

Eden's Mission: "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

**EDEN LUTHERAN CHURCH
COUNCIL MEETING**

Wednesday, December 19, 6:30 p.m.

AGENDA

I. Preparation

1. Welcome Guests – Tom Goellrich, Pacifica Synod
2. Personalization – Sharing of joys and concerns
3. Inspiration – Opening Devotions
4. Review / Approval of the Agenda
5. Review / Approval of Council Minutes from November
6. Review / Approval of Congregational Meeting Minutes

II. Action

1. Pastor's Report
2. President's Report
3. Monthly Ministry Reports
 - A. Finance
 - B. Learning
 - C. Evangelism
 - D. Property
 - E. Service/Fellowship
 - F. Stewardship
 - G. Worship and Music
 - H. Technology
 - I. Brothers in Christ (B.I.C)
5. Monthly reports from organizations
 - A. ELCW
 - B. EL Preschool
 - C. Helping Hands

III. Continuing Business

1. Parking Lot

IV. New Business

1. Annual Meeting
2. Instituto Madre Asunta

V. Information

1. Head Usher for January: Dave Grefe
2. Upcoming events
 - A. Next Council Meeting – Wednesday, January 16 6:30 pm

VI. Closing

1. Adjournment
 2. Lord's Prayer
- Go in Peace to love and serve the Lord!**

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**EDEN LUTHERAN CHURCH
COUNCIL MEETING
Wednesday, November 14, 2018
Minutes**

Meeting was called to order at 6:32 pm by President Jay Fiene

Members Present: Pastor Linda Brown, Harvey Clark, Dave Grefe, Jay Fiene, Lyle Hodgerson, Nicolette Rohr, James Sansom, Pat Sinclair, Paula Smith, Marge Steinbrinck

Members Absent: Trina Luce, Chuck Wilson

I. Preparation

1. Sharing of joys and concerns
2. Devotions: Pastor Linda Brown
3. Review / Approval of the Agenda
 - o Add Pictorial Directory Update and Christmas offering to New Business
 - o Marge moved to approve the agenda as amended, Pat seconded, **carried**.
4. Review / Approval of Minutes from October
 - o Harvey moved to approve the minutes as amended, Pat seconded, **carried**.

II. Action

1. Pastor's Report (Pastor Linda Brown)
 - see written report in packet
2. President's Report (Jay Fiene)
 - Jay commended everyone on submitting reports in time to distribute the packet before the council meeting.
 - Jay thanked the Stewardship and Finance committees for the work they have done this fall.
 - Jay thanked Esther and Service and Fellowship for the Veterans Day Potluck. Everyone agreed it was a special event.
3. Monthly Ministry Reports
 - A. Finance (Lyle Hodgerson)
 - o see written report in packet
 - o ELS voted to split the church's portion of the kitchen cleaning so Eden's expense will be \$70.00 (BIC is covering half and Eden and ELS are splitting the other half)
 - B. Learning (Jay Fiene)
 - o Jay reported that Children's Church is going well.
 - o Children will be part of the Carol Fest and will sing in church.
 - o Pastor and Katie are working on a grant application for funds for education
 - C. Evangelism (Harvey Clark)

- Harvey sent an email regarding the web site and is continuing to work on getting the video posted.
- D. Property (Dave Grefe)
 - false alarms have been a problem; more information is needed
- E. Service and Fellowship (Pat Sinclair)
 - see written report in packet
 - Christmas Angel Tree is set up in the narthex. Gifts must be in by Dec. 2
 - Books at Kohls are different this year; ELS book gifts are on hold
 - Carol Fest and potluck Dec. 2
- F. Stewardship (Nicolette Rohr and Marge Steinbrinck)
 - see written report in packet
- G. Worship and Music (Harvey Clark)
 - no meeting
 - Santa Lucia will be on Dec. 2
 - Harvey will check on Christmas caroling
- H. Technology (James Sansom)
 - still looking for a time to meet regarding microphones
- I. Brother's in Christ (Pastor Linda Brown)
 - no report

4. Monthly reports from organizations

- A. ELCW (Nicolette Rohr)
 - Marge and Susan worked on a piece in the Messenger
 - Nicolette shared that there was a message about missing the Christmas bazaar and interest in helping for next year
- B. EL Preschool (Pat Sinclair)
 - see written report in packet
- C. Helping Hands (James Sansom)
 - working on more hygiene packs
 - James will make a key for Pastor to have access to the Helping Hands cabinet

III. Continuing Business

1. Parking lot
 - Gene is back!
 - Gene Maas would like permission to establish to an ad hoc committee for the parking lot project that will review bids and create a presentation for the congregational meeting in early 2019; committee will consist of Gene Maas, Erv Seidel, Ron Sinclair, and Martin Silveira; Harvey moved to approve, Marge seconded, carried.
2. Constitution
 - Chuck will share information at the congregational meeting regarding how the changes approved at the prior meeting have been reformatted to meet synod guidelines; there are no substantive changes to the constitution
3. Budget

