

officer.

Eden's Mission: "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

**EDEN LUTHERAN CHURCH
COUNCIL MEETING
Wednesday, November 14, 6:30 p.m.
AGENDA**

I. Preparation

1. Welcome Guests
2. Personalization - Sharing of joys and concerns
3. Inspiration - Opening Devotions
4. Review / Approval of the Agenda
5. Review / Approval of Minutes from October

II. Action

- | | |
|---------------------------------------|--------------------|
| 1. Pastor's Report | Pastor Linda Brown |
| 2. President's Report | Jay Fiene |
| 3. Monthly Ministry Reports | |
| A. Finance | Lyle Hodgerson |
| B. Learning | |
| C. Evangelism | Chuck Wilson |
| D. Property | James Sansom |
| E. Service/Fellowship | Pat Sinclair |
| F. Stewardship | Trina Luce |
| G. Worship and Music | Harvey Clark |
| H. Technology | James Sansom |
| I. Brothers in Christ (B.I.C) | Pastor Linda Brown |
| 5. Monthly reports from organizations | |
| A. ELCW | Nicolette Rohr |
| B. EL Preschool | Pat Sinclair |
| C. Helping Hands | James Sansom |

III. Continuing Business

1. Parking Lot
2. Constitution
3. Budget
4. Congregational Meeting

IV. New Business

1. Staff bonuses for Christmas

V. Information

1. Head Usher for December: Council
2. Upcoming events
 - A. Congregational Meeting - Sunday, November 18 following worship
 - B. Carol Fest and Potluck - Sunday, December 2 following worship
 - C. Next Council Meeting - Wednesday, December 19

VI. Closing

1. Adjournment & Lord's Prayer

Go in Peace to love and serve the Lord!

Eden's Mission: "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

**EDEN LUTHERAN CHURCH
CONGREGATIONAL MEETING
Sunday, November 18, 2018**

AGENDA

I. Welcome

II. Continuing Business

A. Constitution update

B. Parking lot update

III. New Business

A. Sabbatical

B. Budget

IV. Adjournment

Go in Peace to love and serve the Lord!

Eden's Mission: "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

**EDEN LUTHERAN CHURCH
COUNCIL MEETING
Wednesday, October 17, 2018
Minutes**

Meeting was called to order at 6:37 pm by President Jay Fiene

Members Present: Pastor Linda Brown, Jay Fiene, Lyle Hodgerson, Nicolette Rohr, James Sansom, Pat Sinclair, Paula Smith, Marge Steinbrinck, Chuck Wilson

Members Absent: Harvey Clark, Dave Grefe, Trina Luce

No guests

I. Preparation

1. Sharing of joys and concerns
2. Inspiration - Pastor Linda Brown
3. Review / Approval of the Agenda
 - o Add Budget and Congregational Meeting to New Business
 - o Pat moved to approve the agenda as amended, James seconded, **carried.**
4. Review / Approval of Minutes from September and Council Retreat
 - o Pat Sinclair was incorrectly listed as both present and absent from the September Council Meeting; she was not present
 - o Chuck moved to approve the minutes as amended, Lyle seconded, **carried.**

II. Action

1. Pastor's Report (Pastor Linda Brown)
 - see written report in packet
2. President's Report (Jay Fiene)
 - Jay reflected on the retreat and work of the Council
3. Monthly Ministry Reports
 - A. Finance (Lyle Hodgerson)
 - o correction to minutes: Marge Steinbrinck was not present
 - o Lyle moved to accept the minutes as amended, Chuck seconded, **carried.**
 - B. Learning (Jay Fiene)
 - o Jay reported that Children's Church is going well.
 - C. Evangelism (Chuck Wilson)
 - o no report
 - D. Property (James Sansom)
 - o see written report in packet
 - o dead bolts are helping with vandalism
 - E. Service and Fellowship (Pat Sinclair)
 - o see written report in packet
 - o Baked Potato Luncheon planned for Oct. 21; Boy Scouts will also be there
 - o Veterans Day Potluck Nov. 11
 - o Carol Fest Dec. 2
 - o Pat and Pastor will be discussing Christmas program in the next few weeks

- F. Stewardship (Nicolette Rohr and Marge Steinbrinck)
 - see written report in packet
 - last fall Temple Talk Oct. 21
- G. Worship and Music
 - see written report in packet
- H. Technology
 - see written report in packet
 - Patrick will be coming soon to look into the microphones
- I. Brother's in Christ (Pastor Linda Brown)
 - Pat asked about having spots on the carpet in the Fellowship Hall cleaned

4. Monthly reports from organizations

- A. ELCW (Nicolette Rohr)
 - Nicolette reported on the ELCW meeting on Sunday and the possibility of ELCW disbanding; if that happens, there will be several costs and responsibilities that need to be redirected
- B. EL Preschool (Pat Sinclair)
 - see written report in packet
 - issue with theft from freezer
- C. Helping Hands (James Sansom)
 - see written report in packet

III. Continuing Business

1. Parking lot

- On hold until Gene returns.

