

**Eden's Mission:** "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

## EDEN LUTHERAN EVANGELICAL CHURCH

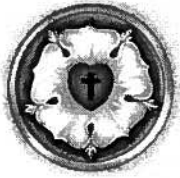
### COUNCIL MEETING

August 10<sup>th</sup>, 2011 – 6:30 p.m.

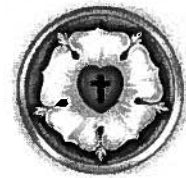
### AGENDA

- I. Preparation
  - A. Welcome Guests
  - B. Personalization – Sharing of joys and concerns
  - C. Inspiration – Opening Devotions Pastor Martyn
  - D. Review / Approval of the Agenda
  - E. Review / Approval of Minutes from July 13<sup>th</sup> with any corrections
- II. Action
  - A. President's Report Steve Anderson
  - B. Pastor's Report Pastor Martyn
  - C. Monthly reports from standing committees
    - 1. Finance Betty Jean Denham
    - 2. Learning Dmitry Altshuller
    - 3. Evangelism Harvey Clark
    - 4. Property Joe Ludwig
    - 5. Service/Fellowship Betty Jean Denham
    - 6. Stewardship Michelle Larsen
    - 7. Worship and Music Barbara Walters
    - 8. Technology Bob Frey/Steve Anderson
    - 9. Policies and Procedures Lyle Hodgerson
  - D. Monthly reports from organizations
    - 1. ELCW Nancy Svete
    - 2. EL Preschool Lyle Hodgerson
    - 3. Helping Hands ????
  - E. New Business
    - 1. Action Items
    - 2. Ministry Budgets
    - 3. Scholarship Ad-Hoc
    - 4. Preschool By-Laws & Budget
    - 5. Budgetary oversight/review
    - 6. Council "Office Hours"
    - 7. Website
    - 8. Women's daytime AA group
    - 9. Thrivent Outreach Grant
  - F. Continuing Business
    - 1. Education Hour
    - 2. Constitution
    - 3. Bingo at Eden
- III. Information
  - A. Head Usher for September – Harvey Clark
  - B. Upcoming events
    - 1. Council Meeting – 9/14/11 – 6:30 p.m. (Executive Committee at 6:00)
- IV. Closing
  - A. Adjournment & Lord's Prayer

**Go in Peace to love and serve the Lord!**



Eden Lutheran Church  
Council Meeting Minutes



July 13, 2011

**Eden's Purpose: "To love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand his reign of hope, justice and peace in our community and the world."**

The meeting was called to order by President Steve Anderson at 6:35 p.m.

Members Present: Dmitry Altshuller, Steve Anderson, Harvey Clark, Betty Jean Denham, Michelle Larsen, Joe Ludwig, Pastor Joshua Martyn, James Sansom, Nancy Svete, Barbara Walters and Lyle Hodgerson

### **I. Preparation**

- A. Welcome guests, Don Walters and Rita McQue
- B. Pastor Martyn gave the devotion
- C. It was Moved by Joe Ludwig, Seconded by Nancy Svete, to approve the Agenda. (Passed)
- D. It was Moved by Dmitry Altshuller, Seconded by Barbara Walters, to accept the May Minutes. (Passed)

### **II. Action**

- A. Presidents Report, Accepted as given
- B. Pastors Report, Accepted as given
- C. Monthly Reports from Standing Committees
  - 1. Finance, Accepted as given
    - a. Motion by , Betty Jean Denham to approve up to \$500.00 for repair of AC in Pre School class room, Seconded by Lyle Hodgerson, MSC
    - b. Motion by, Betty Jean Denham to approve up to \$300.00 to repair Ice Maker in the kitchen, Seconded by Joe Ludwig, MSC
  - 2. Learning, Accepted as given
  - 3. Evangelism, No report
  - 4. Property, Accepted as given
  - 5. Service and Fellowship, Accepted as given

6. Stewardship, Accepted as given

7. Worship & Music, Accepted as given

a. Motion by Dmitry Altshuller to continue with one service until the Council decides otherwise, Seconded by Joe Ludwig, MSC

8. Technology, Accepted as given

9. Policies and Procedures, Accepted as given

D. Monthly Reports from Organizations

1. ELCW, No report

2. EL Preschool, Accepted as given

3. Helping Hands, Accepted as given

E. Continuing Business, None

### **III. Information**

A. Head Usher for August is Dmitry Altshuller.

B. Upcoming Events

1. Finance Committee Meeting-Tuesday, August 9th, 6:30 p.m.

2. Executive Committee meeting-Wednesday, August 10th, 6:00 p.m.

3. Council meeting-Wednesday, August 10th, 6:30 p.m.

### **IV. Closing**

A. It was moved by Betty Jean Denham, Seconded by Joe Ludwig, to adjourn the meeting (Passed) the meeting adjourned at 8:02 p.m.

B. Lord's Prayer

Respectfully Submitted,

James Sansom

Secretary

## President's Report – August 2011

Many thanks to each of you for attending our council retreat last Saturday. I found our time together to be very worthwhile, and I believe we laid the groundwork towards what we hope will be improved communication at Eden.

As we head into the busy fall season together, please remember to keep your eyes and ears open to life at Eden and anything that may need our attention. Each of you is part of the elected leadership of Eden. Pastor and I need help from each of you to know exactly what is happening at Eden.

I encourage each of you to show your support to the new learning hour that is beginning in September, by attending and by inviting and reminding other members about it. Studying/Learning the Word is a vital part of each person's walk.

We still have a couple openings in the head usher schedule. With only ten members to fill 12 slots, it is unfortunately necessary that a couple members take two months. I have already signed up for a second month. I need one or two others among you to do the same.

Thank you for your continued service to Eden.

iHg,

Steve

## Information from the Pastor 08/10/2011

### Pastor Care

Funerals	- 1
Visitations	- 74
Baptisms	- 1
Weddings	- 1
Hospital Visits	- 3

### Weekly

Worship Attendance in July = 97  
Chapel  
Quilters  
Preparing for Sunday Worship  
Preparing for Confirmation  
Preparing for Youth Group Activities  
Sermon Preparation  
Visitations  
Committee Meetings  
Marriage Counseling  
Grief Counseling  
Staff Meetings  
Meet with preschool teachers  
Cleaning/Organizing Narthex  
Updating Church Records (Parish Register)

### Dates

- Will be out next week Monday – Thursday (Worked Monday and Tuesday this week)

### Correspondence

- Letter from Member Transferring their membership

Pastor Martyn

**Eden Lutheran Church**  
**FINANCE COMMITTEE MINUTES**

**August 9,11**

Members present: Betty Jean D., Pastor Martyn, Steve D., Dmitry A., Lyle H., Steve A., Pat S.