- Summary page included at the request of council; Executive recommended making enough copies of summary sheet for everyone and printing fewer copies of the full budget to be available as requested.
 - Motion by Finance to approve the budget as presented, seconded by Harvey, carried.
4. Congregational Meeting
- Pat will fill in for Jay on first three items; Harvey and Lyle will go over budget

IV. New Business

1. Staff bonuses for Christmas
 - last year bonuses were \$200 for Pastor, David, and Nicole
 - Motion by Harvey to give the same bonuses of \$200/each, seconded by Dave, Pastor abstained, carried.
2. Pictorial Directory
 - all slots have been filled and arrangements have been made for those who cannot be there
 - thanks to Marge for organizing this project
3. Christmas offering
 - Motion by Marge to designate Christmas Eve offering to Lutheran Social Services in Riverside, seconded by Harvey, carried.

V. Information

1. Head Usher for December: Council
2. Upcoming events
 - A. Congregational Budget Meeting: Sunday, Nov. 18 following worship
 - B. Carol Fest and Potluck: Sunday, Dec. 2 following worship
 - C. Next Council Meeting: Wednesday, Dec. 19 at Pastor's home

VI. Closing

1. Lord's Prayer

Meeting was adjourned by Jay Fiene at 7:42 pm.

Respectfully submitted,
Nicolette Rohr, Council Secretary

Go in Peace to love and serve the Lord!

Eden's Mission: "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

**EDEN LUTHERAN CHURCH
CONGREGATIONAL MEETING
Sunday, November 18, 2018**

MINUTES

- I. Welcome and Prayer: The meeting was called to order by Vice President Pat Sinclair on behalf of President Jay Fiene. Pastor Linda Brown offered a prayer.
- II. Continuing Business: Pat read a letter from Jay regarding the meeting business, constitution, parking lot, and sabbatical planning.
- A. Constitution update: The changes approved at the prior meeting have been reformatted to meet synod guidelines; there are no substantive changes to the constitution.
- B. Parking lot update: An ad hoc committee for the parking lot project has been established to review bids and create a presentation for the congregational meeting in early 2019; committee will consist of Gene Maas, Erv Seidel, Ron Sinclair, and Martin Silveira.
- III. New Business
- A. Sabbatical: Pastor Linda will be taking a sabbatical in summer 2019. Council is working with her to coordinate. The synod will be administering a Congregational Vitality survey and we plan to address the results during the sabbatical.
- B. Budget: Harvey Clark provided an overview of the 2019 budget. Bob Schrader raised concerns about the deficit and use of the Crum funds. Erv Seidel asked how much had been drawn from the Crum funds to meet expenses. Cathy Carlson suggested that we might return to pledge cards to have a better projection of offerings; Nicolette Rohr replied that the Stewardship Ministry Team has also discussed suggesting returning to pledges or commitments in the future. Carole Hodgerson thanked the Finance Ministry Team for their hard work and made a motion to accept the budget as presented, seconded by Denell Scarborough, **carried**. Finance and Council welcome suggestions.
- IV. Adjournment: Norma Maas moved to adjourn the meeting, Ron Sinclair seconded, **carried**.

Respectfully Submitted,
Nicolette Rohr, Council Secretary

Pastor's Report for November/December 2018

Hello to all: here are the administrative duties that I took part in beyond the regular meetings. I attended 2 meetings at 1st Lutheran in Redlands—one for LSS/CCLM and the other with the bishop regarding our LSS site in Riverside, was part of 1 dean's conference call, attended 1 synod council meeting in Santa Ana, was part of a daylong continuing education class in Orange, delivered clothes to CCLM for the men's Christmas party, changed the sign as you drive out of the driveway, wrote cards for the synod office thanking congregations for giving to the synod this year, attended the annual Christmas party for the preschool, attended a get together after a baptism here at church, went to a member's house for the quilters Christmas party, and the list goes on.

Some of the pastoral care/ministry duties that I performed are: met with a member of the congregation regarding a baptism in Dec., made numerous visits to the Riverside Post-Acute Care center as well as attended a Christmas party there, led chapel with the preschool kids, met with local pastors for text study, met with quilters on Thursday mornings, took part in the Thanksgiving luncheon for the preschool and their families, prepared for and led worship services, presided over 1 baptism, held Sunday night bible studies at my house during the Advent season, made pastoral care visits to homes/nursing homes/rehab centers some with communion and some without, planned for and officiated over a funeral for one of our members, meet with a number of our members in my office for various pastoral care needs, wrote a number of 'Thank You' cards for people who gave monetary and other gifts to Eden for the holidays, gave out food cards and hygiene packs to people in need, delivered prayer quilt to member, and the list goes on and on and on.

