

Eden's Mission: "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

**EDEN LUTHERAN CHURCH
COUNCIL MEETING
Wednesday, January 16, 6:30 p.m.
AGENDA**

I. Preparation

1. Welcome Guests
2. Personalization – Sharing of joys and concerns
3. Inspiration – Opening Devotions
4. Review / Approval of the Agenda
5. Review / Approval of Council Minutes from December

II. Action

1. Pastor's Report
2. President's Report
3. Monthly Ministry Reports
 - A. Finance
 - B. Learning
 - C. Evangelism
 - D. Property
 - E. Service/Fellowship
 - F. Stewardship
 - G. Worship and Music
 - H. Technology
 - I. Brothers in Christ (B.I.C)
5. Monthly reports from organizations
 - A. ELCW
 - B. EL Preschool
 - C. Helping Hands

III. Continuing Business

1. Parking Lot
2. Annual Meeting
3. Quilters
4. Stained glass windows
5. Web site

IV. New Business

1. Removal of pine trees (request by Terry McClellan)
2. Square

V. Information

1. Head Usher for February: Trina Luce
2. Upcoming events

Eden's Mission: *"... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."*

- A. Chili Potluck - Sunday, Jan. 20
- B. Congregational Vitality Survey - Sunday, Jan. 27
- C. Annual Meeting and Potluck - Sunday, Feb. 10
- D. Next Council Meeting - Wednesday, Feb. 20

VI. Closing

1. Adjournment
2. Lord's Prayer

Go in Peace to love and serve the Lord!

Eden's Mission: "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

**EDEN LUTHERAN CHURCH
COUNCIL MEETING
Wednesday, December 19, 2018
Minutes**

Meeting was called to order at 6:31 pm by Vice President Pat Sinclair. Meeting was held at Marge Steinbrinck's home and a potluck dinner was shared.

Members Present: Pastor Linda Brown, Dave Grefe, Lyle Hodgerson, Trina Luce, Nicolette Rohr, James Sansom, Pat Sinclair, Paula Smith, Marge Steinbrinck, Chuck Wilson

Members Absent: Harvey Clark, Jay Fiene

I. Preparation

1. Welcome guests: Tom Goellrich, Director of Evangelical Mission, brought greetings from Bishop Andy Taylor and Presiding Bishop Elizabeth Eaton and introduced the congregational vitality survey. The survey is currently scheduled for the last Sunday in January. It will then be scored by Baylor University. All costs are covered by the synod. Tom will meet with the council to share the results, determine how to share the results with the congregation, and discern how to respond.
2. Sharing of joys and concerns: thanks to all for the good food!
3. Devotions: Pastor Linda Brown invited us to share Christmas traditions.
4. Review / Approval of the Agenda
 - o Add Stephens Award and Quilters to New Business
 - o Add Pictorial Directory to Continuing Business
 - o Chuck moved to approve the agenda as amended, Lyle seconded, **carried**.
5. Review / Approval of Minutes from November
 - o Chuck moved to approve the minutes as presented, Lyle seconded, **carried**.
6. Review / Approval of Congregational Meeting Minutes
 - o Marge moved to approve the minutes as presented, Chuck seconded, **carried**.

II. Action

1. Pastor's Report (Pastor Linda Brown)
 - see written report in packet
2. President's Report
 - no report
3. Monthly Ministry Reports
 - A. Finance (Lyle Hodgerson)
 - o no December meeting
 - B. Learning
 - o Nicolette asked about the possibility for Vacation Bible School and suggested looking into Lutheran Retreats, Camps, and Conferences as they can send staff and have plans, resources, etc.; this is an expense but

might be a valuable experience and helpful to have staff to plan, etc.
Nicolette will look into it and discuss with Katie Williams.

C. Evangelism (Chuck Wilson)

- Eden was approached from the newspaper about running an ad but we agree this is not a worthwhile opportunity.
- Chuck would like to have informational brochures printed to be in the pews, especially on Sundays with high numbers of visitors like baptisms, school programs, etc.
- There was discussion of the difficulties with ushering and problems with December usher schedule. Chuck Wilson has stepped in so far this month, James will be head usher on Dec. 23, Dave will take the late service on Christmas Eve, and Pat will take Dec. 30. No present council member will be at the early Christmas Eve service so we will have to find someone else to step in.

