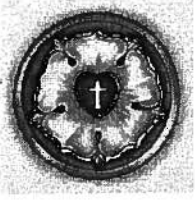
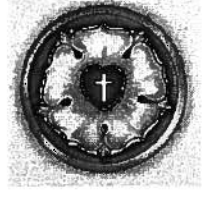


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Eden Lutheran Church  
Council Meeting Minutes  
August 9, 2012 – 6:30 pm



***Eden's Purpose:*** *"To love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand his reign of hope, justice and peace in our community and the world."*

The meeting was called to order by President Steve Anderson at 6:30 p.m.

Members Present: Pastor Linda Brown, Steve Anderson, Marge Steinbrinck, Harvey Clark, Larry Subriar, Emily Done, Mary Lou Ludwig, James Sansom, Rene Martin, and Lyle Hodgerson.

Absent: Derek Adkins, Dimity Altshuller

**I. Preparation**

- A. Welcome guests: None
- B. Personalization – Sharing of joys and concerns
- C. Inspiration and Devotions: Pastor Brown
- D. Approval of the agenda as amended. MSC
- E. Approval of the council minutes as amended. MSC

**II. Action**

- A. President's Report – none given
- B. Pastor's Report – Accepted as given
- C. Monthly Ministry reports
  - 1. Finance – Accepted as given. **Motion:** Approval of up to \$50 per diem for meals for each delegate on official church business. No reimbursement for alcoholic beverages or other nonfood related items. **Motion:** Approval of scholarships of \$350 for each of the three qualified candidates. There was some confusion about use of Endowment Funds received from a nonprofit Riverside County funding program; there was no authorization for use of these funds for use in scholarship funding. Currently we have \$1064.20 in interest income available for scholarships. Discussion; number of candidate's not clear, motion tabled and referred to Executive committee for further review and approval.
  - 2. Learning – Accepted
  - 3. Evangelism – Accepted
  - 4. Property – Accepted
  - 5. Service/Fellowship– Accepted
  - 6. Stewardship – No report
  - 7. Worship and Music – Accepted
  - 8. Technology – Oral report
  - 9. Policies and Procedures – No meeting

## 10. Brother's in Christ (BIC). Oral

### D. Monthly reports from organizations

1. ELCW- Accepted
2. Eden Preschool - Accepted
3. Helping Hands- Accepted

### E. Coffee with Council – next meeting August 19th

### F. New Business

1. Council resignation – Dimity Altshuller, accepted. MSC
2. Recruitment/Replacement of vacancy. Motion: Approval of Mary Lou Ludwig (nee Taylor) as council Vice-President and as a new signature on the Provident and Lutheran Credit Union bank accounts. James Sansom to be the new council member at large. MSC
3. Council Retreat – Car pooling, probable nine attendees, Arlea to provide snacks and lunch.
4. Head usher assignments – September (Harvey), December (Open), and February (Lyle).
5. T-Mobile cell tower – received paperwork requesting property access for upgrade of cell tower mechanics, final details pending.
6. Scout troop needs current charter church representative, Rene to be new representative.

### G. Continuing Business

1. BIC – Monthly usage fees – Pastor to contact them to clarify current amount due.
2. Scholarships – processed under Finance committee
3. Worship times – new 9am time starts September 9th.

## III

### Information

#### A. Head Usher for September - Harvey

#### B. Upcoming events

1. Pastor Linda's Relocation move - August 11<sup>th</sup>
2. Council Meeting – September 12, 2012, 2012 - 6:30 pm (Executive Committee at 6:00)
3. Pound 4 Pound – September 1<sup>st</sup> kickoff, 10am.
4. Council Retreat – August 18, 2012 meet at church parking lot at 8am to carpool -Wrightwo
5. Fall Festival & Rally Day – September 9, 2012

## IV. Closing

#### A. Meeting adjourned at 8:39 p.m.

#### B. Lord's Prayer

Respectfully Submitted,

Lyle Hodgerson, Secretary

*Draft*

Executive Committee

Council Meeting

September 2, 2012

Members present: Pastor Linda Brown, Steve Anderson, James Sansom, Marge Steinbrinck, Mary Lou Ludwig, Lyle Hodgerson

Motion: Approval of use of church for P4P meeting October 13, 2012.

MSC

Motion: Approval of scholarships for Morgan Harris, Luke Williams, Toni Douthitt, Lino Castro. Scholarships of \$265 each person, to be paid from the \$1064.20 earned interest in the scholarship account. Checks to be presented at rally day, September 9<sup>th</sup>. MSC. Discussion about qualified candidates, selection committee, need for decision before next regular council meeting.

Respectively,

Lyle Hodgerson

Church Secretary

## List of Committee Members 2012

### Council

Steve Anderson, Harvey Clark, Emily Done, Larry Subriar, Marge Steinbrinck, Mary Lou Ludwig, Pastor Linda, Rene Martin, James Sansom, Lyle Hodgerson, Derek Adkins

### ELCW Board

Mary Lou Ludwig, Susan Downer, Pat Sinclair, Ann Sansom, Betty Jean Denham, Nancy Svete, Jean Zhems, Carol McAnern, Carole Hodgerson

### Executive Council

Steve Anderson, Marge Steinbrinck, Mary Lou Ludwig, James Sansom, Lyle Hodgerson, Pastor Linda

### Evangelism

Harvey Clark, Rene Martin

### Finance

Marge Steinbrinck, Lyle Hodgerson, Melinda Eissfeldt, Pat Sinclair, Gene Maas

### Helping Hands

James Sansom, Larry Subriar, Betty Jean Denham, Pam Smith, Maggie Kimberly, Barbra Walters and Derek Adkins, Pam Smith.