Guest: Toni D.

**DISCUSSION ITEMS:**

- 1 The Pre-school is being asked to repay the church for an air conditioning bill for classroom #3 if funds are available. The cost is \$241.50. This will be taken to the next school board meeting on 8/11 .
- 2 \$750 a month will be divided each month between Africa and the Synod office.
- 3 Committee budgets for next year will be discussed at the Sept. Finance Committee meeting.

**MOTIONS VOTED ON:**

- 1 With the recommendation from the Property Committee, 3 members of the Executive Committee will approve a contract up to \$4000 for the parking lot seal and striping . Pat/Dmitry ( MSC )
- 2 The financial information in the weekly bulletin will be removed until a decision is made next month by this committee about what numbers are most informative to the congregation. Steve/Dmitry (MSC)

Respectfully submitted,

Pat Sinclair

Eden Lutheran Church  
**Balance Sheet**  
 As of July 31, 2011

	Jul 31, 11	Jun 30, 11	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
Bank of America	9,724.86	13,301.34	-3,576.48
Mission Term CD	17,791.59	17,791.59	0.00
<b>Provident</b>			
Anniversary Fund	-436.12	-436.12	0.00
Building Fund	1,231.19	796.19	435.00
Choir Fund	2,698.29	2,698.29	0.00
Christian Education	5,900.27	5,900.27	0.00
Homeless	90.72	90.72	0.00
Member Assistance	491.74	641.74	-150.00
Memorial Fund	9,720.31	9,680.31	40.00
New Call	25.00	25.00	0.00
New Missions Fund	26.06	26.06	0.00
Organ Fund	1,186.22	1,186.22	0.00
Outreach	225.00	225.00	0.00
Parking Lot Fund	5,051.18	4,557.68	493.50
Reserve Fund	10,261.92	10,315.87	-53.95
School Playground Fund	200.00	200.00	0.00
Sound System/Technology Fund	100.00	100.00	0.00
Transportation Fund	332.99	332.99	0.00
VBS Fund	279.14	287.96	-8.82
Youth Ministries	4,996.90	4,750.49	246.41
Provident - Other	275.96	260.10	15.86
<b>Total Provident</b>	<b>42,656.77</b>	<b>41,638.77</b>	<b>1,018.00</b>
<b>ProvidentCD Scholarship</b>	<b>23,315.48</b>	<b>23,315.48</b>	<b>0.00</b>
<b>Total Checking/Savings</b>	<b>93,488.70</b>	<b>96,047.18</b>	<b>-2,558.48</b>
<b>Total Current Assets</b>	<b>93,488.70</b>	<b>96,047.18</b>	<b>-2,558.48</b>
<b>Other Assets</b>			
Other Assets	3,250.64	3,250.64	0.00
<b>Total Other Assets</b>	<b>3,250.64</b>	<b>3,250.64</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>	<b>96,739.34</b>	<b>99,297.82</b>	<b>-2,558.48</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Equity</b>			
Opening Balance Equity	103,895.02	103,895.02	0.00
Net Income	-7,155.68	-4,597.20	-2,558.48
<b>Total Equity</b>	<b>96,739.34</b>	<b>99,297.82</b>	<b>-2,558.48</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>96,739.34</b>	<b>99,297.82</b>	<b>-2,558.48</b>

# Eden Lutheran Church Income and Expenses - Current and YTD

July 2011

	Jul 11	Budget	Jan - Jul 11	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Current Offerings	11,802.00	15,056.50	100,097.00	105,395.50	180,678.00
Designated Income	-1,134.91		110.00		
Facility Fees					
CODA	0.00		350.00		
Fellowship Hall Rental					
ACA 12 Step	40.00		120.00		
Fellowship Hall Rental - Other	0.00		80.00		
Total Fellowship Hall Rental	40.00		200.00		
Parsonage Rent	1,250.00	1,250.00	8,750.00	8,750.00	15,000.00
Pre-School	250.00	250.00	1,750.00	1,750.00	3,000.00
Riverside County Parking	1,373.33	1,487.92	9,592.84	10,415.44	17,855.04
Salvation Army	100.00		300.00		
T-Mobile	1,352.86	1,313.50	8,117.16	9,194.50	15,762.00
Womens AA	0.00	108.34	250.00	758.38	1,300.08
Total Facility Fees	4,366.19	4,409.76	29,310.00	30,868.32	52,917.12
Interest Earned	78.19		312.60		
Investments					
Dividend, Interest (Securities)	0.00		62.33		
Total Investments	0.00		62.33		
Lent/Easter	0.00	176.59	82.93	1,236.13	2,119.08
Loose Plate Offering	101.88	246.50	1,301.13	1,725.50	2,958.00
Other Types of Income					
Heavenly Printing	0.00	41.67	300.00	291.69	500.04
Other Types of Income - Other	0.00		310.00		
Total Other Types of Income	0.00	41.67	610.00	291.69	500.04
Sunday School Offering	0.00	8.75	31.31	61.25	105.00
Thanksgiving	0.00	26.34	0.00	184.38	316.08
Thrivent Choice Dollars	-626.00		0.00		
Youth Ministries	0.00		-61.88		
Total Income	14,587.35	19,966.11	131,855.42	139,762.77	239,593.32
<b>Gross Profit</b>	14,587.35	19,966.11	131,855.42	139,762.77	239,593.32
<b>Expense</b>					
Advertising	0.00		0.00	500.00	500.00
Bank Fees					
Return Check Bank Charge	0.00		20.00		
Return Check Bank Fee	0.00		12.00		
Total Bank Fees	0.00		32.00		