2. Constitution

- Chuck distributed possible changes to the constitution based on the ELCA model and discussed each item.
 - change 10.01.01 to "prior to the last Sunday in February"
 - add 10.02: "The president of the Congregational Council shall call a special meeting upon request of synodical bishop."
 - update 10.03 to allow for email notifications of meetings
 - update 10.06 to include "or by state law"
 - discussion of 10.08 and function of Executive Council
 - update in 11.05 as per votes on in Congregational Meeting; need to clarify the wording to read: "All checks shall require two signatures. The members who may sign checks include President, Vice President, Secretary, Treasurer, Member-at-large, and the chairperson of the Finance Committee."
 - update 11.06 regarding electronic payment arrangements
 - update wording in 12.03 and 12.04
 - delete 14.02 as per congregational meeting
- Jay suggested these changes be presented to the congregation at the November meeting

IV. New Business

1. Budget

- discussion of budget and presentation to congregation

- Council members should send questions to Lyle; Finance will review in advance of next meeting
 - plan to invite Lisa Higginbotham from ELCA in January to discuss planned giving
2. Congregational Meeting
- plan to discuss sabbatical, constitution, and budget

V. Information

1. Head Usher for November: Nicolette Rohr
2. Upcoming events
 - A. Blessing of the Animals – Saturday, Oct. 20
 - B. Baked Potato Luncheon and Boy Scout Sunday – Sunday, Oct. 21
 - C. Congregational Budget Meeting: Sunday, Nov. 18
 - D. Next Council Meeting: Wednesday, Nov. 14

VI. Closing

1. Lord's Prayer

Meeting was adjourned by Jay Fiene at 8:07 pm.

Respectfully submitted,
Nicolette Rohr, Council Secretary

Go in Peace to love and serve the Lord!

Pastor's Report for October/November 2018

This is my report for the month. I have recently decided that I want to scale this report back some. I believe you know the amount of work that I do around Eden. I have decided to simply give a list of what I do without giving numbers. I am making more work for myself by doing that. So.....

In addition to the regular meetings that we have here at Eden I: attended a number of interfaith meetings at Calvary Presbyterian as well as the Riverside Interfaith Council, went to a 4-day Theoasis conference with the pastors of Pacifica and Southwest synods as well as an additional 2 day class, was part of a Dean's conference call, went to Olive Crest for meeting about Christmas Angel Tree names, wrote Messenger articles, and the list goes on and on.

Pastoral care: gave out food cards and hygiene packs, met with local pastors for text study, led chapel for the preschool, wrote 'Monday morning after' sermons for Chuck, met with parishioners in my office, made homebound/hospital visits with communion, prepared for all aspects of worship service, went to Riverside Acute Care Center to minister to the patients there, was a part of the preschool Trunk or Treat event, this list also goes on as there are so many things that are done in the life of a pastor that are too numerous to simply put down in words.....

Draft

Eden Lutheran Church

Finance Committee Meeting Minutes

November 5, 2018

Attendees: Pastor Brown, Pat Sinclair, Harvey Clark, Marge Steinbrink and Lyle Hodgerson.

Prayer – Pastor Brown

Financial report – Approval of financials as presented for September 2018 Income and Expense report.

Information and discussion:

Budget 2019 – Final budget review and recommendations sent to council. Footnote explaining possible use of Helen Crum market gain funds.

Campus repairs – Pending.

Parking Lot– Pending.

Window repair – Pending.

CD #774. **Motion:** Surrender CD, move \$20000 to new investment with .the best return. Move \$5691.69 to the reserve fund for future use, **MSC**.

Kitchen cleaning – **Motion:** Spending \$280 to Altura Cleaning for deep clean fellowship kitchen (50 percent split from with BIC), **MSC**.

Submitted,

Lyle Hodgerson – Chair

Eden Lutheran Church
All Income and Expenses - Current and YTD
 October 2018

	Oct 18	Budget	Jan - Oct 18	YTD Budget	Annual Bud...
Ordinary Income/Expense					
Income					
ELCA #E272444	0.00		85,231.58		
Current Offering					
Christmas Offering	0.00		50.00		
Envelopes/Checks	8,141.00	10,833.37	93,760.25	108,333.26	130,000.00
Lent/Easter	0.00	333.33	483.00	3,333.34	4,000.00
Loose Plate Offering	139.00	125.00	1,543.76	1,250.00	1,500.00
Simply Giving	2,318.00	1,666.66	14,419.00	16,666.68	20,000.00
Special Services & Events	0.00		1,140.00		
Total Current Offering	10,598.00	12,958.36	111,396.01	129,583.28	155,500.00
Designated Offering					
Altar Flowers	75.00	216.66	1,680.00	2,166.68	2,600.00
Building Fund	30.00	1,875.00	215.00	18,750.00	22,500.00
Member Assistance Fund	0.00	41.66	150.00	416.68	500.00
Memorial Fund	0.00	83.33	0.00	833.34	1,000.00
Parking Lot	0.00		50.00		
Pastor Discretionary Fund	0.00		700.00		
Petty Cash	0.00		-200.00		
Stained Glass Window	10.00		220.00		
Total Designated Offering	115.00	2,216.65	2,815.00	22,166.70	26,600.00
Facility Fees					
ACA 12 steps	0.00		100.00		
Brothers In Christ	1,850.00	1,875.00	18,500.00	18,750.00	22,500.00
CODA	35.00	41.66	465.00	416.68	500.00
Fellowship Hall Rental					
Saturday AA	150.00		640.00		
Womens AA	40.00		380.00		
Fellowship Hall Rental - Other	0.00	83.33	0.00	833.34	1,000.00
Total Fellowship Hall Rental	190.00	83.33	1,020.00	833.34	1,000.00
Parsonage Rent	1,550.00	1,550.00	15,500.00	15,500.00	18,600.00
Riverside County Parking	3,000.00	1,500.00	16,550.00	15,000.00	18,000.00
T-Mobile	2,800.00	1,666.66	17,510.80	16,666.68	20,000.00
Facility Fees - Other	0.00		300.00		
Total Facility Fees	9,425.00	6,716.65	69,945.80	67,166.70	80,600.00
Helping Hands					
Amazon Smile	0.00		86.98		
Hygiene Packs	28.00		72.00		
Marie Callender	22.67		199.34		
Ralph's	0.00		26.39		
Scrip Program	1,270.00		17,226.36		
Helping Hands - Other	0.00		2.00		
Total Helping Hands	1,320.67		17,613.07		
Other Income					
Community Partnership Program					
Provident- Community Program	0.00		1,869.39		
Total Community Partnership Pro...	0.00		1,869.39		
Community Foundation	0.00		3,515.00		