Eden Lutheran Church Balance Sheet

As of November 30, 2018

	Nov 30, 18	Oct 31, 18	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
Debit Account Provident#521	451.23	468.74	-17.51
ELCA	585,231.58	585,231.58	0.00
General Checking Provident #471			
Brothers In Christ	22,403.51	22,403.51	0.00
General Checking Provident #471 - Other	-11,425.52	-6,925.32	-4,500.20
Total General Checking Provident #471	10,977.99	15,478.19	-4,500.20
Mission Term CD Endowment#047	18,379.75	18,379.75	0.00
Provident #835			
BIC	1,750.00	1,750.00	0.00
Altar Supplies	106.60	106.60	0.00
Anniversary Fund	160.00	160.00	0.00
Building Fund	644.49	629.49	15.00
Choir Fund	2,098.03	2,098.03	0.00
Christian Education	2,612.80	2,612.80	0.00
Crum Trust Funds	85,847.51	87,847.51	-2,000.00
Helping Hands			
Great Lakes Scrip	-745.09	300.31	-1,045.40
Hygiene Packs			
Candy Sales	80.00	80.00	0.00
Hygiene Packs - Other	726.61	726.61	0.00
Total Hygiene Packs	806.61	806.61	0.00
Marie Callendars/Ralphs Rewards	874.56	874.56	0.00
Helping Hands - Other	-549.36	-549.36	0.00
Total Helping Hands	386.72	1,432.12	-1,045.40
Homeless	270.00	270.00	0.00
Member Assistance	1,181.40	1,181.40	0.00
Memorial Fund	6,051.31	6,051.31	0.00
Mission Trips	455.00	455.00	0.00
Organ Fund	324.72	324.72	0.00
Outreach	4.48	4.48	0.00
Parking Lot Fund	17,721.95	17,721.95	0.00
Pastors Discretionary Fund	153.82	153.82	0.00
Reserve Fund	9,697.32	9,697.32	0.00
Scholarship Funds	4,780.15	4,780.15	0.00
Sound System/Technology Fund	975.00	975.00	0.00
Stained Glass Window Fund	5,023.00	4,993.00	30.00
Stewardship	1,903.59	1,903.59	0.00
VBS Fund	100.47	100.47	0.00
Youth Ministries	2,285.43	2,285.43	0.00
Provident #835 - Other	571.68	571.68	0.00
Total Provident #835	145,105.47	148,105.87	-3,000.40
Provident Investment Fund #923	112,078.35	112,078.35	0.00
ProvidentCD Scholarship#774	25,691.69	25,691.69	0.00
Total Checking/Savings	897,916.06	905,434.17	-7,518.11
Accounts Receivable			
Accounts Receivable	-0.99	-0.99	0.00
Total Accounts Receivable	-0.99	-0.99	0.00
Total Current Assets	897,915.07	905,433.18	-7,518.11
Fixed Assets			
Church/Offices Personal Prop.	417,000.00	417,000.00	0.00
Day Care Personal Prop.	131,000.00	131,000.00	0.00
Fellowship Hall Personal Prop.	163,000.00	163,000.00	0.00
Furniture and Equipment			
Storage Containers			
Purchase	31,984.18	31,984.18	0.00
Storage Containers - Other	24.75	24.75	0.00
Total Storage Containers	32,008.93	32,008.93	0.00
Furniture and Equipment - Other	8,330.48	8,330.48	0.00
Total Furniture and Equipment	40,339.41	40,339.41	0.00
Total Fixed Assets	751,339.41	751,339.41	0.00
Other Assets			
Other Assets	3,250.64	3,250.64	0.00

12:48 PM

12/18/18

Cash Basis

**Eden Lutheran Church
Balance Sheet**

As of November 30, 2018

	Nov 30, 18	Oct 31, 18	\$ Change
Real Estate			
Church Building	2,774,000.00	2,774,000.00	0.00
Fellowship Hall	1,804,000.00	1,804,000.00	0.00
Sunday School Building	872,000.00	872,000.00	0.00
Total Real Estate	5,450,000.00	5,450,000.00	0.00
Total Other Assets	5,453,250.64	5,453,250.64	0.00
TOTAL ASSETS	7,102,505.12	7,110,023.23	-7,518.11
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	-11,700.42	-11,700.42	0.00
Total Accounts Payable	-11,700.42	-11,700.42	0.00
Other Current Liabilities			
Payroll Liabilities			
FED WTH	-153.44	-153.44	0.00
Total Payroll Liabilities	-153.44	-153.44	0.00
Total Other Current Liabilities	-153.44	-153.44	0.00
Total Current Liabilities	-11,853.86	-11,853.86	0.00
Total Liabilities	-11,853.86	-11,853.86	0.00
Equity			
Opening Balance Equity	6,264,895.02	6,264,895.02	0.00
Unrestricted Net Assets	775,119.57	775,119.57	0.00
Net Income	74,344.39	81,862.50	-7,518.11
Total Equity	7,114,358.98	7,121,877.09	-7,518.11
TOTAL LIABILITIES & EQUITY	7,102,505.12	7,110,023.23	-7,518.11