### Learning

Steve Anderson, Arlea Anderson, Katie Williams, Luke Williams, Rene Martin

### Pre-School Board

Pat Sinclair, Lyle Hodgerson, Erv Seidel, Katie Williams, Pastor Linda, Larry Subriar, Chuck Wilson, Loretta Harris, Michael Jenkins

### Policies and Procedures

Susan Downer, Ron Sinclair, Lyle Hodgerson, Carol McAnern, Erla Roberts, Bob Frey, Erv Seidel

## List of Committee Members 2012

### Property Committee

James Sansom, Erv Seidel, Kelly Kersten, David Grefe, Joe Ludwig,  
Steve Anderson

### Records Retention

Gene Maas, Norma Maas, Erla Roberts

### Service and Fellowship

Pat Sinclair, Betty Jean Denham, Ardyce LaPorte, Marge  
Steinbrinck, Gloria Youngerman, Esther D'Aguiar, Roger Liverman,  
Nancy Liverman

### Stewardship

Ron smith, Ron Sinclair, Nancy Svete, Don Walters, Larry Subriar,  
Pastor Linda

### Technology

Rene Martin, Steve Anderson, Bob Frey, Zachary Anderson, Toni  
Douthitt Shanna Done

### Worship and Music

Susan Downer, Emily Done, Dick Anderson, Marilyn Anderson, Cathy  
Carlson, Pastor Linda, Carol McAnern, Debbie Harris, Barbara  
Walters, Steve Anderson

## Pastor Linda's Report for Aug. to Sept. 2012

This has been a very busy month and it is only going to get busier now that we have come into the later part of this year. The meetings that I have attended this month are: executive council, council, evangelism, worship and music, policies and procedures, evangelism, learning, service and fellowship, stewardship, property, finance, executive council, and council for September.

The attendance for this month has been: 8/12-73, 8/19-81, 8/26-90, 9/2-86, and 9/9-94.

In addition to all these meetings I have also:

1. Ministered to 2 people who came into my office.
2. Given homebound communion to 7 people.
3. Attended the council retreat.
4. Prepared 5 sermons.
5. Attended 3 text studies with local pastors.
6. Met with quilters 4 times.
7. Attended daylong council retreat.
8. Lunched with a local pastor in hopes of building up local colleague partnerships.
9. Met with parishioner regarding training for worship.
10. Counseled 3 non-members regarding Christian living and questions they had.
11. Met with youth directors from Trinity regarding partnership with our youth in upcoming youth events.
12. Ministered to 3 people in the hospital.
13. Took CPR class for the preschool.
14. Officiated a wedding.
15. Officiated 2 baptisms.
16. Attended women's group monthly luncheon.
17. Led preschool chapel service.
18. Did 2 home visits.
19. Attended appraisal meeting for Dar and Melinda for the preschool.

*Draft*

Eden Lutheran Church

Finance Committee Meeting Minutes

September 11, 2012

Meeting was called to order at 5:00 pm.

Attendees: Pastor Linda Brown, Steve Anderson, Lyle Hodgerson, Marge Steinbrinck and Melinda Eissfeldt.

Toni Douthitt attended to present the financial report. Bookkeeper's report – year to date current income still down over 2011. Toni has assembled all original contracts and other vital documents in one filing cabinet, possible movement to locked fireproof safe. She will be working on having volunteers scanning documents to be moved to the secure Cloud backup system.

Information and action items:

Lutheran Credit Union – Check machine deposit system is a work in progress, designated users needed. Toni needs a letter adding her as a respondent on account to be able to CU resolve problems, Marge to draft one for Steve's signature. Amy from CU to give a class on machine operation if possible. New signature cards submitted to add Mary Lou to the CU account.

Memorial Fund – B. Anderson funds received, to be used as needed, deposited under Provident memorial line item.

Air conditioner repair – Pastor Linda authorized an urgent Hasco repair bill of \$502.01 to the Church air conditioner thermostat system per current fiscal policy guidelines. Funds to come from the building fund.

Provident and Mission Fund CD's are coming due in September. Motion: Roll these over for another one year term. MSC. Unable to breakout sub accounts within the CD's, missing details.

Provident account – Dmitry off council, new signature card needed. Mary Lou (VP) to be added as signature, minutes and new signature card to be submitted to Provident.

Scholarships – Motion: Use balance of interest income available (roughly \$207) plus funds from the Christian Education fund for a \$265 scholarship for misplaced scholarship application from Michael Harris. MCS.

Budgets for 2013 – Only missing budget for Learning committee. Budget committee meeting set for September 17<sup>th</sup>, 9:30am to review budgets for 2013 versus 2012.

Meeting adjourned at 6:39 pm. Next meeting 10/10/12 at 5:00 pm. Submitted, Lyle Hodgerson

4:24 PM  
 09/11/12  
 Accrual Basis

Eden Lutheran Church  
 Balance Sheet  
 As of August 31, 2012

	Aug 31, 12	Jul 31, 12	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
Bank of America	0.00	259.88	-259.88
Lutheran Credit Union	984.28	500.00	484.28
Lutheran Credit Union CHECKI...	5,173.89	12,326.14	-7,152.25
Mission Term CD	17,791.59	17,791.59	0.00
<b>Provident</b>			
Anniversary Fund	-396.12	-396.12	0.00
Brothers In Christ	11,600.00	9,800.00	1,800.00
Building Fund	1,505.49	1,805.19	-299.70
Choir Fund	2,632.78	2,632.78	0.00
Christian Education	5,680.45	5,680.45	0.00
Endowment Funds	3,065.00	0.00	3,065.00
Member Assistance	1,461.74	1,461.74	0.00
Memorial Fund	14,807.36	14,807.36	0.00
New Call	25.00	25.00	0.00
New Missions Fund	26.06	26.06	0.00
Organ Fund	1,186.22	1,186.22	0.00
Outreach	825.00	825.00	0.00
Parking Lot Fund	3,276.95	3,276.95	0.00
Reserve Fund	1,426.73	4,491.73	-3,065.00
School Playground Fund	200.00	200.00	0.00
Sound System/Technology F...	100.00	100.00	0.00
Transportation Fund	332.99	332.99	0.00
VBS Fund	108.91	108.91	0.00
Youth Ministries	4,814.62	4,974.62	-160.00
Provident - Other	467.24	456.01	11.23
<b>Total Provident</b>	<b>53,146.42</b>	<b>51,794.89</b>	<b>1,351.53</b>
<b>ProvidentCD Scholarship</b>	<b>23,382.72</b>	<b>23,382.72</b>	<b>0.00</b>
<b>Total Checking/Savings</b>	<b>100,478.90</b>	<b>106,055.22</b>	<b>-5,576.32</b>
<b>Total Current Assets</b>	<b>100,478.90</b>	<b>106,055.22</b>	<b>-5,576.32</b>
<b>Fixed Assets</b>			
Furniture and Equipment	1,225.00	1,225.00	0.00
<b>Total Fixed Assets</b>	<b>1,225.00</b>	<b>1,225.00</b>	<b>0.00</b>
<b>Other Assets</b>			
Other Assets	3,250.64	3,250.64	0.00
<b>Total Other Assets</b>	<b>3,250.64</b>	<b>3,250.64</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>	<b>104,954.54</b>	<b>110,530.86</b>	<b>-5,576.32</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Equity</b>			
Opening Balance Equity	103,895.02	103,895.02	0.00
Unrestricted Net Assets	12,035.73	12,035.73	0.00
Net Income	-10,976.21	-5,399.89	-5,576.32
<b>Total Equity</b>	<b>104,954.54</b>	<b>110,530.86</b>	<b>-5,576.32</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>104,954.54</b>	<b>110,530.86</b>	<b>-5,576.32</b>