Eden Lutheran Church
All Income and Expenses - Current and YTD

October 2018

	Oct 18	Budget	Jan - Oct 18	YTD Budget	Annual Bud...
Crum Trust Funds	0.00		5,606.40		
Employee Deductions	47.37		47.37		
Endowment Funds	0.00	66.66	0.00	666.68	800.00
Interest Earned	0.00	41.66	12,377.36	416.68	500.00
Misc. Income	99.65		473.35		
Thrivent Choice	0.00	166.66	1,718.00	1,666.68	2,000.00
United Way	0.00		139.83		
Other Income - Other	0.00		1,435.21		
Total Other Income	147.02	274.98	27,181.91	2,750.04	3,300.00
Pass-Thru Income					
Church Reimbursement	71.98		600.73		
Pre-School Facility Fees	950.00	350.00	3,350.00	3,500.00	4,200.00
Pre-School Janitorial	375.00	281.25	3,371.00	2,812.50	3,375.00
Pre-School Janitorial Supplies	0.00		602.21		
Pre-School Office Supplies	163.00		537.75		
Pre-School Worker's Comp	329.43	247.08	3,294.30	2,470.84	2,965.00
Total Pass-Thru Income	1,889.41	878.33	11,755.99	8,783.34	10,540.00
Total Income	23,495.10	23,044.97	325,939.36	230,450.06	276,540.00
Gross Profit	23,495.10	23,044.97	325,939.36	230,450.06	276,540.00
Expense					
Church Reimbursement	0.00		143.89		
Administration & Operations					
Office Expenses					
Bank Fees					
Bank Fee - Other	0.00		15.00		
Return Check	0.00		10.00		
Vanco Processing Fees	17.21		152.09		
Total Bank Fees	17.21		177.09		
Kitchen Supplies	86.88	54.16	331.40	541.68	650.00
Misc. Office Supplies	0.00		142.79		
Payroll Processing Fees	0.00	37.50	0.00	375.00	450.00
Petty Cash & Misc.					
Other Costs	0.00		1,023.29		
Staff Development	0.00		100.00		
Petty Cash & Misc. - Other	0.00	190.80	0.00	1,908.08	2,289.68
Total Petty Cash & Misc.	0.00	190.80	1,123.29	1,908.08	2,289.68
Printing and Copying					
Xerox- Lease	0.00		419.34		
Xerox- Meter Reading	713.92		6,894.35		
Total Printing and Copying	713.92		7,313.69		
Printing and Copying- Other	0.00		1,014.83		
Office Expenses - Other	426.72	216.66	5,037.29	2,166.68	2,600.00
Total Office Expenses	1,244.73	499.12	15,140.38	4,991.44	5,989.68
Evangelism/Outreach					
Advertising	0.00	83.33	0.00	833.34	1,000.00

Eden Lutheran Church
All Income and Expenses - Current and YTD
 October 2018

	Oct 18	Budget	Jan - Oct 18	YTD Budget	Annual Bud...
Evangelism	0.00	125.00	0.00	1,250.00	1,500.00
Total Evangelism/Outreach	0.00	208.33	0.00	2,083.34	2,500.00
Postage, Mailing Service	0.00		500.00		
Property					
Alarm and Security					
False Alarm Fees	600.00		700.00		
Alarm and Security - Other	47.85	41.66	553.50	416.68	500.00
Total Alarm and Security	647.85	41.66	1,253.50	416.68	500.00
Building Maintenance and Repair					
Building Repairs & Upkeep	407.12	550.00	1,878.31	5,500.00	6,600.00
Pest Control	118.00		889.00		
Storage Containers	0.00		112.27		
Building Maintenance and Re...	293.00		1,752.75		
Total Building Maintenance an...	818.12	550.00	4,632.33	5,500.00	6,600.00
Church Building Maintenance	0.00		3,181.11		
Equipment Maintenance	0.00	83.33	665.94	833.34	1,000.00
Grounds Maintenance					
Lawn Care-Eric Doss	1,400.00	700.00	7,700.00	7,000.00	8,400.00
Grounds Maintenance - Other	0.00	41.66	312.53	416.68	500.00
Total Grounds Maintenance	1,400.00	741.66	8,012.53	7,416.68	8,900.00
Inside Custodian					
Altura Commercial Cleaning	1,875.00	925.00	9,250.00	9,250.00	11,100.00
Janitorial Supplies	0.00	166.66	2,175.83	1,666.68	2,000.00
Total Inside Custodian	1,875.00	1,091.66	11,425.83	10,916.68	13,100.00
Total Property	4,740.97	2,508.31	29,171.24	25,083.38	30,100.00
Telephone, Internet-Charter					
Cell Phone	25.00	25.00	250.00	250.00	300.00
Charter-Telephone, Internet	209.69	208.33	2,100.62	2,083.34	2,500.00
Telephone, Internet-Charter - O...	0.00		0.00		
Total Telephone, Internet-Charter	234.69	233.33	2,350.62	2,333.34	2,800.00
Utilities					
City Services	511.85	458.33	5,121.88	4,583.34	5,500.00
Electricity	1,223.19	1,000.00	9,692.00	10,000.00	12,000.00
Gas	130.88	250.00	1,728.73	2,500.00	3,000.00
Trash and Pickup	273.35	266.66	3,006.50	2,666.68	3,200.00
Water	414.24	333.33	3,804.10	3,333.34	4,000.00
Total Utilities	2,553.51	2,308.32	23,353.21	23,083.36	27,700.00
Total Administration & Operations	8,773.90	5,757.41	70,515.45	57,574.86	69,089.68
Benevolence					
Benevolence- CCLM	0.00		555.00		
Synod	0.00	458.33	3,000.00	4,583.34	5,500.00
World Hunger ELCA	0.00	458.33	3,000.00	4,583.34	5,500.00
Total Benevolence	0.00	916.66	6,555.00	9,166.68	11,000.00