Eden Lutheran Church
All Income and Expenses - Current and YTD

November 2018

	Nov 18	Budget	Jan - Nov 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
ELCA #E272444	0.00		85,231.58		
Current Offering					
Christmas Offering	1,701.00		1,751.00		
Envelopes/Checks	8,413.00	10,833.37	102,173.25	119,166.63	130,000.00
Lent/Easter	0.00	333.33	483.00	3,666.67	4,000.00
Loose Plate Offering	108.81	125.00	1,652.57	1,375.00	1,500.00
Simply Giving	1,993.00	1,666.66	20,776.24	18,333.34	20,000.00
Special Services & Events	0.00		1,140.00		
Total Current Offering	12,215.81	12,958.36	127,976.06	142,541.64	155,500.00
Designated Offering					
Altar Flowers	90.00	216.66	1,770.00	2,383.34	2,600.00
Building Fund	15.00	1,875.00	230.00	20,625.00	22,500.00
Member Assistance Fund	0.00	41.66	150.00	458.34	500.00
Memorial Fund	0.00	83.33	0.00	916.67	1,000.00
Parking Lot	0.00		50.00		
Pastor Discretionary Fund	0.00		700.00		
Petty Cash	0.00		-200.00		
Stained Glass Window	30.00		250.00		
Total Designated Offering	135.00	2,216.65	2,950.00	24,383.35	28,600.00
Facility Fees					
ACA 12 steps	30.00		130.00		
Brothers In Christ	1,850.00	1,875.00	20,350.00	20,625.00	22,500.00
CODA	100.00	41.66	565.00	458.34	500.00
Fellowship Hall Rental					
Saturday AA	20.00		660.00		
Womens AA	50.00		430.00		
Fellowship Hall Rental - Other	0.00	83.33	0.00	916.67	1,000.00
Total Fellowship Hall Rental	70.00	83.33	1,090.00	916.67	1,000.00
Parsonage Rent	1,550.00	1,550.00	17,050.00	17,050.00	18,600.00
Riverside County Parking	0.00	1,500.00	16,550.00	16,500.00	18,000.00
T-Mobile	0.00	1,666.66	17,510.80	18,333.34	20,000.00
Facility Fees - Other	0.00		300.00		
Total Facility Fees	3,600.00	6,716.65	73,545.80	73,883.35	80,600.00
Helping Hands					
Amazon Smile	0.00		112.22		
Hygiene Packs	5.00		77.00		
Marie Callender	31.09		230.43		
Ralph's	0.00		26.39		
Scrip Program	5,022.65		22,249.01		
Helping Hands - Other	0.00		2.00		
Total Helping Hands	5,058.74		22,697.05		
Other Income					
Community Partnership Program					
Provident- Community Program	0.00		1,869.39		
Total Community Partnership Program	0.00		1,869.39		
Community Foundation	0.00		3,515.00		
Crum Trust Funds	0.00		5,606.40		
Employee Deductions	0.00		47.37		
Endowment Funds	0.00	66.66	0.00	733.34	800.00
Interest Earned	0.00	41.66	12,377.36	458.34	500.00
Misc. Income	0.00		473.35		
Thrivent Choice	84.00	166.66	1,802.00	1,833.34	2,000.00
United Way	23.98		163.81		
Other Income - Other	60.00		1,495.21		
Total Other Income	167.98	274.98	27,349.89	3,025.02	3,300.00