Eden Lutheran Church  
**Income and Expenses - Current and YTD**  
 August 2012

4:04 PM  
 09/11/12  
 Accrual Basis

	Aug 12	Budget	Jan - Aug 12	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Anniversary	0.00		40.00		
Building	0.00		1,245.00		
Current Offerings					
Simply Giving	1,180.00		1,460.00		
Current Offerings - Other	8,975.00	14,456.50	102,122.75	115,644.00	173,466.00
<b>Total Current Offerings</b>	<b>10,155.00</b>	<b>14,456.50</b>	<b>103,582.75</b>	<b>115,644.00</b>	<b>173,466.00</b>
Designated Income	310.00		-1,778.00		
Endowment Funds	0.00		3,065.00		
Facility Fees					
Brothers In Christ	1,800.00		11,400.00		600.00
CODA	50.00	50.00	400.00	400.00	
Fellowship Hall Rental					
ACA 12 Step	0.00	0.00	40.00	0.00	0.00
Fellowship Hall Rental - Other	0.00	40.00	50.00	320.00	480.00
<b>Total Fellowship Hall Rental</b>	<b>0.00</b>	<b>40.00</b>	<b>90.00</b>	<b>320.00</b>	<b>480.00</b>
Parsonage Rent	1,250.00	1,250.00	10,000.00	10,000.00	15,000.00
Pre-School	250.00	250.00	2,000.00	2,000.00	3,000.00
Riverside County Parking	1,373.33	1,373.00	10,986.64	10,984.00	16,476.00
Salvation Army	0.00	100.00	700.00	800.00	1,200.00
Saturday AA	200.00	30.00	513.00	240.00	360.00
T-Mobile	0.00	1,313.50	11,147.60	10,508.00	15,762.00
Wedding Deposits	-781.01		-441.01		
Womens AA	40.00	20.00	230.00	160.00	240.00
<b>Total Facility Fees</b>	<b>4,182.32</b>	<b>4,426.50</b>	<b>47,026.23</b>	<b>35,412.00</b>	<b>53,118.00</b>
Interest Earned	11.84		232.89		
Lent/Easter	0.00		5,664.25	1,412.00	1,412.00
Loose Plate Offering	43.75	199.66	800.91	1,597.36	2,396.00
Member Assistance Fund	0.00		420.00		
Memorial Fund	0.00		5,825.00		
Other Types of Income	0.00		385.00		

**Eden Lutheran Church**  
**Income and Expenses - Current and YTD**  
**August 2012**

	Aug 12	Budget	Jan - Aug 12	YTD Budget	Annual Budget
Parking Lot	0.00		1,040.00		
Sunday School Offering	0.00	5.83	0.00	46.68	70.00
Thanksgiving	0.00		0.00		210.00
Thrivent Choice Dollars	41.00		585.00		
Youth Ministries	0.00		28.69		
<b>Total Income</b>	<b>14,743.91</b>	<b>19,087.49</b>	<b>168,162.72</b>	<b>154,112.04</b>	<b>230,672.00</b>
<b>Gross Profit</b>	<b>14,743.91</b>	<b>19,087.49</b>	<b>168,162.72</b>	<b>154,112.04</b>	<b>230,672.00</b>
<b>Expense</b>					
Advertising	0.00		792.00		
Newspaper Ad					
<b>Total Advertising</b>	<b>0.00</b>		<b>792.00</b>		
<b>Bank Fees</b>					
Account Set-up Fee	0.00		15.00		
Vanco Processing Fees	5.20		5.20		
Bank Fees - Other	-6.67		20.88		
<b>Total Bank Fees</b>	<b>-1.47</b>		<b>41.08</b>		
<b>Benevolence</b>					
Synod	0.00	500.00	2,625.00	4,000.00	6,000.00
World Hunger ELCA	0.00	250.00	2,625.00	2,000.00	3,000.00
<b>Total Benevolence</b>	<b>0.00</b>	<b>750.00</b>	<b>5,250.00</b>	<b>6,000.00</b>	<b>9,000.00</b>
<b>Christian Education</b>					
Books	0.00		288.36		
Christian Education - Other	0.00		112.09		
<b>Total Christian Education</b>	<b>0.00</b>		<b>400.45</b>		
<b>Continuing Education</b>					
Food and Drinks	0.00		13.47		
Continuing Education - Other	0.00	83.33	0.00	666.68	1,000.00
<b>Total Continuing Education</b>	<b>0.00</b>	<b>83.33</b>	<b>13.47</b>	<b>666.68</b>	<b>1,000.00</b>
<b>Designated Expenses</b>					
Scholarships	0.00		-57.07		
Designated Expenses - Other	0.00		0.00		
<b>Total Designated Expenses</b>	<b>0.00</b>		<b>-57.07</b>		

