travel and Meetings	26.93	33.34	26.93	299.98	400.00
Conference, Convention, Meeting					
Food and Drinks	0.00	100.00	755.00	900.00	1,200.00
Hotel Room	62.78		162.78		
Moving Expenses for Pastor	0.00		986.01		
Parking Fees	370.00		997.78		
	0.00		18.00		
Total Travel and Meetings	<u>432.78</u>	<u>100.00</u>	<u>2,919.57</u>	<u>900.00</u>	<u>1,200.00</u>
Worship and Music					
Altar Flowers					
Easter Lilies	0.00		-17.60		
Poinsettia	0.00		222.89		
Altar Flowers - Other	342.90	195.00	303.53	1,755.00	2,340.00
Total Altar Flowers	<u>342.90</u>	<u>195.00</u>	<u>508.82</u>	<u>1,755.00</u>	<u>2,340.00</u>
Altar Supplies					
Baptismal Shells	0.00		99.49		
Candle Oil	0.00		290.20		
Communion Cups	0.00		110.11		
Communion Wafers	0.00		163.90		
Communion Wine	0.00		181.02		
Eternal Candles	0.00		153.60		
Altar Supplies - Other	0.00	58.34	0.00	524.98	700.00
Total Altar Supplies	<u>0.00</u>	<u>58.34</u>	<u>998.32</u>	<u>524.98</u>	<u>700.00</u>
Bell Choir					
Choir Supplies	0.00	8.34	0.00	74.98	100.00
Computer Software - Worship	0.00	33.34	0.00	299.98	400.00
Copyright Licensing	0.00	55.42	0.00	498.74	665.00
	0.00		185.00		

11:06 AM

10/08/12

Accrual Basis

Eden Lutheran Church
Income and Expenses - Current and YTD
 September 2012

	Sep 12	Budget	Jan - Sep 12	YTD Budget	Annual Budget
General Worship and Music					
Books					
Devotionals	0.00		365.81		
Books - Other	0.00		25.00		
Total Books	0.00		390.81		
General Worship and Music - Other	0.00	62.50	16.16	562.50	750.00
Total General Worship and Music	0.00	62.50	406.97	562.50	750.00
Organ Maintenance	0.00	91.67	43.72	824.99	1,100.00
Piano Maintenance	0.00	16.67	0.00	149.99	200.00
Robe Replacement and Maintenananc	0.00	4.17	0.00	37.49	50.00
Special Service Supplies					
Palm Strips	0.00		29.41		
Seder Meal	0.00		54.57		
Special Service Supplies - Other	0.00	29.17	166.40	262.49	350.00
Total Special Service Supplies	0.00	29.17	250.38	262.49	350.00
Total Worship and Music	342.90	554.62	2,393.21	4,991.14	6,655.00
Total Expense	10,658.78	19,947.77	189,797.71	179,527.73	239,371.04
Net Ordinary Income	6,002.64	-860.28	-4,961.85	-6,328.20	-8,699.04
Net Income	6,002.64	-860.28	-4,961.85	-6,328.20	-8,699.04