D. Property (Dave Grefe)

- Parking lot committee has submitted report (in packet)
- plan to move old container now belonging to the Boy Scouts off of the dirt onto the cement; hoping the Scouts can help with project
- Property will finish shelving project
- Pat reported that ELS is considering hiring Gary Keaneman as a handyman
- Church replica in Fellowship Hall needs to be moved; space is designated in the storage space

E. Service and Fellowship (Pat Sinclair)

- see written report in packet
- chili dinner in January
- Valentines Day potluck February 10

F. Stewardship (Nicolette Rohr and Marge Steinbrinck)

- envelopes have been distributed; Norma removed non-giving members from the list and fewer envelopes were ordered; it was suggested that more of the young adults and all confirmed members need to be given envelopes to get in the habit of tithing
- it has also been discussed that more of a pledge may be worthwhile in the future
- planning meeting for the remainder of the year will be soon

G. Worship and Music

- see written report in packet
- Chuck met with one of the stained glass consultants; all of the upper windows look like they are solid; half of the others look like they need help ranging from \$600-1200 per window

H. Technology (James Sansom)

- Motion to approve up to \$50.00 from the general fund to purchase an adapter to allow for Apple compatibility for the projector in the Fellowship Hall Nicolette will buy Chuck and Jim, **carried**.

I. Brother's in Christ (Pastor Linda Brown)

- no report

Chuck moved to approve all the ministry reports, Marge seconded, **carried**.

4. Monthly reports from organizations

A. ELCW (Nicolette Rohr)

- o Meeting Jan. 13

B. EL Preschool (Chuck Wilson)

- o see written report in packet
- o Christmas Program on Friday, Dec. 21

C. Helping Hands (James Sansom)

- o More hygiene packs made up; many are gone already

Chuck moved to approve all the reports of the organizations, Lyle seconded, **carried**.

III. Continuing Business

1. Parking lot

- see written report in packet

2. Pictorial Directory

- successful project; big thank yous to Marge and Gloria

IV. New Business

1. Annual Meeting tentatively scheduled for February 10; will confirm with Jay

- o Lyle made a motion to schedule for Feb. 10, Chuck seconded, Pat abstained, **carried**.

2. Instituto Madre Asunta

- o Nicolette moved to designate \$400 from the general fund to the Pacifica Synod for the purpose of paying the teachers' salary for Instituto Madre Asunta, the women's shelter in Tijuana, Paula seconded, discussion.
- o Pastor said that there was \$400+ designated for Mission Trips that has gone unused.
- o Nicolette amended the motion to request that the funds come from the budgeted amounts for Mission Trips, Trina seconded, discussion.
- o Lyle called the question, Chuck seconded, **carried**.
- o **Motion carried.**
- o Nicolette will announce in the Messenger and may give a Temple Talk asking for further contributions from the congregation.

3. Stephens Award

- o Pastor provided a list of previous Stephens Award recipients and Council discussed this year's recipients.

4. Quilters

- o James moved to designate \$100 from the general fund to purchase a Joann's gift card for the quilters, Paula seconded, discussion, tabled.
- o Nicolette amended the motion to include that any gift cards be purchased as scrip, James accepted as friendly amendment.

V. Information

1. Head Usher for January: Dave Grefe
2. Upcoming events
 - A. Next Council Meeting - Wednesday, January 16, 6:30 pm

VI. Closing

1. Lord's Prayer

Chuck moved to adjourn, everyone seconded, carried.

Meeting was adjourned by Pat Sinclair at 9:17 pm.

Respectfully submitted,
Nicolette Rohr, Council Secretary

Go in Peace to love and serve the Lord!

Pastor's Report for December 2018/January 2019

In addition to the meetings I attended some of the administrative duties I performed were: went to dinner with parishioners, led the preschool Christmas program, attended the preschool classroom Christmas parties, changed the sign at the end of the driveway, attended a LSS meeting at Trinity Lutheran, submitted a grant application for VBS and for books and DVD's for the preschool, and more that I am probably not remembering right now...

The pastoral care duties I did were: gave out food cards and hygiene packs to the needy who came into my office, prepared for and led 5 worship services, performed 1 baptism, ministered to the people at the Riverside Acute Care Center a number of times, held a bible study at my house, ministered to various members of the congregation at their homes/rehab centers—some visits with communion and some without, met with the family, prepared for, and presided over a funeral for one of our members, wrote 'thank you' notes to a number of people who gave additional offerings to Eden in 2018, attended text study with local pastors, attended the ordination of Rene Martin, and the list goes on...

I also took a very appreciated 1 week vacation. 😊

February President's Message,

Thank you for covering for me at the Congregational Meeting and the December Council meeting. Sounds like I missed some good food. I am so happy we were able to once again meet the call to provide gifts for all of the Angels and books for each of our preschoolers. I am looking forward to what we will learn from the Congregational Vitality Survey and the work we will do together to help the congregation and each of us make the most of the time of reflection and recommitment during the summer.

I am so pleased by all this council has accomplished and led the congregation to do through our ministries this year as we continue with the traditions of Eden but, also the new ways we have and will continue to stretch ourselves to do and be ONE with each other and of Service to HIM and our community. I feel we continue to be Blessed by the messages and example the Pastor provides as our Spiritual Leader – her messages throughout the holiday season of Peace and Comfort, Joy, Grace, and reminders of our Baptism and the call to action.