Eden Lutheran Church
All Income and Expenses - Current and YTD

November 2018

	Nov 18	Budget	Jan - Nov 18	YTD Budget	Annual Budget
Pass-Thru Income					
Church Reimbursement	0.00		600.73		
Pre-School Facility Fees	350.00	350.00	3,700.00	3,850.00	4,200.00
Pre-School Janitorial	0.00	281.25	3,371.00	3,093.75	3,375.00
Pre-School Janitorial Supplies	1,006.16		1,608.37		
Pre-School Office Supplies	12.95		550.70		
Pre-School Worker's Comp	329.43	247.08	3,623.73	2,717.92	2,965.00
Total Pass-Thru Income	1,698.54	878.33	13,454.53	9,661.67	10,540.00
Total Income	22,876.07	23,044.97	353,204.91	253,495.03	276,540.00
Gross Profit	22,876.07	23,044.97	353,204.91	253,495.03	276,540.00
Expense					
Church Reimbursement	0.00		143.89		
Member Assistance	686.58		686.58		
Administration & Operations					
Office Expenses					
Postage, Mailing Service	0.00	54.16	500.00	595.84	650.00
Postage & Mailing	0.00	54.16	0.00	595.84	650.00
Bank Fees					
Bank Fee - Other	0.00		50.00		
Return Check	0.00		10.00		
Vanco Processing Fees	0.00		152.09		
Bank Fees - Other	0.00		35.00		
Total Bank Fees	0.00		247.09		
Kitchen Supplies	0.00		331.40		
Misc. Office Supplies	0.00		2,036.61		
Payroll Processing Fees	15.85	37.50	220.07	412.50	450.00
Petty Cash & Misc.					
Other Costs	0.00		1,032.29		
Staff Development	0.00		100.00		
Total Petty Cash & Misc.	0.00		1,132.29		
Printing and Copying					
Service & Support	0.00		341.00		
Xerox- Lease	93.42	100.00	537.76	1,100.00	1,200.00
Xerox- Meter Reading	659.38	650.00	7,553.73	7,150.00	7,800.00
Total Printing and Copying	752.80	750.00	8,432.49	8,250.00	9,000.00
Office Expenses - Other	66.27	216.66	1,984.88	2,383.34	2,600.00
Total Office Expenses	834.92	1,112.48	14,884.83	12,237.52	13,350.00
Evangelism/Outreach					
Advertising	0.00	83.33	0.00	916.67	1,000.00
Evangelism	0.00	125.00	0.00	1,375.00	1,500.00
Total Evangelism/Outreach	0.00	208.33	0.00	2,291.67	2,500.00
Property					
Alarm and Security					
False Alarm Fees	250.00		950.00		
Alarm and Security - Other	0.00	41.66	553.50	458.34	500.00
Total Alarm and Security	250.00	41.66	1,503.50	458.34	500.00
Building Maintenance and Repair					
Building Repairs & Upkeep	20.59	550.00	1,898.90	6,050.00	6,600.00
Pest Control	118.00		1,007.00		
Storage Containers	0.00		112.27		
Building Maintenance and Repair - Other	160.00		1,912.75		
Total Building Maintenance and Repair	298.59	550.00	4,930.92	6,050.00	6,600.00
Church Building Maintenance	0.00		3,181.11		
Equipment Maintenance	0.00	83.33	2,506.86	916.67	1,000.00
Grounds Maintenance					
Lawn Care-Eric Doss	700.00	700.00	8,400.00	7,700.00	8,400.00
Grounds Maintenance - Other	0.00	41.66	312.53	458.34	500.00
Total Grounds Maintenance	700.00	741.66	8,712.53	8,158.34	8,900.00

Eden Lutheran Church
All Income and Expenses - Current and YTD

November 2018

	Nov 18	Budget	Jan - Nov 18	YTD Budget	Annual Budget
Inside Custodian					
Altura Commercial Cleaning	1,205.00	925.00	10,455.00	10,175.00	11,100.00
Janitorial Supplies	379.37	166.66	2,555.20	1,833.34	2,000.00
Total Inside Custodian	1,584.37	1,091.66	13,010.20	12,008.34	13,100.00
Total Property	2,832.96	2,508.31	33,845.12	27,591.69	30,100.00
Telephone, Internet-Charter					
Cell Phone	25.00	25.00	275.00	275.00	300.00
Charter-Telephone, Internet	205.39	208.33	2,306.01	2,291.67	2,500.00
Telephone, Internet-Charter - Other	0.00		0.00		
Total Telephone, Internet-Charter	230.39	233.33	2,581.01	2,566.67	2,800.00
Utilities					
City Services	274.96	458.33	5,396.84	5,041.67	5,500.00
Electricity	724.96	1,000.00	10,416.96	11,000.00	12,000.00
Gas	0.00	250.00	1,728.73	2,750.00	3,000.00
Trash and Pickup	273.35	266.66	3,279.85	2,933.34	3,200.00
Water	232.66	333.33	4,036.76	3,666.67	4,000.00
Total Utilities	1,505.93	2,308.32	24,859.14	25,391.68	27,700.00
Total Administration & Operations	5,404.20	6,370.77	76,170.10	70,079.23	76,450.00
Benevolence					
Benevolence- CCLM	0.00		555.00		
Synod	500.00	458.33	3,500.00	5,041.67	5,500.00
World Hunger ELCA	500.00	458.33	3,500.00	5,041.67	5,500.00
Total Benevolence	1,000.00	916.66	7,555.00	10,083.34	11,000.00
Christian Ed & Activities					
Books	19.99	8.33	117.00	91.67	100.00
Christian Education- Other	0.00	14.58	0.00	160.42	175.00
Youth Activities	0.00	8.33	18.87	91.67	100.00
Total Christian Ed & Activities	19.99	31.24	135.87	343.76	375.00
Continuing Education					
Conference/Conventions/Retreats					
Convention-Registration & Fees	0.00	50.00	750.00	550.00	600.00
Food and Drinks	0.00	41.66	142.70	458.34	500.00
Hotel Room/Lodging	0.00	83.33	894.16	916.67	1,000.00
Mission Trip	0.00	41.66	0.00	458.34	500.00
Parking	0.00	41.66	0.00	458.34	500.00
Total Conference/Conventions/Retreats	0.00	258.31	1,786.86	2,841.69	3,100.00
Pastor's Continuing Education	0.00	83.33	1,085.00	916.67	1,000.00
Staff Training	0.00	41.66	0.00	458.34	500.00
Total Continuing Education	0.00	383.30	2,871.86	4,216.70	4,600.00
Helping Hands Expenses					
Hygiene Pack Supplies	0.00		326.90		
Scrip Inventory/Sales	4,773.30		24,205.20		
Scrip Monthly Fee	7.75		93.75		
Helping Hands Expenses - Other	1,229.35		1,229.35		
Total Helping Hands Expenses	6,010.40		25,855.20		
Insurance					
Master Insurance	0.00	819.16	1,629.88	9,010.84	9,830.00
Workers Comp					
Church Mutual	814.94	503.75	9,915.45	5,541.25	6,045.00
Volunteer Accident Insurance	0.00	44.16	530.00	485.84	530.00
Workers Comp - Other	0.00		430.39		
Total Workers Comp	814.94	547.91	10,875.84	6,027.09	6,575.00
Total Insurance	814.94	1,367.07	12,505.72	15,037.93	16,405.00
Provisional Expenses					
Scholarships	0.00		2,500.00		
Total Provisional Expenses	0.00		2,500.00		