Eden Lutheran Church
All Income and Expenses - Current and YTD
 October 2018

	Oct 18	Budget	Jan - Oct 18	YTD Budget	Annual Bud...
Christian Ed & Activities					
Books	0.00	8.33	97.01	83.34	100.00
Christian Education- Other	0.00	14.58	0.00	145.84	175.00
Youth Activities	0.00	8.33	18.87	83.34	100.00
Total Christian Ed & Activities	0.00	31.24	115.88	312.52	375.00
Continuing Education					
Conference/Conventions/Retreats					
Convention-Registration & Fees	0.00	50.00	750.00	500.00	600.00
Food and Drinks	35.70	41.66	142.70	416.68	500.00
Hotel Room/Lodging	520.72	83.33	894.16	833.34	1,000.00
Mission Trip	0.00	41.66	0.00	416.68	500.00
Parking	0.00	41.66	0.00	416.68	500.00
Total Conference/Conventions/R...	556.42	258.31	1,786.86	2,583.38	3,100.00
Pastor's Continuing Education	0.00	83.33	1,085.00	833.34	1,000.00
Staff Training	0.00	41.66	0.00	416.68	500.00
Total Continuing Education	556.42	383.30	2,871.86	3,833.40	4,600.00
Helping Hands Expenses					
Hygiene Pack Supplies	142.45		326.90		
Scrip Inventory/Sales	2,250.47		19,431.90		
Scrip Monthly Fee	0.00		86.00		
Total Helping Hands Expenses	2,392.92		19,844.80		
Insurance					
Master Insurance	0.00	819.16	1,629.88	8,191.68	9,830.00
Workers Comp					
Church Mutual	814.94	503.75	9,100.51	5,037.50	6,045.00
Volunteer Accident Insurance	0.00	44.16	530.00	441.68	530.00
Workers Comp - Other	430.39		430.39		
Total Workers Comp	1,245.33	547.91	10,060.90	5,479.18	6,575.00
Total Insurance	1,245.33	1,367.07	11,690.78	13,670.86	16,405.00
Provisional Expenses					
Scholarships	0.00		2,500.00		
Total Provisional Expenses	0.00		2,500.00		
Service/Fellowship					
Homeless Meals Mission	0.00	83.33	195.51	833.34	1,000.00
Total Service/Fellowship	0.00	83.33	195.51	833.34	1,000.00
Staff Salaries and Benefits					
Babysitting Services	90.00	130.00	1,130.00	1,300.00	1,560.00
Mileage Reimbursement	237.60	166.66	1,993.64	1,666.68	2,000.00
Organist Salary					
David's Salary	1,962.00	1,962.00	18,325.43	19,620.00	23,544.00
Federal, CA & FICA taxes	328.19		3,124.58		
S.S & Medicare/Eden's Share	421.00		3,294.42		
Total Organist Salary	2,711.19	1,962.00	24,744.43	19,620.00	23,544.00

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11/04/18

Accrual Basis

Eden Lutheran Church
All Income and Expenses - Current and YTD
 October 2018

	Oct 18	Budget	Jan - Oct 18	YTD Budget	Annual Bud...
Pastor Salary/Housing/ Benefits					
Disability, Life & Survivor Ins	890.69		8,811.47		
Federal/ State Withholding Tax	580.58		5,609.93		
Housing	3,445.42	3,166.74	28,237.08	31,666.52	38,000.00
Retirement-Eden's Contribution	348.14		3,802.80		
Retirement/403B-Annuity	0.00	917.57	1,966.27	9,175.73	11,010.87
Salary (Net)	1,116.66	1,724.16	14,655.98	17,241.68	20,690.00
State tax	20.00		110.00		
Total Pastor Salary/Housing/ Ben...	6,401.49	5,808.47	63,193.53	58,083.93	69,700.87
Secretary Salary					
Federal, CA & FICA taxes	653.74		5,137.78		
Nicole's Salary	2,509.28		20,685.93		
Over Time Pay	0.00	2,210.00	289.41	22,100.00	26,520.00
S.S & Medicare-Eden's Share	395.23		5,062.04		
Total Secretary Salary	3,558.25	2,210.00	31,175.16	22,100.00	26,520.00
Substitute Organist	0.00	75.00	200.00	750.00	900.00
Supply Pastor	0.00		575.00		
Staff Salaries and Benefits - Other	0.00		0.00		
Total Staff Salaries and Benefits	12,998.53	10,352.13	123,011.76	103,520.61	124,224.87
Stewardship					
Offering Envelopes	0.00	50.00	203.81	500.00	600.00
Total Stewardship	0.00	50.00	203.81	500.00	600.00
Supplies	0.00		9.00		
Taxes					
Employment Tax	0.00		769.88		
Property Taxes	1,208.81	183.33	2,271.36	1,833.34	2,200.00
Sales Tax	0.00		158.00		
Total Taxes	1,208.81	183.33	3,199.24	1,833.34	2,200.00
Technology					
Computer Software	578.00		969.19		
Icloud-Back-Up	0.00	8.33	99.00	83.34	100.00
Infrastructure Improvements	0.00	25.00	0.00	250.00	300.00
Web Page	0.00		135.30		
Total Technology	578.00	33.33	1,203.49	333.34	400.00
Worship and Music					
Altar Flowers					
Flower Club	435.00	216.66	2,862.21	2,166.68	2,600.00
Total Altar Flowers	435.00	216.66	2,862.21	2,166.68	2,600.00
Altar Supplies					
Ashes	0.00		33.03		
Baptismal Shells	0.00		19.79		
Candle Oil	0.00		166.64		
Communion Cups	0.00		150.90		
Communion Wafers	0.00		143.35		
Communion Wine	0.00		465.48		
Altar Supplies - Other	0.00	66.66	0.00	666.68	800.00
Total Altar Supplies	0.00	66.66	979.19	666.68	800.00