**Eden Lutheran Church**  
**Income and Expenses - Current and YTD**  
 July 2011

	Jul 11	Budget	Jan - Jul 11	YTD Budget	Annual Budget
<b>Benevolence</b>					
Missionary	0.00		375.00		
Synod	0.00	750.00	0.00	5,250.00	9,000.00
World Hunger ELCA - Africa	0.00		375.00		
Benevolence - Other	577.81		1,252.81		
<b>Total Benevolence</b>	<u>577.81</u>	<u>750.00</u>	<u>2,002.81</u>	<u>5,250.00</u>	<u>9,000.00</u>
<b>Continuing Education</b>					
Food and Drinks	0.00		97.91		
Continuing Education - Other	0.00		420.00		
<b>Total Continuing Education</b>	<u>0.00</u>		<u>517.91</u>		
<b>Education and Learning Supplies</b>					
Adult Education	0.00		0.00	100.00	100.00
Confirmation Materials					
Gift Bibles	43.31		98.86		
Confirmation Materials - Other	0.00		0.00	200.00	200.00
<b>Total Confirmation Materials</b>	<u>43.31</u>		<u>98.86</u>	<u>200.00</u>	<u>200.00</u>
Fall Festival/Rally Day	0.00		0.00	200.00	200.00
Recognition/Appreciation	0.00		0.00	500.00	500.00
Seasonal Activities	0.00		0.00	200.00	200.00
Sunday School	0.00		0.00	300.00	300.00
Vacation Bible School					
VBS Gift	34.33		34.33		
Vacation Bible School - Other	208.82		580.14	350.00	350.00
<b>Total Vacation Bible School</b>	<u>243.15</u>		<u>614.47</u>	<u>350.00</u>	<u>350.00</u>
Workshops/Training	0.00		0.00	0.00	0.00
Youth Activities	85.00		575.00	200.00	200.00
<b>Total Education and Learning Supplies</b>	<u>371.46</u>		<u>1,288.33</u>	<u>2,050.00</u>	<u>2,050.00</u>
<b>Employer Payroll Tax Insurance</b>					
Master Insurance	1,734.89	916.67	6,193.15	6,416.69	11,000.04
Workers Comp	0.00	150.00	956.52	1,050.00	1,800.00
<b>Total Insurance</b>	<u>1,734.89</u>	<u>1,066.67</u>	<u>7,149.67</u>	<u>7,466.69</u>	<u>12,800.04</u>
<b>LSS</b>					
Operations	0.00		-10.00		
Kitchen Supplies	0.00		36.98		
Postage, Mailing Service					
Bulk Mail	0.00		600.00		
Stamp Machine Lease Payment					
Tax Payment	0.00		2.55		
Stamp Machine Lease Payment - Other	61.99		394.44		
<b>Total Stamp Machine Lease Payment</b>	<u>61.99</u>		<u>396.99</u>		
Postage, Mailing Service - Other	0.00	208.34	265.98	1,458.30	2,500.00
<b>Total Postage, Mailing Service</b>	<u>61.99</u>	<u>208.34</u>	<u>1,262.97</u>	<u>1,458.30</u>	<u>2,500.00</u>

**Income and Expenses - Current and YTD**

July 2011

	Jul 11	Budget	Jan - Jul 11	YTD Budget	Annual Budget
<b>Printing and Copying</b>					
Bulletin Paper	0.00		111.36		
Lease Payment	1,592.41		11,849.35		
Printing and Copying - Other	0.00	916.67	0.00	6,416.65	11,000.00
<b>Total Printing and Copying</b>	<b>1,592.41</b>	<b>916.67</b>	<b>11,960.71</b>	<b>6,416.65</b>	<b>11,000.00</b>
<b>Property</b>					
Alarm	0.00	16.67	170.70	116.65	200.00
Building Maintenance and Repair	381.23		7,022.09		
Church Building Maintenance	0.00	416.67	514.25	2,916.65	5,000.00
Equipment Maintenance	294.60	41.67	520.60	291.65	500.00
Equipment Rental	0.00		131.06		
Gasoline	0.00		20.00		
Grounds Maintenance	0.00	62.50	1,352.75	437.50	750.00
Inside Custodian					
Janitorial Supplies	34.65		273.42		
Inside Custodian - Other	0.00	575.00	4,025.00	4,025.00	6,900.00
<b>Total Inside Custodian</b>	<b>34.65</b>	<b>575.00</b>	<b>4,298.42</b>	<b>4,025.00</b>	<b>6,900.00</b>
Lawn Care	700.00	700.00	4,900.00	4,900.00	8,400.00
Parking Lot Repair	0.00		4,500.00		
Parsonage Maintenance	0.00	41.67	0.00	291.65	500.00
<b>Total Property</b>	<b>1,410.48</b>	<b>1,854.18</b>	<b>23,429.87</b>	<b>12,979.10</b>	<b>22,250.00</b>
<b>Telephone, Telecommunications</b>					
Cell Phone	0.00	25.00	0.00	175.00	300.00
Land Line	0.00	165.75	0.00	1,160.25	1,989.00
Telephone, Telecommunications - Other	160.29		1,145.67		
<b>Total Telephone, Telecommunications</b>	<b>160.29</b>	<b>190.75</b>	<b>1,145.67</b>	<b>1,335.25</b>	<b>2,289.00</b>
<b>Utilities</b>					
City Services	398.27		1,922.66		
Electricity	1,152.79	1,054.17	5,859.55	7,379.15	12,650.00
Gas	77.66	208.34	1,970.62	1,458.30	2,500.00
Trash and Pickup	244.16	250.00	1,709.12	1,750.00	3,000.00
Water	503.97	708.34	2,156.15	4,958.30	8,500.00
<b>Total Utilities</b>	<b>2,376.85</b>	<b>2,220.85</b>	<b>13,618.10</b>	<b>15,545.75</b>	<b>26,650.00</b>
<b>Total Operations</b>	<b>5,602.02</b>	<b>5,390.79</b>	<b>51,454.30</b>	<b>37,735.05</b>	<b>64,689.00</b>
<b>Other Types of Expenses</b>					
Books					
Devotionals	0.00		185.86		
<b>Total Books</b>	<b>0.00</b>		<b>185.86</b>		
Decorations	0.00		755.00		
Other Costs	200.00		200.00		
Web Page	0.00		65.35		
<b>Total Other Types of Expenses</b>	<b>200.00</b>		<b>1,206.21</b>		