Eden Lutheran Church Proposed Budget for 2013

Income/Expense		2012	2013
Income - Undesignated Giving			
	Altar Flowers	2,340	2,340
	Current Offering	173,466	200,000
	Lent/Easter	1,412	2,000
	Loose Plate	2,396	2,000
	Sunday School Offering	70	30
	Thanksgiving	210	300
	Sub Total	179,894	206,670
Income - Other			
	Brothers In Christ		19,200
	CODA	600	600
	T-Mobile	15,762	15,762
	Parsonage Rent	15,000	17,400 *
	Pre School	3,000	3,000
	Fellowship Hall Rental	480	-
	Various AA Groups	600	1,200
	Riverside County Parking	16,476	16,479
	Salvation Army	1,200	1,200
	Sub Total	53,118	74,841
	Total Income	233,012	281,511
Expenses			
Staff	Pastor		
	Salary	33,000	33,300
	Housing	33,000	39,200
	Disability	-	2,178 **
	Pension	6,600	7,250
	Continuing Education	1,000	1,000
	Airfare		1,000
	First Call	1,200	600 ***
	Pastor Employer Taxes		3,090
	Sub Total	74,800	87,618
	Bookkeeper	3,600	3,600
	Building Superintendent	-	-
	Music Coordinator	6,066	-
	Organist/Music Director	13,187	19,734 ****
	Organist Medical Insurance	2,676	2,676
	Secretary	16,640	24,960 *****
	Childcare	-	1,560
	Supply Pastor	1,050	1,050
	Supply Organist	300	400
	FICA Taxes Employer	6,000	6,200
	Mileage	1,500	1,500
	Sub Total	51,019	61,680

Evangelism						500		200
	Advertising					-		600
	Homeless Lunches					1,000		1,000
				Sub Total		1,500		1,800
Service/Fellowship						500		300
				Sub Total		500		300
Stewardship						2,000		1,000
				Sub Total		2,000		1,000
Technology						250		-
	CCLI Streaming License							75
	iCloud Back-up							150
	Infrastructure Improvements							900
	Professional Training							500
	New equipment							900
	Website					150		150
				Sub Total		400		2,675
Worship & Music								
	Altar Supplies					700		1,200
	Bell Choir					100		50
	Choir Supplies					400		75
	Flowers					2,340		2,340
	General Worship & Music					750		475
	Organ Maint					1,100		525
	Piano Maint					200		300
	Robe Replacement/Maint					50		25
	Special Service Supplies					350		225
	Software-Worship					665		665
				Sub Total		6,655		5,880
Jan - Oct 2011 Current Offering		\$124,957.73						
Jan - Oct 2012 Current Offering		\$121,275.42						
				Total Expenses		240,371		255,175
				Projected Income				281,511
<u>Balances for Designated accounts in Provident as of 9/27/12</u>								
Building Fund		\$1,203.48		Parking Lot Fund		\$3,506.95		
Choir Fund		\$2,632.78		Reserve Fund		\$366.73		
Christian Education		\$5,187.45		Brothers In Christ		\$12,800.00		
Homeless		\$0.00		School Playground Fund		\$200.00		
Member Assistance		\$1,611.74		Sound System/Technology Fund		\$100.00		
Memorial Fund		\$14,807.36		Transportation Fund		\$332.99		
New Call		\$25.00		VBS Fund		\$108.91		
New Missions Fund		\$26.06		Youth Ministries		\$4,512.87		
Organ Fund		\$1,186.22		\$500 youth Budget to come out of Provident				
Outreach		\$925.00						
* Increase of rent by \$100 to a montly total of \$1,450.00								
** No medical, but required disability payments								
*** Still have 6 months left of First Call expenses								
**** Organist salary increase of 2.5% and combined Music Director salary and Organist salary into one.								
***** 32 hours per week at \$15 per hour for 52 weeks a year.								

Eden Lutheran Church
Profit & Loss Prev Year Comparison
January through September 2012

10:36 AM
 10/08/12
 Accrual Basis

	Jan - Sep 12	Jan - Sep 11	\$ Change	% Change
Ordinary Income/Expense				
Income				
Current Offerings	2,740.00	0.00	2,740.00	100.0%
Simply Giving	112,013.75	123,258.50	-11,244.75	-9.1%
Current Offerings - Other				
Total Current Offerings	114,753.75	123,258.50	-8,504.75	-6.9%
Lent/Easter	5,664.25	82.93	5,581.32	6,730.2%
Loose Plate Offering	857.42	1,616.30	-758.88	-47.0%
Total Income	121,275.42	124,957.73	-3,682.31	-3.0%
Gross Profit	121,275.42	124,957.73	-3,682.31	-3.0%
Net Ordinary Income	121,275.42	124,957.73	-3,682.31	-3.0%
Net Income	121,275.42	124,957.73	-3,682.31	-3.0%