Eden Lutheran Church  
Income and Expenses - Current and YTD  
August 2012

	Aug 12	Budget	Jan - Aug 12	YTD Budget	Annual Budget
<b>Education and Learning Supplies</b>					
Adult Education	0.00	8.33	0.00	66.64	100.00
Confirmation Materials	0.00	25.00	0.00	200.00	300.00
Fall Festival/Rally Day	0.00	8.33	0.00	66.64	100.00
Recognition/Appreciation	0.00	16.66	51.69	133.28	200.00
Seasonal Activities	0.00	16.66	0.00	133.28	200.00
Sunday School	0.00	25.00	0.00	200.00	300.00
Vacation Bible School	0.00	50.00	305.16	400.00	600.00
Youth Activities	160.00	83.33	560.96	666.64	1,000.00
<b>Total Education and Learning Supplies</b>	<b>160.00</b>	<b>233.31</b>	<b>917.81</b>	<b>1,866.48</b>	<b>2,800.00</b>
<b>Employer Payroll Tax Insurance</b>	<b>327.99</b>	<b>500.00</b>	<b>4,957.48</b>	<b>4,000.00</b>	<b>6,000.00</b>
Master Insurance	777.12	916.66	6,500.12	7,333.28	11,000.00
Workers Comp	0.00	150.00	293.75	1,200.00	1,800.00
<b>Total Insurance</b>	<b>777.12</b>	<b>1,066.66</b>	<b>6,793.87</b>	<b>8,533.28</b>	<b>12,800.00</b>
<b>Operations</b>	<b>0.00</b>		<b>-31.91</b>		
Kitchen Supplies					
Postage, Mailing Service	0.00		222.40		
Stamp Machine Lease Payment	0.00	125.00	696.95	1,000.00	1,500.00
Postage, Mailing Service - Other					
<b>Total Postage, Mailing Service</b>	<b>0.00</b>	<b>125.00</b>	<b>919.35</b>	<b>1,000.00</b>	<b>1,500.00</b>
Printing and Copying					
Lease Payment	959.88	1,200.00	10,917.24	9,600.00	14,400.00
<b>Total Printing and Copying</b>	<b>959.88</b>	<b>1,200.00</b>	<b>10,917.24</b>	<b>9,600.00</b>	<b>14,400.00</b>
<b>Property Alarm</b>	<b>250.00</b>		<b>750.00</b>		
False Alarm Fees	0.00	20.83	3,105.57	166.64	250.00
Alarm - Other					
<b>Total Alarm</b>	<b>250.00</b>	<b>20.83</b>	<b>3,855.57</b>	<b>166.64</b>	<b>250.00</b>
<b>Building Maintenance and Repair</b>	<b>100.00</b>	<b>416.67</b>	<b>1,773.01</b>	<b>3,333.32</b>	<b>5,000.00</b>
Church Building Maintenance	12.00		184.35		
Equipment Maintenance	354.96	250.00	593.06	2,000.00	3,000.00
Grounds Maintenance	0.00	125.00	1,000.31	1,000.00	1,500.00

**Eden Lutheran Church**  
**Income and Expenses - Current and YTD**  
**August 2012**

	Aug 12	Budget	Jan - Aug 12	YTD Budget	Annual Budget
Inside Custodian					
Janitorial Supplies	7.21		684.75		
Inside Custodian - Other	0.00	575.00	4,400.00	4,600.00	6,900.00
<b>Total Inside Custodian</b>	<b>7.21</b>	<b>575.00</b>	<b>5,084.75</b>	<b>4,600.00</b>	<b>6,900.00</b>
Lawn Care	1,400.00	700.00	6,300.00	5,600.00	8,400.00
Parking Lot Repair	0.00	166.66	0.00	1,333.28	2,000.00
Parsonage Maintenance	0.00	41.66	0.00	333.28	500.00
Property - Other	0.00		200.00		
<b>Total Property</b>	<b>2,124.17</b>	<b>2,295.82</b>	<b>18,991.05</b>	<b>18,366.52</b>	<b>27,550.00</b>
Telephone, Telecommunications					
Cell Phone	25.00	25.00	200.00	200.00	300.00
Land Line	0.00	208.33	0.00	1,666.64	2,500.00
Telephone, Telecommunications - Other	200.14		1,583.50		
<b>Total Telephone, Telecommunications</b>	<b>225.14</b>	<b>233.33</b>	<b>1,783.50</b>	<b>1,866.64</b>	<b>2,800.00</b>
Utilities					
City Services	517.15	295.58	2,694.84	2,364.64	3,547.00
Electricity	1,391.08	1,000.00	7,505.57	8,000.00	12,000.00
Gas	72.55	250.00	1,783.76	2,000.00	3,000.00
Trash and Pickup	252.29	250.00	1,986.16	2,000.00	3,000.00
Water	544.68	416.66	2,797.72	3,333.28	5,000.00
<b>Total Utilities</b>	<b>2,777.75</b>	<b>2,212.24</b>	<b>16,768.05</b>	<b>17,697.92</b>	<b>26,547.00</b>
<b>Total Operations</b>	<b>6,086.94</b>	<b>6,066.39</b>	<b>49,347.28</b>	<b>48,531.08</b>	<b>72,797.00</b>
Other Types of Expenses					
Decorations	0.00		36.90		
Finance Charges	0.00		1.21		
Other Costs	0.00		294.79		
Staff Development	80.00		80.00		
Web Page	0.00		135.30		
<b>Total Other Types of Expenses</b>	<b>80.00</b>		<b>548.20</b>		
Outreach	0.00	41.67	-400.00	333.32	500.00
Pastor Professional Expense	0.00		100.00		
Payroll Expenses					
Payroll Processing Fees	60.02	116.66	458.20	933.28	1,400.00
<b>Total Payroll Expenses</b>	<b>60.02</b>	<b>116.66</b>	<b>458.20</b>	<b>933.28</b>	<b>1,400.00</b>
Property Taxes	0.00		14,373.24		