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11/04/18

Accrual Basis

Eden Lutheran Church
All Income and Expenses - Current and YTD
 October 2018

	Oct 18	Budget	Jan - Oct 18	YTD Budget	Annual Bud...
Computer Software - Worship	0.00	41.66	0.00	416.68	500.00
Copyright Licensing	0.00	12.50	129.00	125.00	150.00
General Worship and Music					
Books					
Devotionals	0.00	50.00	286.29	500.00	600.00
Books - Other	67.95		107.95		
Total Books	67.95	50.00	394.24	500.00	600.00
Total General Worship and Music	67.95	50.00	394.24	500.00	600.00
Organ Maintenance	0.00	83.33	0.00	833.34	1,000.00
Piano Maintenance	0.00	25.00	0.00	250.00	300.00
Special Service Supplies					
Palm Strips	0.00		29.90		
Special Service Supplies - Other	0.00	8.33	0.00	83.34	100.00
Total Special Service Supplies	0.00	8.33	29.90	83.34	100.00
Total Worship and Music	502.95	504.14	4,394.54	5,041.72	6,050.00
Total Expense	28,256.86	19,661.94	246,455.01	196,620.67	235,944.55
Net Ordinary Income	-4,761.76	3,383.03	79,484.35	33,829.39	40,595.45
Net Income	-4,761.76	3,383.03	79,484.35	33,829.39	40,595.45

Balance Sheet
As of October 31, 2018

	<u>Oct 31, 18</u>	<u>Sep 30, 18</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
Debit Account Provident#521	468.74	413.63	55.11
ELCA	585,231.58	585,231.58	0.00
General Checking Provident #471			
Brothers In Christ	22,403.51	22,403.51	0.00
Total General Checking Provident #471	4,342.93	2,075.43	2,267.50
Mission Term CD Endowment#047	18,379.75	18,379.75	0.00
Provident #835			
BIC	1,750.00	1,750.00	0.00
Altar Supplies	106.60	106.60	0.00
Anniversary Fund	160.00	160.00	0.00
Building Fund	629.49	599.49	30.00
Choir Fund	2,098.03	2,098.03	0.00
Christian Education	2,612.80	2,612.80	0.00
Crum Trust Funds	87,847.51	87,847.51	0.00
Helping Hands			
Great Lakes Scrip	525.00	1,595.00	-1,070.00
Hygene Packs	726.61	706.61	20.00
Candy Sales	80.00	80.00	0.00
Total Hygene Packs	806.61	786.61	20.00
Marie Callendars/Ralphs Rewards	874.56	874.56	0.00
Total Helping Hands	1,656.81	2,706.81	-1,050.00
Homeless	270.00	270.00	0.00
Member Assistance	1,181.40	1,181.40	0.00
Memorial Fund	6,051.31	6,051.31	0.00
Mission Trips	455.00	455.00	0.00
Organ Fund	324.72	324.72	0.00
Outreach	4.48	4.48	0.00
Parking Lot Fund	17,721.95	17,721.95	0.00
Pastors Discretionary Fund	153.82	153.82	0.00
Reserve Fund	9,697.32	13,697.32	-4,000.00
Scholarship Funds	4,780.15	4,780.15	0.00
Sound System/Technology Fund	975.00	975.00	0.00
Stained Glass Window Fund	4,993.00	4,983.00	10.00
Stewardship	1,903.59	1,903.59	0.00
VBS Fund	100.47	100.47	0.00
Youth Ministries	2,285.43	2,285.43	0.00
Provident #835 - Other	571.68	571.68	0.00
Total Provident #835	148,330.56	153,340.56	-5,010.00
Provident Investment Fund #923	112,078.35	112,078.35	0.00
ProvidentCD Scholarship#774	25,691.69	25,691.69	0.00
Total Checking/Savings	894,523.60	897,210.99	-2,687.39

Balance Sheet

As of October 31, 2018

	<u>Oct 31, 18</u>	<u>Sep 30, 18</u>	<u>\$ Change</u>
Accounts Receivable			
Accounts Receivable	-0.99	-0.99	0.00
Total Accounts Receivable	<u>-0.99</u>	<u>-0.99</u>	<u>0.00</u>
Total Current Assets	894,522.61	897,210.00	-2,687.39
Fixed Assets			
Church/Offices Personal Prop.	417,000.00	417,000.00	0.00
Day Care Personal Prop.	131,000.00	131,000.00	0.00
Fellowship Hall Personal Prop.	163,000.00	163,000.00	0.00
Furniture and Equipment			
Storage Containers			
Purchase	31,984.18	31,984.18	0.00
Storage Containers - Other	24.75	24.75	0.00
Total Storage Containers	<u>32,008.93</u>	<u>32,008.93</u>	<u>0.00</u>
Furniture and Equipment - Other	8,330.48	8,330.48	0.00
Total Furniture and Equipment	<u>40,339.41</u>	<u>40,339.41</u>	<u>0.00</u>
Total Fixed Assets	751,339.41	751,339.41	0.00
Other Assets			
Other Assets	3,250.64	3,250.64	0.00
Real Estate			
Church Building	2,774,000.00	2,774,000.00	0.00
Fellowship Hall	1,804,000.00	1,804,000.00	0.00
Sunday School Building	872,000.00	872,000.00	0.00
Total Real Estate	<u>5,450,000.00</u>	<u>5,450,000.00</u>	<u>0.00</u>
Total Other Assets	5,453,250.64	5,453,250.64	0.00
TOTAL ASSETS	<u><u>7,099,112.66</u></u>	<u><u>7,101,800.05</u></u>	<u><u>-2,687.39</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	-11,700.42	-13,177.80	1,477.38
Total Accounts Payable	<u>-11,700.42</u>	<u>-13,177.80</u>	<u>1,477.38</u>
Other Current Liabilities			
Payroll Liabilities			
FED WTH	-153.44	-153.44	0.00
Total Payroll Liabilities	<u>-153.44</u>	<u>-153.44</u>	<u>0.00</u>
Total Other Current Liabilities	<u>-153.44</u>	<u>-153.44</u>	<u>0.00</u>
Total Current Liabilities	<u>-11,853.86</u>	<u>-13,331.24</u>	<u>1,477.38</u>
Total Liabilities	-11,853.86	-13,331.24	1,477.38
Equity			
Opening Balance Equity	6,264,895.02	6,264,895.02	0.00
Unrestricted Net Assets	775,119.57	775,119.57	0.00
Net Income	77,543.02	81,764.60	-4,221.58
Total Equity	<u>7,117,557.61</u>	<u>7,121,779.19</u>	<u>-4,221.58</u>
TOTAL LIABILITIES & EQUITY	<u><u>7,105,703.75</u></u>	<u><u>7,108,447.95</u></u>	<u><u>-2,744.20</u></u>