Eden Lutheran Church
All Income and Expenses - Current and YTD

November 2018

	Nov 18	Budget	Jan - Nov 18	YTD Budget	Annual Budget
Service/Fellowship					
Homeless Meals Mission	233.99	83.33	429.50	916.67	1,000.00
Total Service/Fellowship	233.99	83.33	429.50	916.67	1,000.00
Staff Salaries and Benefits					
Salary Deduction	0.00		0.00		
Babysitting Services	120.00	130.00	1,250.00	1,430.00	1,560.00
Mileage Reimbursement	143.10	166.66	2,136.74	1,833.34	2,000.00
Organist Salary					
David's Salary	1,962.00	1,962.00	21,605.81	21,582.00	23,544.00
Federal, CA & FICA taxes	0.00		0.00		
S.S & Medicare/Eden's Share	150.09		1,652.81		
Total Organist Salary	2,112.09	1,962.00	23,258.62	21,582.00	23,544.00
Pastor Salary/Housing/ Benefits					
Disability, Life & Survivor Ins	1,781.38		10,592.85		
Federal/ State Withholding Tax	0.00		0.00		
Housing	2,916.66	3,230.00	30,624.93	32,300.00	35,530.00
Retirement-Eden's Contribution	0.00		98.64		
Retirement/403B-Annulty	3,600.00	917.57	19,685.95	10,093.30	11,010.87
Gross Salary less 403B	1,645.42	1,724.16	17,276.91	18,965.84	20,690.00
State tax	0.00		0.00		
Total Pastor Salary/Housing/ Benefits	9,943.46	5,871.73	78,279.28	61,359.14	67,230.87
Secretary Salary					
Federal, CA & FICA taxes	0.00		721.31		
Nicole's Salary	2,965.62	2,210.00	29,097.60	24,310.00	26,520.00
Over Time Pay	0.00		289.41		
S.S & Medicare-Eden's Share	226.87		2,510.72		
Total Secretary Salary	3,192.49	2,210.00	32,619.04	24,310.00	26,520.00
Staff Appreciation					
Substitute Organist	600.00		600.00		
Supply Pastor	0.00	50.00	200.00	550.00	600.00
	0.00	75.00	575.00	825.00	900.00
Total Staff Salaries and Benefits	16,111.14	10,465.39	138,918.68	111,889.48	122,354.87
Stewardship					
Offering Envelopes	0.00	50.00	203.81	550.00	600.00
Total Stewardship	0.00	50.00	203.81	550.00	600.00
Supplies	0.00		9.00		
Taxes					
Employment Tax	0.00		769.88		
Property Taxes	0.00	183.33	2,271.36	2,016.67	2,200.00
Sales Tax	0.00		158.00		
Total Taxes	0.00	183.33	3,199.24	2,016.67	2,200.00
Technology					
Computer Software	0.00		969.19		
Icloud-Back-Up	0.00	8.33	99.00	91.67	100.00
Infrastructure Improvements	0.00	25.00	0.00	275.00	300.00
Web Page	0.00		135.30		
Total Technology	0.00	33.33	1,203.49	366.67	400.00
Worship and Music					
Altar Flowers					
Flower Club	0.00	216.66	2,862.21	2,383.34	2,600.00
Total Altar Flowers	0.00	216.66	2,862.21	2,383.34	2,600.00
Altar Supplies					
Ashes	0.00		33.03		
Baptismal Shells	0.00		19.79		
Candle Oil	0.00		166.64		
Communion Cups	0.00		150.90		
Communion Wafers	0.00		143.35		
Communion Wine	0.00		465.48		
Altar Supplies - Other	0.00	66.66	0.00	733.34	800.00
Total Altar Supplies	0.00	66.66	979.19	733.34	800.00
Computer Software - Worship	17.51	41.66	17.51	458.34	500.00
Copyright Licensing	0.00	12.50	129.00	137.50	150.00