# Eden Lutheran Church Income and Expenses - Current and YTD

July 2011

	Jul 11	Budget	Jan - Jul 11	YTD Budget	Annual Budget
<b>Outreach</b>					
Service/Fellowship	11.06	166.67	11.06	1,166.65	2,000.00
Outreach - Other	0.00	41.67	0.00	291.65	500.00
<b>Total Outreach</b>	<u>11.06</u>	<u>208.34</u>	<u>11.06</u>	<u>1,458.30</u>	<u>2,500.00</u>
<b>Pastor Professional Expense</b>	400.00		1,278.31		
<b>Payroll Expenses</b>					
Payroll Processing Fees	60.02	83.34	563.60	583.30	1,000.00
Payroll Expenses - Other	0.00		61.60		
<b>Total Payroll Expenses</b>	<u>60.02</u>	<u>83.34</u>	<u>625.20</u>	<u>583.30</u>	<u>1,000.00</u>
<b>Property Taxes</b>	0.00	66.67	724.27	466.65	800.00
<b>Service</b>					
Homeless Meals Mission	0.00		468.40		
Service - Other	0.00		500.00		
<b>Total Service</b>	<u>0.00</u>		<u>968.40</u>		
<b>Staff Salaries and Benefits</b>					
Babysitting Services	80.00	130.00	380.00	910.00	1,560.00
Background Check	0.00		10.95		
Bookkeeper	300.00	250.00	2,100.00	1,750.00	3,000.00
Building Superintendent	0.00	947.09	1,488.29	6,629.63	11,365.08
Medical	1,542.21		3,084.42		
Mileage Reimbursement	268.76	125.00	1,471.35	875.00	1,500.00
Organist					
Organist - Medical Insurance	223.00	223.00	1,561.00	1,561.00	2,676.00
Organist - Salary	1,604.42	2,104.41	13,230.94	14,730.87	25,252.92
<b>Total Organist</b>	<u>1,827.42</u>	<u>2,327.41</u>	<u>14,791.94</u>	<u>16,291.87</u>	<u>27,928.92</u>
<b>Pastor Salary, Housing &amp; Other</b>					
First Call expenses	0.00	83.34	631.55	583.30	1,000.00
pastor Martyn - Housing	2,000.00	2,000.00	14,000.00	14,000.00	24,000.00
Pastor Martyn - Medical	0.00	1,510.50	9,253.26	10,573.50	18,126.00
Pastor Martyn - Pension	0.00	453.59	2,721.54	3,175.05	5,443.00
Pastor Martyn - Salary	2,535.94	2,535.92	18,698.67	17,751.40	30,431.00
<b>Total Pastor Salary, Housing &amp; Other</b>	<u>4,535.94</u>	<u>6,583.35</u>	<u>45,305.02</u>	<u>46,083.25</u>	<u>79,000.00</u>
<b>Retirement</b>	453.59		907.18		
<b>Secretary</b>	830.00	866.67	5,920.00	6,066.69	10,400.04
<b>Supply Pastor</b>	350.00	150.00	838.00	1,050.00	1,800.00
<b>Taxes - Employer</b>	0.00	500.00	0.00	3,500.00	6,000.00
<b>Vacation Organist</b>	75.00	33.34	175.00	233.38	400.08
<b>Staff Salaries and Benefits - Other</b>	0.00		-4.23		
<b>Total Staff Salaries and Benefits</b>	<u>10,262.92</u>	<u>11,912.86</u>	<u>76,467.92</u>	<u>83,389.82</u>	<u>142,954.12</u>
<b>Stewardship</b>	-200.00	50.00	-855.00	350.00	600.00
<b>Supplies</b>					
Check Re-order	0.00		117.77		
Deposit Tickets	0.00		42.20		

Income and Expenses - Current and YTD

July 2011

	Jul 11	Budget	Jan - Jul 11	YTD Budget	Annual Budget
<b>Office Supplies</b>					
Computer Software	0.00		190.30		
Misc. Office Supplies	54.51		1,147.68		
Office Supplies - Other	0.00	125.00	159.37	875.00	1,500.00
<b>Total Office Supplies</b>	<u>54.51</u>	<u>125.00</u>	<u>1,497.35</u>	<u>875.00</u>	<u>1,500.00</u>
<b>Total Supplies</b>	54.51	125.00	1,657.32	875.00	1,500.00
<b>Suspense</b>	0.00		10.00		
<b>Technology</b>	0.00	20.84	0.00	145.80	250.00
<b>Travel and Meetings</b>					
Airfare	0.00		199.40		
Conference, Convention, Meeting	0.00	100.00	495.00	700.00	1,200.00
Hotel Room	0.00		436.28		
<b>Total Travel and Meetings</b>	<u>0.00</u>	<u>100.00</u>	<u>1,130.68</u>	<u>700.00</u>	<u>1,200.00</u>
<b>Worship and Music</b>					
Altar Flowers	0.00		-18.45		
Easter Lilies	0.00		271.39		
Poinsettia	84.00	195.00	271.84	1,365.00	2,340.00
Altar Flowers - Other					
<b>Total Altar Flowers</b>	<u>84.00</u>	<u>195.00</u>	<u>524.78</u>	<u>1,365.00</u>	<u>2,340.00</u>
<b>Altar Supplies</b>					
Ashes	0.00		5.22		
Baptismal Candles	52.41		52.41		
Candle Oil	0.00		149.60		
Communion Cups	0.00		55.91		
Communion Wafers	0.00		54.49		
Eternal Candles	0.00		258.43		
Altar Supplies - Other	0.00	33.34	400.00	233.30	400.00
<b>Total Altar Supplies</b>	<u>52.41</u>	<u>33.34</u>	<u>976.06</u>	<u>233.30</u>	<u>400.00</u>
<b>Bell Choir</b>	0.00	8.34	0.00	58.30	100.00
<b>Bulletins</b>	0.00	41.67	0.00	291.65	500.00
<b>Choir Supplies</b>	0.00	33.34	141.87	233.30	400.00
<b>Computer Software - Worship</b>	0.00	40.00	0.00	280.00	480.00
<b>Copyright Licensing</b>	0.00		185.00		
<b>General Worship and Music</b>	0.00	50.00	0.00	350.00	600.00
<b>Organ Maintenance</b>	0.00	91.67	535.00	641.65	1,100.00
<b>Piano Maintenance</b>	0.00	48.34	0.00	338.30	580.00
<b>Robe Replacement and Maintenance</b>	0.00		0.00	0.00	0.00
<b>Seder Meal</b>	0.00		58.22		