**Eden Lutheran Church**  
**Income and Expenses - Current and YTD**  
**August 2012**

4:04 PM  
 09/11/12  
 Accrual Basis

	Aug 12	Budget	Jan - Aug 12	YTD Budget	Annual Budget
<b>Service/Fellowship</b>					
Homeless Meals Mission	0.00	83.33	517.00	666.64	1,000.00
Service/Fellowship - Other	0.00	41.67	152.64	333.32	500.00
<b>Total Service/Fellowship</b>	0.00	125.00	669.64	999.96	1,500.00
<b>Staff Salaries and Benefits</b>					
Babysitting Services	60.00		360.00		
Background Check	9.95		9.95		
Bookkeeper	300.00	300.00	2,400.00	2,400.00	3,600.00
Disability, Survivor and Retire	181.50		1,270.50		
Mileage Reimbursement	136.27	125.00	1,096.09	1,000.00	1,500.00
<b>Organist</b>					
Organist - Medical Insurance	223.00	223.00	1,784.00	1,784.00	2,676.00
Organist - Salary	1,604.42	1,604.42	12,835.36	12,835.36	19,253.04
<b>Total Organist</b>	1,827.42	1,827.42	14,619.36	14,619.36	21,929.04
<b>Pastor Salary, Housing &amp; Other</b>					
First Call expenses	0.00	100.00	510.00	800.00	1,200.00
Pastor Brown Housing	3,166.68	2,750.00	22,833.36	22,000.00	33,000.00
Pastor Brown Salary	2,987.30	2,750.00	22,474.60	22,000.00	33,000.00
<b>Total Pastor Salary, Housing &amp; Other</b>	6,153.98	5,600.00	45,817.96	44,800.00	67,200.00
<b>Retirement</b>					
Retirement	550.00	550.00	4,950.00	4,400.00	6,600.00
Secretary	2,160.00	1,386.66	16,125.00	11,093.36	16,640.00
Supply Pastor	0.00	87.50	625.00	700.00	1,050.00
Vacation Organist	0.00	25.00	0.00	200.00	300.00
<b>Total Staff Salaries and Benefits</b>	11,379.12	9,901.58	87,273.86	79,212.72	118,819.04
<b>Stewardship</b>					
New Consecration Sunday	0.00		30.53		
Stewardship - Other	0.00	166.67	0.00	1,333.32	2,000.00
<b>Total Stewardship</b>	0.00	166.67	30.53	1,333.32	2,000.00
<b>Supplies</b>					
Check Re-order	0.00		214.98		
Office Supplies					
Misc. Office Supplies	0.00		1,547.49		
Office Supplies - Other	214.07	208.33	415.52	1,666.68	2,500.00
<b>Total Office Supplies</b>	214.07	208.33	1,963.01	1,666.68	2,500.00
<b>Total Supplies</b>	214.07	208.33	2,177.99	1,666.68	2,500.00

Eden Lutheran Church  
**Income and Expenses - Current and YTD**  
 August 2012

	Aug 12	Budget	Jan - Aug 12	YTD Budget	Annual Budget
Technology	0.00	33.33	0.00	266.64	400.00
Travel and Meetings					
Airfare	0.00		888.80		
Conference, Convention, Meeting	185.00	100.00	780.00	800.00	1,200.00
Food and Drinks	0.00		100.00		
Hotel Room	207.87		986.01		
Moving Expenses for Pastor	627.78		627.78		
Parking Fees	0.00		18.00		
<b>Total Travel and Meetings</b>	<b>1,020.65</b>	<b>100.00</b>	<b>3,400.59</b>	<b>800.00</b>	<b>1,200.00</b>
Worship and Music					
Altar Flowers					
Easter Lilies	0.00		-17.60		
Poinsettia	0.00		222.89		
Altar Flowers - Other	27.40	195.00	-39.37	1,560.00	2,340.00
<b>Total Altar Flowers</b>	<b>27.40</b>	<b>195.00</b>	<b>165.92</b>	<b>1,560.00</b>	<b>2,340.00</b>
Altar Supplies					
Baptismal Shells	0.00		99.49		
Candle Oil	0.00		290.20		
Communion Cups	0.00		110.11		
Communion Wafers	0.00		163.90		
Communion Wine	0.00		181.02		
Eternal Candles	76.80		153.60		
Altar Supplies - Other	0.00	58.33	0.00	466.64	700.00
<b>Total Altar Supplies</b>	<b>76.80</b>	<b>58.33</b>	<b>998.32</b>	<b>466.64</b>	<b>700.00</b>
Bell Choir	0.00	8.33	0.00	66.64	100.00
Choir Supplies	0.00	33.33	0.00	266.64	400.00
Computer Software - Worship	0.00	55.42	0.00	443.32	665.00
Copyright Licensing	0.00		185.00		
General Worship and Music					
Books					
Devotionals	95.43		365.81		
Books - Other	0.00		25.00		
<b>Total Books</b>	<b>95.43</b>		<b>390.81</b>		
General Worship and Music - Other	16.16	62.50	16.16	500.00	750.00
<b>Total General Worship and Music</b>	<b>111.59</b>	<b>62.50</b>	<b>406.97</b>	<b>500.00</b>	<b>750.00</b>

Eden Lutheran Church  
Income and Expenses - Current and YTD  
August 2012

	Aug 12	Budget	Jan - Aug 12	YTD Budget	Annual Budget
Organ Maintenance	0.00	91.67	43.72	733.32	1,100.00
Piano Maintenance	0.00	16.67	0.00	133.32	200.00
Robe Replacement and Maintenance	0.00	4.17	0.00	33.32	50.00
Special Service Supplies					
Palm Strips	0.00		29.41		
Seder Meal	0.00		54.57		
Special Service Supplies - Other	0.00	29.17	166.40	233.32	350.00
Total Special Service Supplies	0.00	29.17	250.38	233.32	350.00
Total Worship and Music	215.79	554.59	2,050.31	4,436.52	6,655.00
Total Expense	20,320.23	19,947.52	179,138.93	159,579.96	239,371.04
Net Ordinary Income	-5,576.32	-860.03	-10,976.21	-5,467.92	-8,699.04
Net Income	<b>-5,576.32</b>	<b>-860.03</b>	<b>-10,976.21</b>	<b>-5,467.92</b>	<b>-8,699.04</b>

**Evangelism and Outreach Minutes**  
**September 7, 2012**

**Present: Pastor Linda Brown, Rene Martin, & Harvey Clark**

Rene reported that even though we had opted to not participate in the Harvest Crusade this year he and his girl friend would be attending the one at Dodger stadium. He agreed to check it out to see if there is sufficient reason for us to participate in that one next year or just the one in Anaheim

We discussed our display at the Fall Festival. It would include display charts that we already have, trophies form parade participations, literature that we hand out, and Bibles that we give to new comers.