12:48 PM

12/18/18

Accrual Basis

Eden Lutheran Church
All Income and Expenses - Current and YTD

November 2018

	Nov 18	Budget	Jan - Nov 18	YTD Budget	Annual Budget
General Worship and Music					
Books					
Devotionals	95.43	50.00	381.72	550.00	600.00
Books - Other	0.00		131.72		
Total Books	<u>95.43</u>	<u>50.00</u>	<u>513.44</u>	<u>550.00</u>	<u>600.00</u>
Total General Worship and Music	95.43	50.00	513.44	550.00	600.00
Organ Maintenance	0.00	83.33	0.00	916.67	1,000.00
Piano Maintenance	0.00	25.00	0.00	275.00	300.00
Special Service Supplies					
Palm Strips	0.00		29.90		
Special Service Supplies - Other	0.00	8.33	0.00	91.67	100.00
Total Special Service Supplies	<u>0.00</u>	<u>8.33</u>	<u>29.90</u>	<u>91.67</u>	<u>100.00</u>
Total Worship and Music	<u>112.94</u>	<u>504.14</u>	<u>4,531.25</u>	<u>5,545.86</u>	<u>6,050.00</u>
Total Expense	<u>30,394.18</u>	<u>20,388.56</u>	<u>276,919.19</u>	<u>221,046.31</u>	<u>241,434.87</u>
Net Ordinary Income	<u>-7,518.11</u>	<u>2,656.41</u>	<u>76,285.72</u>	<u>32,448.72</u>	<u>35,105.13</u>
Net Income	<u>-7,518.11</u>	<u>2,656.41</u>	<u>76,285.72</u>	<u>32,448.72</u>	<u>35,105.13</u>

SERVICE AND FELLOWSHIP MINISTRY MINUTES

DECEMBER 5, 2018

Members present: Chairperson Pat Sinclair, Sandra Boyum, Esther D'Aguiar, and Marge Steinbrinck

Meeting was brought to order by Pat at 11:45 at Applebee's Restaurant.

Discussion:

Angel Tree -- Was set up in the Narthex beginning Nov. 11. Gifts this year will go to 39 foster care children as part of the 'Be the Miracle Program' for Olive Crest. Each gift will be for about \$25 and will be unwrapped. All gifts were in by Dec. 2.

Angel Tree on Dec. 2 was for books for the Eden Preschool children. Books were purchased at Kohls or \$5 donated for each book. 28 pre-school children will receive the books on Dec. 16 when the school children will be singing at Eden's worship service. Later they will be served juice and cookies.

December 2 -- Carol Fest Potluck was well attended. The Nutcracker Decorations were a hit.

December 14 -- 12:00 set-up for Gloria Youngerman's Memorial Service

January 20 -- Chili Potluck after worship service. Sign-up sheet will be available for Chili, Salads and Cornbread.

February 10 -- Valentine's Day Potluck Set up at 9:00 on Sunday. A-N Main Dish and O-Z Salad

March ? -- Meatball Madness Potluck Sign-up sheet will be available for Meat Balls, Salads and Bread.

April 20 -- Set-up at 10:00 for Easter Breakfast

May ? -- Mother's Day June -?- Volunteers

Submitted by

Marge Steinbrinck

Eden Lutheran Church
Worship and Music Ministry Team
Meeting Minutes
November 28, 2018

Members Present: Pastor Linda Brown, Harvey Clark, Denise Olsen, Nicolette Rohr

Opening

- The meeting was called to order by Harvey Clark, Chair.
- Devotions were provided by Nicolette Rohr.
- Approval of the agenda
 - Correction: it was noted that the majority had decided at the last meeting to close singing the Lord's Prayer as an agenda item.
- Approval of the minutes from August
 - Minutes from September meeting still need to be approved.

Pastor's Report

- We are returning to two Christmas Eve services this year but there was some discussion of combining the services again in the future. Some people like the combined service but there are many considerations in choosing the best time and some other concerns.