**Eden Lutheran Church**  
**Income and Expenses - Current and YTD**  
 July 2011

12:44 PM  
 08/05/11  
 Accrual Basis

	Jul 11	Budget	Jan - Jul 11	YTD Budget	Annual Budget
<b>Special Service Supplies</b>					
Palm Strips	0.00	29.17	28.72	204.15	350.00
Special Service Supplies - Other	0.00	29.17	28.72	204.15	350.00
<b>Total Special Service Supplies</b>	136.41	570.87	2,449.65	3,995.65	6,850.00
<b>Total Worship and Music</b>	19,447.74	20,345.38	151,528.36	144,966.26	246,693.16
<b>Total Expense</b>	-4,860.39	-379.27	-19,672.94	-5,203.49	-7,099.84
<b>Net Ordinary Income</b>					
<b>Other Income/Expense</b>					
Other Income					
Pass Thru Gifts	0.00		-1,438.75		
Helping Hands	0.00		150.00		
Memorials	100.00		427.81		
Pass Thru Gifts - Other	100.00		-860.94		
<b>Total Pass Thru Gifts</b>	100.00		-860.94		
<b>Total Other Income</b>	-2,201.91		-13,378.20		
<b>Other Expense</b>	-2,201.91		-13,378.20		
Transfers between Banks	2,301.91		12,517.26		
<b>Total Other Expense</b>	-2,558.48		-7,155.68		
<b>Net Other Income</b>	-379.27		-5,203.49		
<b>Net Income</b>					

MINUTES

LEARNING MINISTRY

Wednesday, August 3, 2011

DRAFT

Present: Dr. Dmitry Altshuller, Chair; Mary Altshuller, Secretary; Michelle Larsen, Katie Williams, Luke Williams, Arlea Anderson, and Steve Anderson, President.

Absent: Pastor Joshua Martyn, excused.

Called to order at 7:10 p.m. with prayer offered by Steve.

July meeting minutes were reviewed; M/S/C.

Review of Scholarships:

**NOTE:** On review of the seven applications (with four applicants/parents of applicants on the Learning Ministry) it will be taken to the Council to form an ad-hoc committee to review them.

A question was raised about funds. Dmitry will attend the Finance Committee meeting next week to learn exactly how much is available for scholarships. The applications will be held by Dmitry until he can take them to the Counsel meeting next week.

Michelle asked if funds will be matched by the E. L. C. W.

Sunday School: Arlea stated that she has nothing concrete on plans yet. She will probably use the same materials from last year. She will probably have to renew the subscription. She'll get something set up in time for Rally Day (Sunday, September 11<sup>th</sup>). She'll be soliciting for volunteers and will pull materials together for the volunteers.

She thinks she might have about 6 – 8 volunteers to choose from. Teenagers will be paired with adults. Last year the classes were small and she found it easier to pull the materials together herself.

Christmas Play: Dmitry asked Katie if she was organizing another play. Katie stated she was undecided about whether to conduct another one. She's waiting to find out if she will get a job she had applied for. The full-time job may not allow her time to organize a play.

Steve said he's been writing a play for a few years but it won't be ready for another year or two.

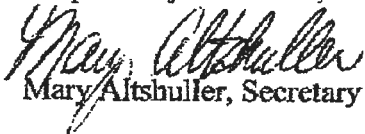
Adult Forum: Michelle reminded Dmitry about Jacob Bach's offer to lead Adult Forum. He still needs to have a program written up and approved by Pastor Josh. Dmitry said he'll try to have Jacob fill in when Pastor Bob takes breaks.

Mary stated she will take it upon herself to send a reminder to Susan Downer about the new Education Hour forming next month to have it appear in the September issue of *The Messenger*. She will also send something to Toni to have this announcement appear on the Power Point presentation on Sundays.

Dmitry will make announcements at service a couple of weeks in advance about this.

Meeting adjourned at 7:35 p.m. with the Lord's Prayer.

Respectfully submitted,

  
Mary Altshuller, Secretary ∞

## Minutes for Evangelism Meeting of August 3, 2011

Attendees: Harvey Clark

Nothing was discussed or acted upon due to lack of attendance.



# SERVICE AND FELLOWSHIP COMMITTEE

## MINUTES FOR AUGUST 4, 2011

Members present: Betty Jean Denham, Marge Steinbrinck, Gloria Youngerman, Esther D'aguier,  
Nancy and Rodger Liverman

### Old Business:

Betty Jean opened the meeting saying that the Ice Cream Social for August 7 is all taken care of. It will follow the morning worship service.

### New Business:

Esther announced that the Preschool Teachers' Luncheon will take place in the F.H. on September 1st at 11:00 a.m. The theme is "Children -- Our Future" The Quilters and the Service and Fellowship Committee will provide salads, dessert and gift bags for the staff. Nancy will make Iced Tea and May will make the coffee. Nancy and Esther are in charge of decorations. Nancy is in charge of the gift bags. Council had indicated previously that they would like to help. They will be asked to donate \$5 - \$10 for this event. Marge is in charge of dessert.

September 18 will be Anniversary Sunday. The plan was to have a potluck after worship service. However, Council will have to decide when to hold the potluck since it will interfere with Sunday School. ACTION IS NEEDED. The cake will be picked up by B.J. and the decorations will be provided by Nancy and Gloria.

Next regular meeting will be after the September 1 luncheon in the F.H.