SERVICE AND FELLOWSHIP COMMITTEE

MINUTES OCTOBER 4, 2012

Members present: Betty Jean Denham, Barbara Walters, Rodger and Nancy Liverman, Ardyce LaPorte, Esther D'Aguiar, Gloria Youngerman, Pastor Linda and Marge Steinbrinck

Member absent: Chairperson Pat Sinclair

The meeting was brought to order at 11:45 at Tin Lizzy's by Gloria, Chairperson, pro tem.

The minutes were reviewed and accepted as printed.

October 13th -- Octoberfest dinner -- Meet on the 13th at 4:00 to decorate the tables. The white table cloths will be used. Leaves and pumpkins will be used.

November responsibility -- Angel Tree -- gifts for LSS

Carol Fest -- Decorate tables for potluck at 9:00 on Sat. December 1. Marge is getting good response from people to read the blurbs before we sing the carols. Most will be someone who has not done it before.

Touring Choir Concerts:

Saturday, December 8th -- A small group (perhaps 15) of African children will be giving a concert in the afternoon (TBA) We will be responsible to feed them one meal (probably after the concert) and then house them for one night. The group's name is ASANTE.

Monday, February 4th -- Gustavus Adolphus College Choir will be giving a concert on Monday evening. When they were here in 2001 they brought 58 students and 6 adults. Here again we will be asked to give them one meal and house them. Carol McAnern was in charge that year and she saved the list of those who were willing to house the choir. Trinity and Hope were invited to come to the concert and to share the hosting of the kids.

We will need someone to be the Housing Chairperson for both events.

Pastor Linda invited all to her Open House on Sunday.

The meeting was adjourned at 12:05.

Submitted by Marge Steinbrinck

MINUTES



Eden Lutheran Church
Worship & Music Ministry

Worship & Music did not meet in September.

Mission Statement

✠ ✠ ✠

The Mission of the
Worship & Music Ministry
shall be to assist in,
and encourage
the development of,
the worship life of the
congregation;
and to see that the
services of God's house
are conducted
regularly in accordance
with the teachings of the
Evangelical Lutheran
Church in America.

I rejoiced when they said to me, "Let us go to the house of the Lord" * Psalm 122:1

ELCW Report for October 10, 2012 Council Meeting

- *We presented 5 scholarship checks of \$60.*
- *Snacks were provided for LSS walkathon on 10/6/12*
- *Circle meetings have resumed.*
- *No board or General meetings were held.*
- *Next Board meeting is 10/14/12*
- *Next General Meeting is 10/20/12. LSS will be speaking*
- *Convention is in Ontario 11/2-11/4, Marylou Ludwig to attend.*
- *Plans are underway for Christmas Bazaar on 11/10, to run mostly the same as previous years.*

DRAFT

**EDEN LUTHERAN SCHOOL BOARD MEETING
September 13, 2012**

Members Present: D. Keaneman, P. Sinclair, K. Williams, L. Subriar, M. Jenkins, C. Wilson
E. Seidel, L. Hodgerson, Pastor L. Brown, L. Harris

Members Absent:

Guests: M. Eissfeldt

Meeting is called to order at 6:08pm

Pastor Linda opened with a prayer. <<<<ooooommmmmmm>>>>

Amendments for Agenda and Minutes from last month:

- Chuck moved to accept the agenda as presented, Larry 2nd- MSC
- “removed” not “resended” his motion under continuing business
- Erv moved to change “school” bylaws.
- Chuck moved to accept the minutes as amended, Larry 2nd- MSC

Director’s Report:

- FTE: 18.17 as of now....with 27 kids currently enrolled
- There will be four additional students starting soon! ☺
- The school got everything they asked for from the church members for starting up supplies
- Teacher’s luncheon went great!
- Back-to-School night is September 21, 2012- serving baked pasta, salad, garlic bread and a cookie.
- Planning for 70 people- Erv moved to make cost \$2.00 for kids, \$5.00 for adults, Katie 2nd- MSC
- Lyle moved to accept director’s report as presented, Michael 2nd- MSC

Bookkeeper’s Report:

- Lyle moved to accept bookkeepers report as presented, Katie 2nd- MSC

Church Relations/Pastor’s Report

- Pastor Linda went to CPR class
- Chapel starts next week
- Pastor will be taking Components 1 and 3 to become the Licensee on December 20th.
- Evaluations for Pre-school director and bookkeeper were completed this week- both received superior comments ☺

Continuing Business:

- Playground fencing material quote was \$3.50 a foot, with a choice between green and black.
- Erv will measure the south side of the playground fence to see how much we will need.
- Lyle suggested a “Buy a Foot” fundraiser to offset the cost of the material
- Lyle and Dar are going to check out grasshopper.com to possibly replace At&t.

- School Bylaw Revisions- Final proposal- changes on section 3 and section 7, Chuck moved to send these **to council** at October meeting, and, pending approval, the congregation at the November meeting, Larry- 2nd- MSC
- ***Every member received a copy of the most current proposed By-laws

New Business:

- CA state law says minimum wage is \$8.00/hr.
- Dar requested \$8.24 as a base starting price
- Chuck moved to accept a salary schedule for the teacher two position with a base figure of \$8.24 per hour, Michael 2nd- MSC

Comment/Concern: Yay! We are all here! **Dar's salary is disgraceful and she needs a raise.**

Chuck moved that the chairperson formed a committee to discuss the director's salary and bring it back to the board for action, Katie 2nd- MSC

Committee Appointed- Micheal, Erv, Larry, Pastor and Pat- Date set:

Parent Feedback: Everything is going great!

Erv moved to adjourn the meeting, Larry 2nd- MSC

Meeting adjourned at 7:21pm

Next Meeting: Thursday, October 11, 2012

**EDEN LUTHERAN SCHOOL
BY LAWS
March 10, 2011**

SECTION 1: OBJECTIVES AND PURPOSES – SCHOOL BOARD

- a) Provide Christian education and outreach to the larger community in the Riverside area.
- b) Ensure the best possible quality of services to the children of Eden Lutheran School.
- c) Ensure adequate physical plant and budgetary maintenance.
- d) To approve the operation of the school to ensure that it is functioning in accordance with the agreements between the congregation and the school; that is in compliance with the appropriate legislative codes.
- e) Conduct a yearly evaluation of the school Director, Accountant, and other employees directly responsible to the Board, to be completed in accordance with the Eden Lutheran Church Constitution, and to review evaluations of the school staff as prepared by the Director.
- f) Provide educational workshop/conference opportunities for the Director and staff as appropriate.
- g) Provide communication among and between the School Board, Congregation Council, the congregation of Eden Lutheran Church, and the parents and staff associated with Eden Lutheran School.