SERVICE AND FELLOWSHIP MINISTRY MINUTES

NOVEMBER 7, 2018

Members present: Chairperson Pat Sinclair, Sandra Boyum, Esther D'Aguiar, Nancy Liverman, and Marge Steinbrinck

Meeting was brought to order by Pat at 11:45 at Applebee's Restaurant.

Discussion:

November 11

Veterans' Day Potluck Theme will be patriotic -- red, white and blue. Set up at 9:00 as usual. A- J -- Main dish and K-Z -- salads

Angel Tree -- Will be set up in the Narthex beginning Nov. 11. Gifts this year will go to 39 foster care children as part of the 'Be the Miracle Program' for Olive Crest. Each gift will be for about \$25 and will be unwrapped. All gifts must be in by Dec. 2.

Angel Tree on Dec. 2 will be for books for the Eden Preschool children. Books can be purchased at Kohls or \$5 donated for each book.x

December 2

Carol Fest Potluck Christmas Decorations (nutcrackers) Set up 9:00
A - J -- Salads and K-Z -- Main dish

Submitted by

Marge Steinbrinck

Stewardship Ministry Minutes for October/November

- Stewardship completed our fall emphasis on giving over four Sundays.
- Envelopes will be prepared and distributed in December.
- We have discussed the value in some kind of pledge or commitment for future years.
- We will proceed with focus on giving of time and talent in January, caring for creation in March, and giving thanks in June.

Ministry Team: Nicolette Rohr, Marge Steinbrinck, Trina Luce

Draft

Eden Lutheran School Board Meeting 11-8, 2018

Members present: Pastor Brown, Pat Sinclair, Katie Williams, Darlene (Dar) Keaneman, Lyle Hodgerson, Chuck Wilson, Vianca Sanchez, Larry Subriar and Erv Seidel.

Guests – None

Staff: Nicole

Meeting called to order at 6:00 by President Pat Sinclair

Prayer – Pastor Brown

Agenda – **Motion:** Approval, **MSC.**

Bookkeepers report – **Motion:** Approval as presented, **MSC.**

School Board Minutes– Approval as amended, **MSC.**

Director’s Report – Approval as presented, **MSC.**

Pastors Report – Oral

Continuing business – First Five program pending.

Comments and concerns –

New business – Christmas Party, staff and board. **Motion:** Approval of meeting at Katie’s home on December 7th at 6:30 pm, potluck, **MSC.** Staff Christmas appreciation gifts, **Motion:** Approval to spend \$850 (Dar - \$200, Pastor \$100 Nicole, 2x \$100 each for teacher staff, 3x \$50 each for aids, **MSC.** Election, **Motion:** Approval to continue with the current slate of officers- Chairman, Pat Sinclair. Vice Chairman – Erv Seidel, Secretary – Lyle Hodgerson, **MSC.** Motion: Kitchen cleanup by Altura Cleaning, Approval of sharing cost (\$280 – BIC to pay half, Eden to pay quarter, and Eden school to pay the final quarter), **MSC.**

Parent feedback – Good school review comments.

Next meeting: Thursday, December 13, 2018.

Lyle Hodgerson, Secretary

Eden Lutheran Church

Proposed Budget for 2019

		Actual	Budget	Budget
		Oct '17-Oct' 18	2018	2019
Income				
Current Offerings		132,832.00	155,500.00	138,100.00
Facility Fees		83,575	84,800.00	88,740.00
Helping Hands		544	0	470
Other Income		19,095	3,300	9,600
Pass Thru		35,603	8,940	10,508
Total:		275,425	252,540.00	247,968
Expenses				
Pass Thru		25,259	2,600	2,600
Benevolence		11,000	11,000.00	13,000
Administration & Operations		13,706	12,700.00	13,150
Insurance		16,073	16,405.00	18,910.00
Taxes		2,271	2,200.00	2,300.00
Telephone, Telecommunications		2,778	2,800	2850
Utilities		26,471	27,700.00	27,400.00
Property		33,886	30,100.00	34,500.00
Staff Salaries		127,015	142,219.00	146,874.00
Christian Education & Activities		276	375.00	375.00
Continuing Education		1,861	4,600.00	9,650
Evangelism/Outreach		0	2,500	2,500
Helping Hands Expenses		93		
Service/ Fellowship		0	1,000	1,000
Stewardship		561	600	400
Technology		744	400	1,100.00
Worship & Music		3,136	3,550.00	3,650
Total		265,129	260,749	280,259
Total Projected Income			252,540	247,968
Total Projected Expenses			260,749.00	280,259
Estimated Shortfall			8,209.00	32,291