Respectfully submitted,

Marge Steinbrinck

# **Eden Lutheran Church Stewardship Minutes August 4, 2011**

**Members Present: Michelle Larsen, Nancy Svete, Don Walters, Ron Smith**

**Action Items: None**

**Discussion Items:**

## **1. Bingo Review**

- A. Don and Michelle indicated Eden's council is in favor of researching the feasibility of having a weekly bingo night open to the public. Nancy has met with Bob Neal who is currently involved with bingo at a mobile home park, knows where to get equipment and supplies and will advise any way he can. Don feels 6 people working each bingo night will be enough.**
- B. Michelle will be checking for bingo equipment on the Internet.**

## **2. New Consecration Sunday**

- A. Nothing to report until Pastor Josh returns from vacation.**

## **3. Christmas Wreaths**

- A. Ron has received pictures of wreaths Eden can sell. The supplier is Orange County Wholesale Florist. Prices will not be available until September. Using last year's wholesale prices, we can assume to make profits of \$ 5.00 to \$ 7.00 per wreath. General announcements of the wreath sales should begin in 2 to 3 weeks. Sales would begin in mid September.**

**Next Meeting: Thursday, September 1, 2011**

# MINUTES

July 20, 2011

Present: Chair, Susan Downer; Dick Anderson; Marilyn Anderson; Steve Anderson; Cathy Carlson; Debbie Harris; Pr. Joshua Martyn

The meeting was called to order by the Chair at 6:50 p.m.

Devotions were provided by Cathy Carlson

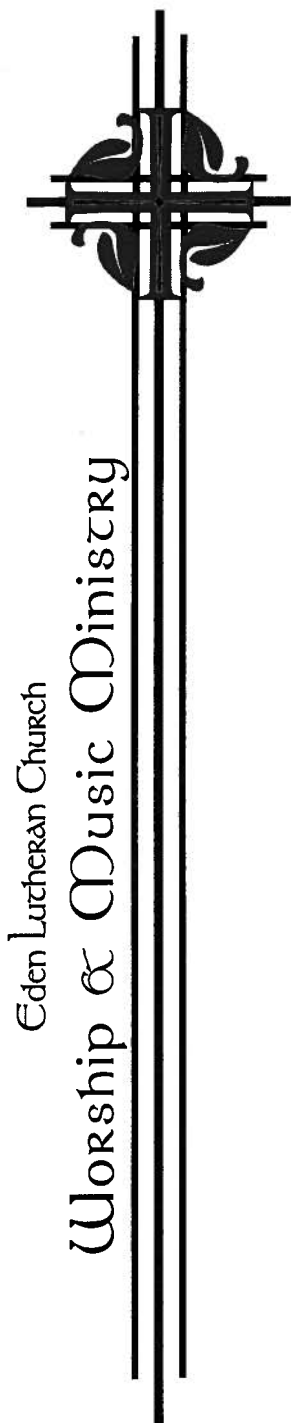
Motion: Approval of the minutes of June 14, 2011 (M/S/C)

Pastor's report:

- a. Pastor has been hearing incorrect information from congregational members regarding topics discussed at the Music and Worship Committee meetings. This type of miscommunication makes it appear that the committee and Pastor are against each other. While the committee and pastor emphatically agree they are working well together, it was agreed that steps need to be taken to keep communications to the congregation accurate. Ideas discussed were including brief synopses of items being discussed included in the Messenger and bulletins. The Mutual Ministry Committee could also write a column about communication. Pastor requested that any questions regarding the business being discussed by the Music and Worship Committee be referred to him for clarification.
- b. Proposed crying room: Pastor noted that this falls within the Property Committee's purview. Once modifications are proposed, they will be sent to the Music and Worship Committee for comments and input. Discussion followed regarding ways to modify the church to offer a private space for children and their parents.
- c. Barbara Walters read the letter regarding procedures for taking the offering when special music is being performed. Some of the Council members felt that the letter was directed towards them. In order to avoid this happening in the future and also to address changes in usher duties due to having only one service, the Committee agreed that usher training will be offered in the near future.

*(Continued on page 2)*

I rejoiced when they said to me, "Let us go to the house of the Lord" \* Psalm 122:1



## Mission

### Statement



The Mission of the Worship & Music Ministry shall be to assist in, and encourage the development of, the worship life of the congregation; and to see that the services of God's house are conducted regularly in accordance with the teachings of the Evangelical Lutheran Church in America.

*(Continued from page 1)*

Council report: The Council has decided to indefinitely hold only one service. Several people have stated that they like having a full church on Sunday. Discussion followed regarding weekly communion and the blended service. It was suggested that a praise song could be used occasionally as either the recessional or processional song when choir isn't singing.

Old Business:

1. The piano for the fellowship hall should be delivered on Friday, June 22.
2. It was agreed that the Benediction would be sung by the choir on the second and fourth Sundays of each month.
3. David Stevens has begun work on the new free-standing altar. Work has fallen behind due to a family medical issue. Pastor would like to be notified in advance when it will be finished in order to allow time for him to contact the Bishop to invite him to come for the dedication.

New Business:

1. Susan Downer has been checking web sites for baptismal shells. Pastor stated that the shells are not necessary if they cannot be found at a reasonable price. Susan also stated that she has a silver plated pitcher to donate for the services.
2. Darryl Springer has resigned as Sexton. Discussion followed regarding whether or not a new Sexton should be appointed. Susan will check with the Altar Guild to see if they will assume responsibility for putting the flowers on the altar for the Sunday services.
3. Lighting in the sanctuary was discussed. The Property Committee is looking into this issue as well as investigating installation of ceiling fans.

Devotions for August: Debbie Harris

Next Meeting: Wednesday, August 17, 2011, at 6:45 p.m.

There being no further business, the meeting adjourned with prayer at 8:15 p.m.

Respectfully submitted by  
Cathy Carlson

**DRAFT**  
**Eden Lutheran School Board Meeting**  
**July 14, 2011**

**Members Present:** D. Keaneman, P. Sinclair, C. Wilson, K. Williams,  
J. McCormack, J. Martyn, L. Harris

**Members Absent:** L. Hodgerson (Excused)

**Guests:** M. Eissfeldt

**Meeting called to order at 6:07pm**

\*Pastor opened with a prayer

**Amendments for Agenda and Minutes from May 12<sup>th</sup> meeting**

- Approved Agenda Chuck, John seconded- MSC
- Chuck motioned to approve, Pat second- MSC

**Pastor's Report:**

- No chapel for a while
- No new news

**Director's Report:**

- 2 full time kids short of making budget
- Good for summer attendance
- New cook- Koryn Coalson
- \$134.00 made for BBQ Open house held on May 19, 2011
- Upcoming Fall sign up for pre-school looks good
- Fire inspection passed with no citations!
- Calendar planned for upcoming 2011-2012 school year
- Pat moved to allot \$10 for Dar and another teacher to go to training disaster training on July 21, 2011, Chuck 2<sup>nd</sup>- MSC.
- John moved to approve directors report, Chuck 2<sup>nd</sup>, MSC

**Bookkeepers Report:**

- Chuck motioned to accept both May and June's bookkeepers report. Katie 2<sup>nd</sup>- MSC

**Chairman's Report:**

\*No report given

**Church Relations:**

- Pat will see that the By- laws have been or will be approved
- Summer and money are making it hard to get the gate change up and going.
- Pat will call Jim Sampson and property about extending the gate and adding a lock.
- Elderly woman wandering around- contacting Adult Services to help her.