We discussed starting an effort to determine how to get web sites that people use to search for churches to attend to mention us more prominently and direct folks tour web site.

We discussed putting up the larger street sign board saying "*Welcome All 9 & 10 Sundays*"  
In discussing future plans Pastor suggested doing an Oktoberfest.



SERVICE AND FELLOWSHIP COMMITTEE

MINUTES SEPTEMBER 6, 2012

Members present: Pat Sinclair, Marge Steinbrinck, Gloria Youngerman, Nancy and Rodger Liverman, Barbara Walters and Pastor Linda

Members absent: Ardyce LaPorte and Esther D'Aguiar

Pat Sinclair called the meeting to order at Tin Lizzie's at 11:45. The minutes were approved as printed.

Old Business:

August 30th Luncheon for the Pre-school Staff was well attended. The decorations were beautiful. Esther did a great job!! Nancy presented receipts of \$48.47 for the goodie bags that were given to the staff. Since this bill did not cover the entire cost of the bags the committee decided to raise the amount for next year to \$70.00 and ask Helping Hands for a matching funds donation if needed.

September 9 -- Rally Day Pat and Gloria will get out the fall decorations to decorate the table. Pat will be at the table to explain what this committee does during the year.

September 16 -- 124th Anniversary Sunday 9:00 Saturday, Sept. 15, the tables will be set up and decorated. Pat will see to it that the white tablecloths will be in the F.H. by Sat. Pat will get two cakes. Potluck is planned.

New Business:

September 30 -- Marge will give a Temple Talk to tell the congregation what the S & F committee does.

October -- This committee will assist the Stewardship Committee with the Octoberfest dinner on October 14th or 13th. No date set yet.

November -- Angel Tree Nancy will make the angels; Pat will get the list from LSS; Nancy will bring the tree to the church

December 2 -- Carol Fest and Santa Lucia Day Ms. Done has agreed to be in charge of the Santa Lucia Day. Marge reported that she will be using all new readers in an effort to involve as many as possible. There will be a potluck. We will meet at 9:00 on December 1st to decorate.

Next meeting -- October 4 Gloria will chair the meeting. Pat will be out of town.

Submitted by Marge Steinbrinck

**Eden Lutheran Church**  
**Stewardship Meeting Minutes**

**September 6, 2012**

**Members Present:** Nancy Svete, Pastor Linda, Larry Subriar, Ron Sinclair, Ron Smith

**Action Item:** 1. Pacific Synod Assembly Workshop

Refer to Eden Council

**Discussion Items:** 1. Stewardship Sunday

- a. Focus is not money oriented, temple talks to congregation on 4 consecutive Sundays (Quilters, Service & Fellowship, Property, and Helping Hands) starting 9/23
- b. Question cards regarding stewardship to be distributed to congregation on 9/23, 9/30, 10/7, 10/14 as a survey. Results to be posted the following Sunday after services in the fellowship hall.
- c. Octoberfest to be held October 13<sup>th</sup>. Financial commitments to be made for next fiscal year. Silent auction to be held. Tickets for Octoberfest will be \$8.00. Commitment results to be announced the following Sunday, 10/21.

2. Christmas Wreaths

- a. Sales to begin the 1<sup>st</sup> week of October

**Next Meeting:** October 4, 2012

# MINUTES

August 15, 2012

Present: Chair, Susan Downer; Marilyn Anderson; Pr. Linda Brown; Cathy Carlson; Emily Done; Debbie Harris

Absent: Dick Anderson, Steve Anderson, Carol McAnern, Barbara Walters

The meeting was called to order by the Chair at 7:05 p.m.

Devotions were provided by Cathy Carlson

Motion: Approval of the minutes of July 18, 2012, as amended (Added Learning Committee as present) (M/S/C)

Motion: Approval of the agenda for August 15, 2012, as amended (moved the budget discussion to last) (M/S/C)

Council Representative Report (Emily Done): No business to report concerning the Music & Worship Committee except the budget.

## Old Business:

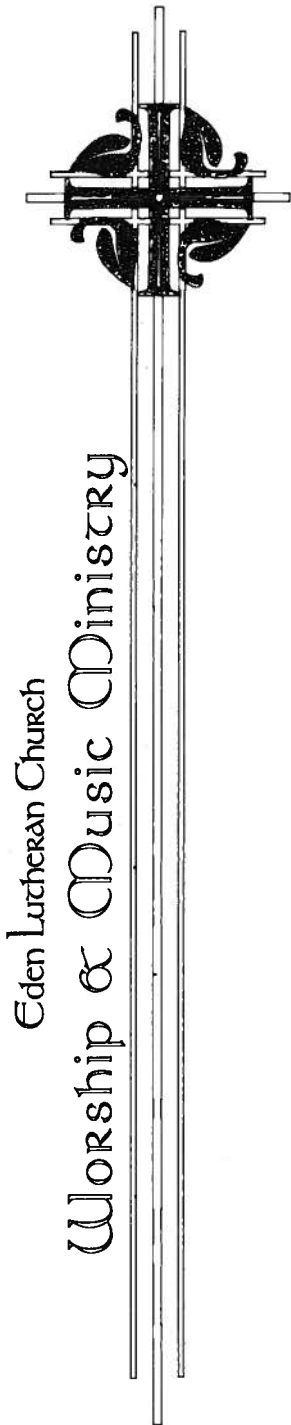
1. Fall Festival assignments: Susan will make up some interest cards for volunteers. Two tables will be needed - one for information and one for a display of the bells (to be handled by Marilyn). Cathy will check into the possibility of playing a tape of the choir singing. A robe and stole will be put on display.
2. Emily requested that the acolytes be allowed to not wear robes on Sunday due to the heat. The committee agreed to this request, providing that the acolytes dress appropriately. Cathy will look into putting a fan up by the pulpit to help circulate the air in the altar area.