Eden Lutheran Church

Proposed Budget for 2019

Line	INCOME	Actual Income				Notes
		Oct 2017 - Sept 2018	Projected Income 2018	Projected Income 2019	Adjustments 2019	
1	Current Offering					
2	Anniversary					
3	Christmas	50				
4	Envelopes/Checks	114,733	130,000	120,000		
5	Lent/Easter	483	4,000	500		
6	Loose Plate	1,866	1,500	1,600		
7	Simply Giving	15,701	20,000	16,000		
8						
	Total Current Offering	132,832	155,500	138,100		
9	Designated Offering					
10	Building Fund	215		200		
11	Member Assistance Fund	200		200		
12	Memorial Fund					
13	Parking Lot	50		50		
14	Pastor Discretionary Fund					
15	Petty Cash					
16	Scholarship Fund					
17	Stained Glass Window Fund	3,310		100		
18	Stewardship Fund					
19	Technology Fund					
20						
	Total Designated Offering	3,775	-	550		
21	Facility Fees					
22	Brothers In Christ	21,900	22,500	22,500		
23	CODA	480	500	500		
24	Parsonage Rent	18,300	18,600	18,600		
25	Pre-School	4,050	4,200	4,200		
26	Riverside Co. Parking	18,000	18,000	18,000		
27	T-Mobile	19,440	20,000	16,800		
28	Fellowship Hall Rental		1,000			
29	Saturday AA	640		640		
30	Women's AA	500		500		
31	ACA	160		500		
32	7pm AA	105		500		
33	Living Foundation Church of Riverside	-		6,000		
34						
	Total Facility Fees	83,575	84,800	88,740		

		Actual Income		Projected Income	Projected Income	Adjustments	Notes
		Last 12 months	Oct 2017 - Sept 2018				
35							
36							
37							
38							
39	Helping Hands						
40	Amazon Smile						
41	Hygiene Packs		109			100	
42	Marie Callender		86			80	
43	Other- Ralphs		258			200	
44			92			90	
	Total Helping Hands		544			470	
45	Other Income						
46	Helen Crum Trust Funds		11,149				
47	Endowment Funds			800		800	
48	Interest Earned		130	500		500	
49	Community Foundation of Riverside		3,515			3,500	
50	Provident - Community Program		1,869			1,800	
51	Misc Income		375			1,000	
52	Thrivent Choice Dollars		1,860	2,000		1,800	
53	United Way		197			200	
54							
	Total Other Income		19,095	3,300		9,600	
55							
56	Pass-Thru & Reimbursement Income						
58	Altar Flowers		2,395	2,600		2,600	
59	Church Reimbursement		1,460				
60	Pre-School Janitorial		3,371	3,375		3,375	
61	Pre-School Office Supplies		580			580	
62	Pre-School Workers' Comp		3,953	2,965		3,953	
63	Scrip Inventory/Sales		23,845				
64							
	Total Pass-Thru Income		35,603	8,940		10,508	
65							
66							
	TOTAL INCOME		275,425	252,540		247,968	
67							
68							
69							
70							

71	EXPENSES	Actual Expenses	Budget	Proposed Budget	Adjustments	Notes
72		Last 12 months				
73		Oct 2017 - Sept 2018	2,018	2,019	2019	
74	Pass Thru					
75	Altar Flowers	1,414	2,600	2,600		
76	Scrip Inventory/Sales	23,845				
77		Total Pass Thru	2,600	2,600		
78						
79	Benevolence					
80	Synod	5,000	5,500	9,500		
81	World Hunger ELCA	5,000	5,500	1,500		
82	Lutheran Social Services			1,000		
83	Luther Glen	1,000		1,000		
84		Total Benevolence	11,000	13,000		
85						
86	Administration and Operations					
87	Banking Costs					
88	Vanco Processing Fees	93		150		
89	Check Re-order	247				
90	Kitchen Supplies	491				
91	Postage, Mailing Service	500	650	650		
92	Printing and Copying		9,000	9,100		
93	Xerox Lease Agreement	1,120				
94	Xerox Meter Reading	8,728				
95	Office Supplies	2,127	2,600	2,600		(1)
96	Payroll Processing Fees	400	450	450		
97	Petty Cash and Misc Expenses			200		
98		Total Administration	13,706	12,700	13,150	
99	Insurance					
100	Master Insurance		9,933	9,830	8,600	(2)
101	Worker's Comp					
102	Church Mutual	5,611	6,045	9,780		(3)
103	Volunteer Accident Insurance	530	530	530		
104		Total Insurance	16,073	16,405	18,910	
105						
106	Taxes					
107	Property Taxes	2,271	2,200	2,200		
108	Sales Tax			100		
109		Total Taxes	2,271	2,200	2,300	