**Continuing Business:**

- 2011- 2012 Budget presentation
- Pat moved to change the fundraising goal to \$3000, from \$4000...to help alleviate teacher expectations, Pastor Josh 2<sup>nd</sup>- MSC
- 4 changes to proposed budget- moving \$600 to building & grounds repairs from Facilities fees, fundraising goal, and making net income- \$1,001.33

- Pastor moved to accept the 2011-2012 school budget as amended, John 2<sup>nd</sup>- MSC
- Pastor Josh moved to have quarterly review of the budget- to allot 3% bonus if available for staff. Chuck 2<sup>nd</sup>-MSC (Review on December 9<sup>th</sup>, meeting to cut them a check before Christmas)
- Check on legalities of a Reserve account for school

**New Business:**

- School audit- no audit done last year because of change in bookkeepers
- Will have an audit done this year.
- Dar and Melinda will present information on the audit next meeting

**Comments and Concerns:**

**Parent feedback:** no new news

\* Melinda will be out of the county for next meeting- Excused absence

**Next Meeting: Thursday, August 11, 2011 @ 6pm**

**Meeting adjourned at 7:32pm**

# **Eden Lutheran Church Pre-School Budget**

September - August

<b>Income</b>	<b>Actual 2010-2011</b>	<b>Proposed 2011-2012</b>
<u>Ordinary</u>		
Tuition	120,000.00	135,000.00
Riv. Co Treasurer	11,500.00	12,000.00
Registration/Supplies	750.00	900.00
Re-Enrollment	80.00	1,100.00
Late Charges		84.00
<u>Special</u>		
Fund Raisers	3,451.00	3,000.00
Donations	2,500.00	
<b>TOTAL INCOME</b>	<b>\$138,281.00</b>	<b>\$152,084.00</b>
<b>Expenses</b>		
<u>Wages &amp; Staffing</u>		
Wages	103,000.00	106,090.00
Payroll Employer Taxes	8,260.00	8,260.00
Workers Comp Ins	3,000.00	3,182.67
Employee Appreciations	1,000.00	1,000.00
Conference & Workshops	80.00	150.00
Staff Finger Printing	276.00	184.00
<u>Operating</u>		
Advertising	10.00	50.00
Bad Debt - (current)	3,400.00	4,000.00
Bank Service Charge	230.00	230.00
Dues & Subscriptions	35.00	50.00
Facility Fee	3,000.00	3,000.00
Fax Copier	2,075.00	2,075.00
Food & Snacks	5,000.00	5,500.00
Janitorial Service	5,100.00	5,100.00
Janitorial Supplies	800.00	850.00
Licenses	660.00	675.00
Building Maintenance	0.00	150.00
Copier Maintenance	920.00	920.00
Accounting Fees	3,600.00	5,200.00
Payroll Service Fee	330.00	600.00
Building & Grounds Repairs	75.00	700.00
Office Supplies	324.00	466.00
Program Supplies	400.00	450.00
Telephone & Supplies	2,200.00	2,200.00
<b>TOTAL EXPENSES</b>	<b>\$143,775.00</b>	<b>\$151,082.67</b>
<b>NET INCOME</b>	<b>-\$5,494.00</b>	<b>\$1,001.33</b>

**EDEN LUTHERAN SCHOOL  
BY LAWS  
March 10, 2011**

**SECTION 1: OBJECTIVES AND PURPOSES – SCHOOL BOARD**

- a) Provide Christian education and outreach to the larger community in the Riverside area.
- b) Ensure the best possible quality of services to the children of Eden Lutheran School.
- c) Ensure adequate physical plant and budgetary maintenance.
- d) To approve the operation of the school to ensure that it is functioning in accordance with the agreements between the congregation and the school; that is in compliance with the appropriate legislative codes.
- e) Conduct a yearly evaluation of the school Director, Accountant, and other employees directly responsible to the Board, to be completed in accordance with the Eden Lutheran Church Constitution, and to review evaluations of the school staff as prepared by the Director.
- f) Provide educational workshop/conference opportunities for the Director and staff as appropriate.
- g) Provide communication among and between the School Board, Congregation Council, the congregation of Eden Lutheran Church, and the parents and staff associated with Eden Lutheran School.

**SECTION 2: SCHOOL BOARD POWERS**

The activities and affairs of this Board shall be to oversee and provide for the administration of Eden Lutheran School to enable it to fulfill its functions and perform its mission. The Board shall have the power to create and enforce policies to further the objectives and purposes of the school in accordance with State Licensing Standards. This shall be conducted with the approval of the Eden Lutheran Church Congregation Council.

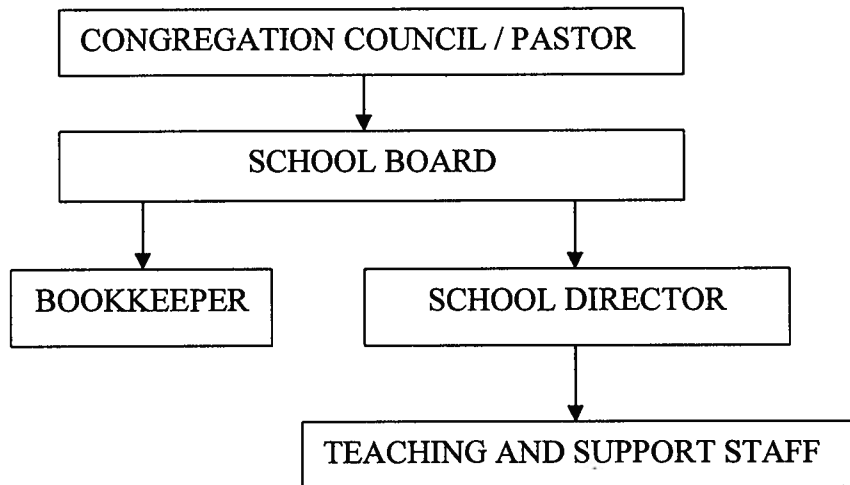


**SECTION 3: SCHOOL BOARD MEMBERS**

The Board shall have no more than ten (10) voting members.