SECTION 2: SCHOOL BOARD POWERS

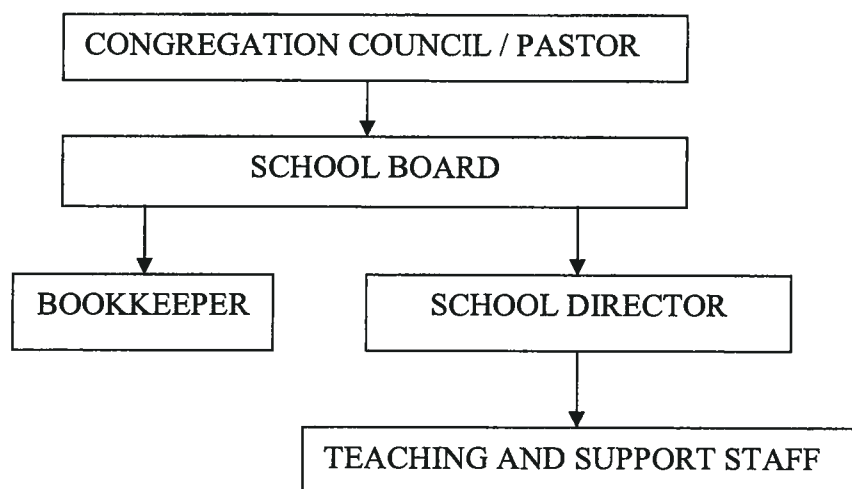
The activities and affairs of this Board shall be to oversee and provide for the administration of Eden Lutheran School to enable it to fulfill its functions and perform its mission. The Board shall have the power to create and enforce policies to further the objectives and purposes of the school in accordance with State Licensing Standards. This shall be conducted with the approval of the Eden Lutheran Church Congregation Council.

SECTION 3: SCHOOL BOARD MEMBERS

The Board shall have no more than ten (10) voting members.

- a. Ex Officio members shall include a pastor of Eden Lutheran Church, the Director of-Eden Lutheran School, and the licensee.
- b. Up to two members who are adult (18 years or older) immediate family members (parent, grandparent, aunt, uncle, or sibling) of children enrolled in Eden Lutheran School
- c. The remaining members shall be members of Eden Lutheran Church
- d. No member of the Board shall have more than a single vote.
- e. A member of Eden may substitute as a parent representative until such representative can be found.

SECTION 4: ORGANIZATION



SECTION 5: BOARD OFFICERS

Members of the Board shall elect the following officers annually at the November meeting:

Chairperson

Vice Chairperson
Secretary

The Chairperson and Vice Chairperson shall be members of Eden Lutheran Church.

SECTION 6: EXECUTIVE COMMITTEE

The Executive Committee shall consist of the elected officers of the Board who are not related to students enrolled in Eden Lutheran School, the licensee, and the Pastor assigned to the Board.

The Executive Committee shall have the full power to act on behalf of the Board between Board meetings on issues that require immediate attention.

Executive Committee Meetings may be called by the Chairperson or the Pastor.

SECTION 7: DUTIES OF BOARD MEMBERS

It shall be the duty of the Board members to:

- a) Suggest and select ~~Eleet~~ Board Members
- b) Elect their officers annually
- c) Perform any and all duties requested of them collectively or individually by the Board
- d) Represent collectively or individually the views of the Board when addressing the Congregation Council.
- e) Meet as such times and places as required by these By-Laws.
- f) In conjunction with the school Director, develop an annual budget
- g) Develop and maintain a salary schedule for teaching personnel

It shall be the duty of the Chairperson to:

- a) Maintain communication with the Congregation Council, including monthly reports, the Congregation, staff, and parents
- b) Chair regular and special meetings of the Board as well as Executive Committee meetings

It shall be the duty of the Vice Chairperson to:

- a) Assume the responsibilities of the Chairperson in the absence of the chair, or when assigned by the chair.

It shall be the duty of the Secretary to:

- a) Take accurate and complete minutes of the Board and Executive meetings.
- b) Assure the appropriate distribution of the minutes to the members of the Board and others as directed by the Board.

- c) Maintain roster of the terms of office or Board members and notify the Board of the need for re-election of members as needed.

SECTION 8: PLACE OF MEETINGS

Meetings shall be held at Eden Lutheran Church, 4725 Brockton Avenue, Riverside, California unless otherwise designated by the Board.

SECTION 9: REGULAR MEETINGS

Regular meetings shall be held monthly at a time to be determined by the Board. Notice of meetings shall be provided to parents and other interested parties at least two (2) weeks in advance of the meeting.

SECTION 10: ANNUAL MEETINGS

The Annual Meeting of the Board shall take place during the month of November at Eden Lutheran Church. Election of Board Officers will take place at the Annual Meeting. The full term of newly elected or appointed Board members will begin with the date of the annual meeting.