## New Business:

1. Child Care times: A motion was made to extend the child care hours by one hour (8:45 - 11:30 a.m.) and return the fee to \$30.00 (M/S/C). Emily will contact Madison regarding these changes.
2. Sunday School music time: The Learning Committee needs to decide on what they want regarding music from 9:00 - 9:15 a.m. If David plays, this will involve a pay increase. Sue will contact Steve Anderson regarding this issue.
3. Santa Lucia Sunday: A motion was made designating December 2 as the Sunday to honor Santa Lucia (M/S/C).
4. Gustavus Adolphus Choir: The committee approved hosting the choir on February 4, 2013 (M/S/C). It was agreed that advertising

*(Continued on page 2)*

1 rejoiced when they said to me, "Let us go to the house of the Lord" • Psalm 122:1



## Mission

### Statement



The Mission of the Worship & Music Ministry shall be to assist in, and encourage the development of, the worship life of the congregation; and to see that the services of God's house are conducted regularly in accordance with the teachings of the Evangelical Lutheran Church in America.

*(Continued from page 1)*

the event would be beneficial and suggested contacting the Press Enterprise, RCC, the Lutheran newsletter, and creating flyers. Carol McAnern will be contacted regarding housing procedures that have been used in the past.

5. Anniversary Sunday: Special music will be incorporated into the service in celebration of the 124<sup>th</sup> anniversary.
6. Advent: Pastor would like to get devotions and special Advent offering envelopes. The money will be given to the youth to give to charities. Another suggestion was to purchase coin boxes for the members.
7. Assisting Ministers: It was noted that all Assisting Ministers should meet with the Pastor for instructions on handling this responsibility. Pastor agreed to hold training sessions so that all of the Assisting Ministers are aware of any changes in procedure that Pastor would like to implement.
8. Music & Worship budget: Discussion ensued regarding the 2013 committee budget. Overall, the committee recommended an increase of \$535.00 from the 2012 budget. A recommendation was made to give the Organist a 2.5% raise. A copy of the recommended budget is attached to the minutes.

Devotions for September 2012 will be proved by Dick Anderson.

Next Meeting: Wednesday, September 19, 2012, at 7:00 p.m.

There being no further business, the meeting adjourned at 8:30 p.m. with prayer.

Respectfully submitted by  
Cathy Carlson

# BUDGET

## PROPOSAL FOR 2013

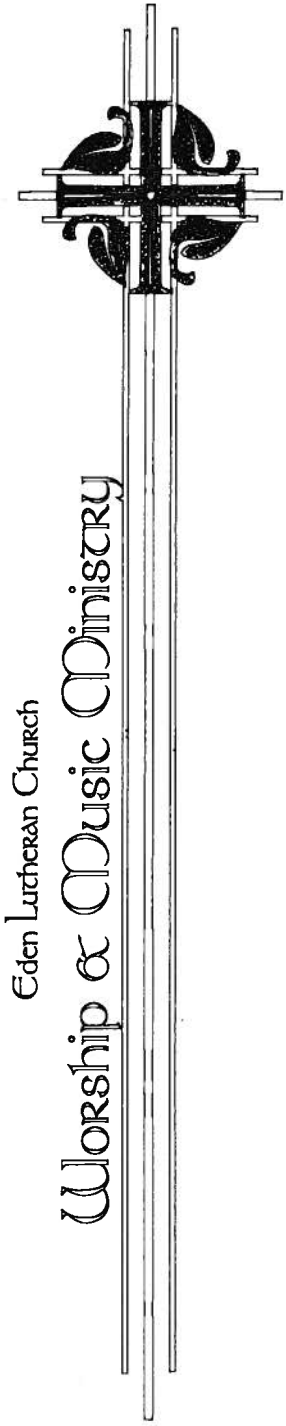
Item	Budget 2012	July 12	Aug. 11 penses Ex-	Differ- ence	Budget 2012 Recommen- dations	Notes
Altar Flowers	2,340.00	2398.93		-58.93	2,340.00	*
Altar Supplies	700.00	1,038.95		-338.95	1,200.00	
Bell Choir Supplies	100.00	0.00		0.00	100.00	
CCLI		185.00			200.00	**
Choir Supplies	400.00	65.51		334.49	350.00	
Computer Program for Worship (Sundays & Seasons)	665.00	479.00		186.00	500.00	**
General W&M	750.00	496.70		253.30	650.00	
Hymnals	0.00	0.00		0.00		
Music Support	0.00	0.00		0.00		
Nursery Supplies	0.00	0.00		0.00		
Organ Maintenance	1,100.00	593.22		506.78	1,100.00	
Piano Maintenance	200.00	0.00		0.00	350.00	
Robe Maintenance	50.00	0.00		0.00	50.00	
Special Services	350.00	250.38		99.62	350.00	
<b>Total</b>	<b>6,655.00</b>	<b>5,507.69</b>		<b>982.31</b>	<b>7,190.00</b>	

### Salaries:

Director of Music	6,066.00	} 2.5% Raise
Organist	13,187.00	
Child Care Attendant	0.00	1,560.00 ***
Supply Pastor	1,050.00	1,050.00
Vacation Organist	300.00	400.00 ****

PLEASE READ NOTES ON PAGE 2 (OVER)

I rejoiced when they said to me, "Let us go to the house of the Lord" \* Psalm 122:1



Eden Lutheran Church  
Worship & Music Ministry

### Mission

#### Statement

✱ ✱ ✱

The Mission of the  
Worship & Music Ministry  
shall be to assist in,  
and encourage  
the development of,  
the worship life of the  
congregation;  
and to see that the  
services of God's house  
are conducted  
regularly in accordance  
with the teachings of the  
Evangelical Lutheran

- \* Expense figure represents approx. 57 Sundays. This was taken from the actual bookkeeping records for August 2011 - July 2012.
- \*\* The 2012 budget figure was a combination of Sundays & Seasons and CCLI
- \*\*\* It has been decided to have the Child Care Attendant present during the Education Hour as well during Worship. This will allow for an attendant for a little over 2 hours at a total per Sunday of \$30.00. It is recommended that this figure be present in the budget even if the hours are less to allow for a change if that is deemed necessary.
- \*\*\*\* \$300.00 covers 4 Sundays at \$75 a Sunday. This has been satisfactory rate when we have only one service for Debbie Harris & Steve Anderson, members. However, should it be necessary to hire someone other than an Eden member it may be necessary to pay more. It is suggested that we plan for 4 Sundays @ \$100 to cover this possible eventuality.