Council Representative Report

- Old Business
 - Stained glass windows: Chuck Wilson is working with the proposal.
 - Altar flowers: Cathy Carlson will follow up with Susan Downer on making artificial bouquets to be used on Sundays when no one signs up for altar flowers.
 - Worship enhancement: The Council is coordinating a Congregational Vitality Survey with the Synod and will have more information at the December meeting.
 - Sanctuary Enhancement: Banners have been ordered and another set of four will be ordered so that the banners can be double-sided.
 - Supplemental Hymnal: Cathy Carlson is working on updating.
 - Chair rotation: Cathy Carlson will be chair beginning in January.
 - Evaluation of organist: Pastor presented the evaluation to David.

- Communion: The basket system is going well and makes a big difference in reducing the number of communion assistants by two.
 - Given this change there was some discussion of how the number of ushers might also be reduced.
- New Business
 - Devotions and secretarial duties for next meeting: Harvey Clark
 - Next meeting: January 23
 - Santa Lucia: Erin Done is overseeing this year's court; set for Dec. 2
 - Christmas Caroling: needs to be rescheduled
 - Prelude/Praise Team: The organ prelude has continued since the summer with the Praise Team usually singing an offertory; Harvey expressed concern that this does not engage the congregation in signing praise music and wants to revisit the issue and consider alternating Sundays; there was some discussion of how few members of the congregation sang along with the Praise Team when they sang at the beginning; the organ prelude seems to be helping to begin the service more promptly; if the Praise Team does sing at the beginning of the service some Sundays, it should be limited to one song
 - Christmas Services: discussed in Pastor's report; Pastor will be on vacation Dec. 30 and Pastor Bob Odden will be preaching

Lord's Prayer

Respectfully submitted,
Nicolette Rohr

Draft

**Eden Lutheran School Board Meeting
December 13, 2018**

Members present: Pastor Brown, Pat Sinclair, Katie Williams, Chuck Wilson, Darlene (Dar) Keaneman, Lyle Hodgerson, Sarah Cooney, Larry Subriar and Erv Seidel.

Guests – None

Staff: Nicole

Meeting called to order at 6:02 by President Pat Sinclair

Prayer – Pastor

Agenda – Approval, **MSC**.

Bookkeepers report – **Motion:** Approval as presented, **MSC**.

School Board Minutes and Executive committee minutes – Approval as amended, **MSC**.

Director's Report – Approval as presented, **MSC**.

Pastors Report – Oral

Continuing business –

New business –

Refrigerator - **Motion:** Approval of refrigerator purchase by the Executive committee from Fred Bush appliances for \$1772.60, **MSC**.

Piano player – **Motion:** Approval to spend \$300 for Synthia Campbell to play at the Christmas program, **MSC**.

Christmas books – **Motion:** Approval of spending \$75 to reimburse Pat Sinclair for Christmas books prep, **MSC**.

Comments and concerns – Thanks to Dar and crew for great Thanksgiving feast.

Parent feedback – Good school review comments.

Next meeting: January 10, 2019.

Lyle Hodgerson, Secretary

Ad hoc Parking Lot Committee Progress Report

Gene Maas, Ron Sinclair, Erv Seidel and Martin Silveira met on Nov 27 to review a revised *Request for Bid* and to get a consensus on a) the scope of the project; b) the logistics of maintaining and upgrading water and electrical service and c) unresolved project specifications. The following decisions were made:

1. To reroute the main water line along the south wall to the parsonage keeping as much of the line out from under the pavement as possible. Martin recommended we contact Freddy Hernandez for a bid. Ron, Erv and I met with Mr. Hernandez and his father on Dec 10 and we are awaiting a proposal and bid from him. After we see his proposal, we will get additional bids. It is anticipated that this work would be completed before any pavement renovation is started.
2. Electrical lines to the light posts will need to be replaced by the asphalt paving contractor.
3. The 12 planters up front will be reconstructed into 3 planters with 5ft wide walkways between them leading to the existing ramps to the church.
4. Three of the four triangular planters will be retained with new curbs. The 4th planter in the back of the lot will be eliminated.
5. The *Request for Bid* will include two proposals:
 - a) Grinding in place all existing asphalt on the entire lot and repaving with 3 inches of new asphalt; and
 - b) Grinding in place all existing asphalt on only about 70% of the lot (approx. 54,000 sq. ft.) and repaving with 3 inches of new asphalt. The remaining back part of the lot will only be repaired or patched where needed and seal coated.

Martin provided us with a copy of the Chino Valley Unified School District *Request for Bids* which is a great help in writing our specifications. It is over 200 pages, but I only extracted what I believe we need. A draft copy of the *Request for Bid* will be provided to the property committee and the council for approval when completed.

Submitted by,
Gene Maas
12/17/2018