		Actual Expenses	Budget	Proposed Budget	Adjustments	Notes
		Last 12 months			2019	
		Oct 2017 - Sept 2018	2,018	2,019		
110						
111						
112						
113						
114	Telephone, Telecommunications		2,018	2,019		
115	Cell Phone	300	300	300		
116	Charter Telephone, Internet	2,478	2,500	2,550		
117	Total Telephone, Telecommunications	2,778	2,800	2,850		
118						
119	Utilities					
120	City Services	6,109	5,500	6,000		
121	Electricity	10,936	12,000	12,000		
122	Gas	1,604	3,000	2,000		
123	Trash & Pickup	3,280	3,200	3,300		
124	Water	4,542	4,000	4,100		
125	Total Utilities	26,471	27,700	27,400		
126						
127	Property					
128	Alarm and Security					
129	Alarm - Safe-T-Security	574	500	600		
130	False Alarm Fees	850		500		
131	Building Maintenance and Repair					
133	Building Repairs & Upkeep	4,570	6,600	7,000		
134	Pest Control	1,317		1,400		
135	Storage Containers	996				
136	Equipment Maintenance	3,366	1,000	2,000		(4)
137	Grounds Maintenance					
138	Lawn Care - Eric Doss	8,400	8,400	8,400		
141	Grounds Maintenance - Other	158	500	500		
142	Inside Custodian					
143	Altura Commercial Cleaning	11,100	11,100	11,100		(5)
144	Janitorial Supplies	2,554	2,000	3,000		
145	Parking Lot Repair					
146	Parsonage Maintenance					
147	Total Property Expenses	33,886	30,100	34,500		

		Actual Expenses	Budget	Proposed Budget	Adjustments	Notes
		Last 12 months			2019	
		Oct 2017 - Sept 2018	2,018	2,019		
148						
149						
150						
151						
152	Staff Salaries and Benefits					
153	Pastor Salary, Housing & Other					
154	Housing	33,583	38,760	38,760		
155	Salary	33,021	37,585	39,465		(6)
156	Disability, Group Life & Survivor Ins (Portico)	3,054	3,500	3,500		
157	Retirement (Eden's contribution)	7,508	7,250	7,822		
158	Pastor Subtotal	77,166	87,095	89,547		
159						
160	Secretary					
161	Nicole's Salary & Benefits	24,846	26,520	27,846		(6)
162						
163	Organist					
164	David's Salary & Benefits	20,507	23,544	24,721		(6)
165	Substitute Organist	400	600	600		
166	Babysitting Services	1,380	1,560	1,560		
167	Mileage Reimbursement	2,141	2,000	2,100		
168	Supply Pastor	575	900	500		
169	Total Staff Salaries and Benefits	127,015	142,219	146,874		
170						
171	Christian Education and Activities					
172	Adult Education					
173	Books	97	100	100		
174	Christian Education	160	175	175		
175	Vacation Bible School					
176	Youth Activities	19	100	100		
177	Total Christian Education and Activities	276	375	375		

		Actual Expenses	Budget	Proposed Budget	Adjustments	Notes
		Last 12 months				
		Oct 2017 - Sept 2018	2,018	2,019	2019	
178						
179						
180						
181						
182	Continuing Education					
183	Conference/Conventions/Retreats					
184	Conference Registration and Fees	790	600	600		
185	Food and Drinks	227	500	250		
186	Hotel Room/Lodging	743	1,000	400		(7)
187	Retreat Registration and Fees		500	200		
188	Travel Expense		500	500		
189	Pastor Brown - Continuing Education		1,000			(8)
190	Staff Professional Training	100	500	200		
191	Continuing Education - Other					
192	Pastor's Sabbatical					
193				7,500		
194			4,600	9,650		
195						
196	Evangelism/Outreach					
197	Advertising		1,000	1,000		
198	Evangelism/Outreach Activities		1,500	1,500		
199			2,500	2,500		
200						
201	Helping Hands Expenses					
202	Hygiene Pack Supplies					
203	Scrip Monthly Fee	93				
204		93				
205						
206	Service/Fellowship					
207	Homeless Meals Mission		1,000	1,000		
208	Service/Fellowship - Other					
209			1,000	1,000		
210						
211	Stewardship					
212	Offering Envelopes	561	600	400		
213	Stewardship - Other					
214			600	400		
	Total Stewardship	561	600	400		

		Actual Expenses	Budget	Proposed Budget	Adjustments	Notes
		Last 12 months			2019	
		Oct 2017 - Sept 2018	2,018	2,019		
215						
216						
217						
218						
219	Technology					
220	Software	391		400		
221	iCloud Back-up	99	100	100		
222	Infrastructure Improvements	-	300	300		
223	Website	254		300		
224						
225						
	Total Technology	744	400	1,100		
226	Worship and Music					
227	Altar Supplies		800	950		
228	Baptismal Shells	20				
229	Candle Oil	273				
230	Communion Supplies (cups, wafers, wine)	818				
231	Choir Supplies					
232	Computer Software - Worship		500	600		(9)
233	Copyright Licensing	129	150	150		
234	Devotionals	668	600	450		
235	General Worship and Music		100	100		
236	Organ Maintenance	987	1,000	1,000		
237	Piano Maintenance	240	300	300		
238	Robe Replacement and Maintenance	-				
239	Special Service Supplies		100	100		
240						
	Total Worship and Music Expenses	3,136	3,550	3,650		
241						
242						
	TOTAL EXPENSES	265,129	260,749	280,259		

243									
244						Budget	Proposed Budget	Adjustments	
245						2,018	2,019	2019	
246									
247						TOTAL PROJECTED INCOME	252,540	247,968	
248						TOTAL BUDGETED EXPENSES	260,749	280,259	
						Estimated Shortfall	8,209	32,291	
Footnotes:									
(1)	Pre-School office supplies are combined with Church office supplies								
(2)	Master Insurance is budgeted at the new rate of \$814.35 per month								
(3)	Church Mutual includes Worker's Comp Insurance for both the church and school								
(4)	Equipment maintenance costs were \$665.94 for last 3 months of 2017 and \$2,700.35 for first 9 months of 2018								
(5)	Altura Commercial Cleaning includes janitorial services for both the church and school								
(6)	Salary includes a 5% cost of living increase								
(7)	Actual lodging costs for last 12 months included \$369.99 for 2017 and \$373.44 for 2018								
(8)	Continuing Education costs for 2019 are included in Sabbatical expenses on line 192								
(9)	Cost of Sundays and Seasons software								