Also Please Note:

The 2012 Budget was a repeat of the 2011 request as that budget was uniquely changed. Also, due to the change in Bookkeepers, and the lack of complete records turned over to us the figures that normally guide our requests were not available. This Budget Recommendation is based on a full year of expenses.

Technology Budget 2013

Item	Use	Cost
CCLI Steaming License	This license is an enhancement to our current license to perform copyrighted music in church. The enhancement enables Eden to perform copyrighted music via podcast and video streaming. depends upon size of congregation	\$75.00
Cloud System Backup	Off site back up of church files	\$150.00
Website hosting	Server for hosting website	\$150.00
Infrastructure	This is a fund that will be use address improvements in the technology infrastructure, such as replacing dilapidated cable, updating computers and replacing failing equipement.. will require council approval	\$1,000.00
professional Training	This is a fund to pay for technical training of new technology. will require council approval	\$1,000.00
new equip	fund to purchase new equipment in order to execute Eden Evangelism mission.. will require council approval	\$1,000.00

# Policy and Procedure Minutes

Aug 27<sup>th</sup> 2012

**Present:** Carol McAnern, Susan Downer, Pastor Linda, Erv Seidel, Lyle Hodgerson, Bob Frey and Ron Sinclair.

The meeting opened with a prayer offered by Pastor Linda.

**Action Item:** That ministry chairs be elected, or re-elected, by the ministry teams on an annual basis.

*Background info: Eden's current ministries are split 50/50 on this issue. Evangelism/Outreach, Learning, Service & Fellowship and Stewardship, provide for the selection of a chair annually. Finance, Property, Technology and Worship & Music do not have a policy for the selection of the chairperson.*

## **Discussion Items:**

### 1. **Congregational Officers:**

*This section will be structured to briefly outline the Congregational Officers which are elected by the church council after the annual elections. The church council, congregational officers and their duties are described in the constitution, and will only be referenced here by their applicable constitution section numbers.*

### 2. **Ministries**

- o *This section will briefly outline the Responsibilities of All Ministry chairs.*
- o *The committees received and reviewed the Policies and Procedures from both Council and the Executive Committee.*
- o *Administrations procedures will be re-organized by Susan Downer into the format followed by the other ministries. A special section will address the work which pastor performs that relates to, or complements the work performed by each ministry.*
- o *It was discovered that the digital version of the Finance Ministry policies and procedures had not yet been received.*



3. Organizations

- o At the present time, the Eden Lutheran Church Women provide a policy for the annual selection of a chairperson while Helping Hands does not.
- o There are other organizations within Eden's purview that have not submitted Policies and Procedures.

4. Other

- o The Constitution of Eden Evangelical Church is the authoritative document for our congregation. It describes the structure, rules and procedures we must follow as members of our church. Policies and procedures developed or practiced within our congregation cannot be in conflict with the constitution.
- o All available contract documents and personal services agreements have been placed in a secure location in the secretary's office. Not all paperwork and documentation is complete, but it's a good start. Please remember to give all signed contracts to Toni.

Our next meeting will be held Oct 23<sup>rd</sup>, 2012 at 6:30

**DRAFT**

**EDEN LUTHERAN SCHOOL BOARD MEETING  
August 9, 2012**

**Members Present:** D. Keaneman, P. Sinclair, K. Williams, L. Subriar,  
E. Seidel, L. Hodgerson, Pastor L. Brown, L. Harris

**Members Absent:** M. Jenkins (excused), C. Wilson (excused)

**Guests:** M. Eissfeldt

**Meeting is called to order at 6:10pm**

**Pastor Linda opened with a prayer.**

**Amendments for Agenda and Minutes from last month:**

- o Katie moved approve the agenda, Larry- 2<sup>nd</sup>-MSC
- o Under continuing business- with Tax forms change word from "deposit slips" to "checks"
- o Erv moved to accept the minutes as amended, Dar- 2<sup>nd</sup>- MSC

**Director's Report:**

- o Currently enrolled 26/ FTE:16.04
- o Projected FTE for Fall 2012-18.68
- o School closed August 30 & 31<sup>st</sup> for in-services
- o Larry moved to accept report, Erv- 2<sup>nd</sup>- MSC

**Bookkeeper's Report:**

- o #25 on accounts receivable should have a \* to represent county.
- o Lyle moved to accept bookkeepers report as submitted, Pastor-2nd- MSC

**Church Relations/Pastor's Report**

- o Larry, Erv and Lyle will see that the "school supply list" is mentioned in church.
- o No report- Pastor has been on vacation ☺

**Continuing Business:**

- o Larry resended his motion to match church council on qualifications to school board membership. Lyle- 2<sup>nd</sup>-MSC
- o Erv moved to change page 3, Section 3- School Board members subsection c- to be "all remaining members shall be ACTIVE members of Eden Lutheran Church who attend on a regular basis." Lyle 2<sup>nd</sup>-MSC
- o Erv moved to accept the By-laws as amended, Larry 2<sup>nd</sup>-MSC.
- o Erv is going to check into the cost of adding material around the playground fence to shield the children from public.
- o Wish List: Gate extension with a code lock.

**Parent Feedback:** Everything is going great as usual.

**Meeting adjourned at 7:07pm**

**Next Meeting:** Thursday, September 13, 2012

Month	Cards	Value	Expenses	Profit
January	126	\$4,790.00	\$ 4,645.00	\$145.00
February	126	\$4,795.00	\$ 4,648.80	\$146.20
March	138	\$5,015.00	\$ 4,834.90	\$180.10
April	114	\$4,705.00	\$ 4,568.05	\$136.95
May	114	\$4,640.00	\$ 4,503.40	\$136.60
June	102	\$4,445.00	\$ 4,321.18	\$123.82
July	109	\$3,995.00	\$ 3,900.16	\$94.84
August	96	\$3,815.00	\$ 3,717.98	\$97.02
September	38	\$1,250.00	\$ 1,223.26	\$26.74
October				
November				
December				
YTD 2012	963	\$37,450.00	\$ 36,362.73	\$1,087.27