SECTION 11: SPECIAL MEETINGS

Special meetings may be called by any member of the Board who shall give notice to all members not less than five (5) business days prior to such a meeting, stating the purpose, time, and location of the meeting.

Special meetings will be limited to consideration of matters put forth in the announcement of the meeting and will be held at Eden Lutheran Church.

SECTION 12: QUORUM FOR MEETINGS

A quorum shall consist of a majority of the members of the Board.

No official business shall be considered by the Board at any meeting at which a quorum, as defined by Roberts Rules of Order or Sturgis Standard Code of Parliamentary Procedure, is not present.

SECTION 13: CONDUCT OF MEETINGS

Meetings of the Board shall be presided over by the Chairperson. In the absence of the Chairperson, the Vice Chairperson shall conduct the meeting. In the absence of both the

Chairperson and Vice Chairperson, a chairperson shall be chosen by a majority of the members present at the meeting.

The Secretary of the Board shall act as secretary of all meetings of the Board provided that in his or her absence the Chairperson or designee shall appoint another person to act as Secretary for the meeting.

Meetings will be conducted in accord with Roberts Rules of Order or Sturgis Standard Code of Parliamentary Procedure.

SECTION 14: ABSENCE FROM MEETINGS

Board members may be removed from the Board after three (3) consecutive unexcused absences from regularly scheduled meetings. (Unexcused is defined as a lack of notification to the Chair, the Director, or to any member of the Executive Committee.

SECTION 15: VACANCIES

Vacancies on the Board shall exist:

- a) On the death, resignation, or removal of a Board member.
- b) Whenever the number of authorized members is increased.

Vacancies on the Board may be filled by approval of the majority of the Board.

SECTION 16: RESIGNATIONS

Any member may resign from the Board effective upon giving written notice to the Pastor assigned to the Board or a member of the Executive Committee.

SECTION 17: ANNUAL REPORT

The Board shall provide an annual budget report to the congregation at the annual Congregational Budget Meeting. An annual report shall be presented to the Council and Congregation at their January meetings.

The Annual Report shall contain at least the number of children enrolled in Eden Lutheran School, current school personnel, and a summary of school programs and activities for the year. It may include the following:

- a) The assets and liabilities of Eden Lutheran School.
- b) The principal changes in assets and liabilities during the fiscal year.

- c) The revenue or receipts of the school both unrestricted and restricted to particular purposes for the fiscal year.

The Budget Report shall contain a budget for the coming fiscal year.
This budget report shall be presented to the Congregational Council for review at the August Council meeting.

SECTION 18 : COMMITTEES

Committees shall be appointed by the Chair with the approval of the majority of the Board.

Standing Committees shall include, but not be limited to a Budget Committee which shall have the responsibility of formulating the annual budget for the coming year and presenting it to the Board at the June Board meeting.

SECTION 19: AMENDMENTS

These By-Laws may be altered, amended, or repealed and new By-Laws adopted by approval of the Board and the Congregational Council.

Month	Cards	Value	Expenses	Profit
January	126	\$4,790.00	\$ 4,645.00	\$145.00
February	126	\$4,795.00	\$ 4,648.80	\$146.20
March	138	\$5,015.00	\$ 4,834.90	\$180.10
April	114	\$4,705.00	\$ 4,568.05	\$136.95
May	114	\$4,640.00	\$ 4,503.40	\$136.60
June	102	\$4,445.00	\$ 4,321.18	\$123.82
July	109	\$3,995.00	\$ 3,900.16	\$94.84
August	96	\$3,815.00	\$ 3,717.98	\$97.02
September	148	\$6,055.00	\$ 5,872.43	\$159.57
October	19	\$600.00	\$ 599.14	\$0.86
November				
December				
YTD 2012	1092	\$42,855.00	\$ 41,611.04	\$1,220.96