- (A) Ex Officio members shall include a pastor of Eden Lutheran Church, the Director of-Eden Lutheran School, and the licensee.
- (B) Up to two members who are parents of children enrolled in Eden Lutheran School
- (C) The remaining members shall be members of Eden Lutheran Church
- (D) No member of the Board shall have more than a single vote.

**SECTION 4: ORGANIZATION**



**SECTION 5: BOARD OFFICERS**

Members of the Board shall elect the following officers annually at the November meeting:

- Chairperson
- Vice Chairperson
- Secretary

The Chairperson and Vice Chairperson shall be members of Eden Lutheran Church.

**SECTION 6: EXECUTIVE COMMITTEE**

The Executive Committee shall consist of the elected officers of the Board who are not related to students enrolled in Eden Lutheran School, the licensee, and the Pastor assigned to the Board.

The Executive Committee shall have the full power to act on behalf of the Board between Board meetings on issues that require immediate attention.

Executive Committee Meetings may be called by the Chairperson or the Pastor.

**SECTION 7: DUTIES OF BOARD MEMBERS**

It shall be the duty of the Board members to:

- a) Suggest and select Elect Board Members
- b) Elect their officers annually
- c) Perform any and all duties requested of them collectively or individually by the Board
- d) Represent collectively or individually the views of the Board when addressing the Congregation Council.
- e) Meet as such times and places as required by these By-Laws.

It shall be the duty of the Chairperson to:

- a) Maintain communication with the Congregation Council, including monthly reports, the Congregation, staff, and parents
- b) Chair regular and special meetings of the Board as well as Executive Committee meetings

It shall be the duty of the Vice Chairperson to:

- a) Assume the responsibilities of the Chairperson in the absence of the chair, or when assigned by the chair.

It shall be the duty of the Secretary to:

- a) Take accurate and complete minutes of the Board and Executive meetings.
- b) Assure the appropriate distribution of the minutes to the members of the Board and others as directed by the Board.
- c) Maintain roster of the terms of office or Board members and notify the Board of the need for re-election of members as needed.

## **SECTION 8: PLACE OF MEETINGS**

Meetings shall be held at Eden Lutheran Church, 4725 Brockton Avenue, Riverside, California unless otherwise designated by the Board.

## **SECTION 9: REGULAR MEETINGS**

Regular meetings shall be held monthly at a time to be determined by the Board. Notice of meetings shall be provided to parents and other interested parties at least two (2) weeks in advance of the meeting.

## **SECTION 10: ANNUAL MEETINGS**

The Annual Meeting of the Board shall take place during the month of November at Eden Lutheran Church. Election of Board Officers will take place at the Annual Meeting. The full term of newly elected or appointed Board members will begin with the date of the annual meeting.

## **SECTION 11: SPECIAL MEETINGS**

Special meetings may be called by any member of the Board who shall give notice to all members not less than five (5) business days prior to such a meeting, stating the purpose, time, and location of the meeting.

Special meetings will be limited to consideration of matters put forth in the announcement of the meeting and will be held at Eden Lutheran Church.

## **SECTION 12: QUORUM FOR MEETINGS**

A quorum shall consist of a majority of the members of the Board.

No official business shall be considered by the Board at any meeting at which a quorum, as defined by Roberts Rules of Order or Sturgis Standard Code of Parliamentary Procedure, is not present.

## **SECTION 13: CONDUCT OF MEETINGS**

Meetings of the Board shall be presided over by the Chairperson. In the absence of the Chairperson, the Vice Chairperson shall conduct the meeting. In the absence of both the Chairperson and Vice Chairperson, a chairperson shall be chosen by a majority of the members present at the meeting.

The Secretary of the Board shall act as secretary of all meetings of the Board provided that in his or her absence the Chairperson or designee shall appoint another person to act as Secretary for the meeting.

Meetings will be conducted in accord with Roberts Rules of Order or Sturgis Standard Code of Parliamentary Procedure.

#### **SECTION 14: ABSENCE FROM MEETINGS**

Board members may be removed from the Board after three (3) consecutive unexcused absences from regularly scheduled meetings. (Unexcused is defined as a lack of notification to the Chair, the Director, or to any member of the Executive Committee.

#### **SECTION 15: VACANCIES**

Vacancies on the Board shall exist:

- a) On the death, resignation, or removal of a Board member.
- b) Whenever the number of authorized members is increased.

Vacancies on the Board may be filled by approval of the majority of the Board.

#### **SECTION 16: RESIGNATIONS**

Any member may resign from the Board effective upon giving written notice to the Pastor assigned to the Board or a member of the Executive Committee.

#### **SECTION 17: ANNUAL REPORT**

The Board shall provide an annual budget report to the congregation at the annual Congregational Budget Meeting. An annual report shall be presented to the Council and Congregation at their January meetings.

The Annual Report shall contain at least the number of children enrolled in Eden Lutheran School, current school personnel, and a summary of school programs and activities for the year. It may include the following:

- a) The assets and liabilities of Eden Lutheran School.
- b) The principal changes in assets and liabilities during the fiscal year.
- c) The revenue or receipts of the school both unrestricted and restricted to particular purposes for the fiscal year.

The Budget Report shall contain a budget for the coming fiscal year. This budget report shall be presented to the Congregational Council for review at the August Council meeting.

**SECTION 18 : COMMITTEES**

Committees shall be appointed by the Chair with the approval of the majority of the Board.

Standing Committees shall include, but not be limited to a Budget Committee which shall have the responsibility of formulating the annual budget for the coming year and presenting it to the Board at the June Board meeting.

**SECTION 19: AMENDMENTS**

These By-Laws may be altered, amended, or repealed and new By-Laws adopted by approval of the Board and the Congregational Council.

**Helping Hands  
August 2011**

**Balance on hand \$932.69**

**Spent \$70.00 in gift cards for Teachers Luncheon**

**Script profit last 4 weeks \$118.50**

**Donations for Helping Hands \$100.00**