This month will see our annual meeting and a chance to review all that we have done through our ministries this past year. I encourage you to write or guide your ministry to prepare reports. I am always pleased to review the traditions we continue to carry on and remain challenged to continue to make progress on some of those bigger projects. While we have not yet finished projects like the parking lot, or windows, or even updated the website – we have made progress and the waiting has led to what I believe we all will see as wiser expenditures, cost savings and accomplishing our ultimate goals. For example, while both the company in Arizona and one in Corona see 7-8 of our stain glass windows needing repair – the estimate from the first in AZ in 2015 was nearly 30 thousand dollars, whilst the Corona Co. estimates around 7-8 thousand plus the costs of removing and reinstalling the windows they will repair.

So, thank you

1:37 PM
01/16/19
Cash Basis

Eden Lutheran Church
Balance Sheet
As of December 31, 2018

	Dec 31, 18	Nov 30, 18	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
Debit Account Provident#521	452.74	451.23	1.51
ELCA	499,970.00	500,000.00	-30.00
General Checking Provident #471			
Brothers In Christ	22,403.51	22,403.51	0.00
General Checking Provident #471 - O...	7,312.96	-11,425.52	18,738.48
Total General Checking Provident #471	29,716.47	10,977.99	18,738.48
Mission Term CD Endowment#047			
Provident #835	18,379.75	18,379.75	0.00
BIC			
BIC	1,750.00	1,750.00	0.00
Altar Supplies	106.60	106.60	0.00
Anniversary Fund	160.00	160.00	0.00
Building Fund	664.49	644.49	20.00
Choir Fund	2,098.03	2,098.03	0.00
Christian Education	2,612.80	2,612.80	0.00
Crum Trust Funds	85,847.51	85,847.51	0.00
Helping Hands			
Great Lakes Scrip	366.18	-745.09	1,111.27
Hygiene Packs			
Candy Sales	80.00	80.00	0.00
Hygiene Packs - Other	726.61	726.61	0.00
Total Hygiene Packs	806.61	806.61	0.00
Marie Callendars/Ralphs Rewards	874.56	874.56	0.00
Helping Hands - Other	-549.36	-549.36	0.00
Total Helping Hands	1,497.99	386.72	1,111.27
Homeless	270.00	270.00	0.00
Member Assistance	1,181.40	1,181.40	0.00
Memorial Fund	6,051.31	6,051.31	0.00
Mission Trips	455.00	455.00	0.00
Organ Fund	324.72	324.72	0.00
Outreach	4.48	4.48	0.00
Parking Lot Fund	17,721.95	17,721.95	0.00
Pastors Discretionary Fund	153.82	153.82	0.00
Reserve Fund	15,407.01	15,407.01	0.00
Scholarship Funds	24,780.15	24,780.15	0.00
Sound System/Technology Fund	975.00	975.00	0.00
Stained Glass Window Fund	5,053.00	5,023.00	30.00
Stewardship	1,903.59	1,903.59	0.00
VBS Fund	100.47	100.47	0.00
Youth Ministries	2,285.43	2,285.43	0.00
Provident #835 - Other	571.68	571.68	0.00
Total Provident #835	171,976.43	170,815.16	1,161.27
Provident Investment Fund #923	100,362.64	100,346.03	16.61
ProvidentCD Scholarship#774	-18.00	-18.00	0.00
Total Checking/Savings	820,840.03	800,952.16	19,887.87
Accounts Receivable			
Accounts Receivable	-0.99	-0.99	0.00
Total Accounts Receivable	-0.99	-0.99	0.00
Total Current Assets	820,839.04	800,951.17	19,887.87
Fixed Assets			
Church/Offices Personal Prop.	417,000.00	417,000.00	0.00
Day Care Personal Prop.	131,000.00	131,000.00	0.00
Fellowship Hall Personal Prop.	163,000.00	163,000.00	0.00

1:37 PM
 01/16/19
 Cash Basis

Eden Lutheran Church
Balance Sheet
 As of December 31, 2018

	Dec 31, 18	Nov 30, 18	\$ Change
Furniture and Equipment			
Storage Containers			
Purchase	31,984.18	31,984.18	0.00
Storage Containers - Other	24.75	24.75	0.00
Total Storage Containers	32,008.93	32,008.93	0.00
Furniture and Equipment - Other	8,330.48	8,330.48	0.00
Total Furniture and Equipment	40,339.41	40,339.41	0.00
Total Fixed Assets	751,339.41	751,339.41	0.00
Other Assets			
Other Assets	3,250.64	3,250.64	0.00
Real Estate			
Church Building	2,774,000.00	2,774,000.00	0.00
Fellowship Hall	1,804,000.00	1,804,000.00	0.00
Sunday School Building	872,000.00	872,000.00	0.00
Total Real Estate	5,450,000.00	5,450,000.00	0.00
Total Other Assets	5,453,250.64	5,453,250.64	0.00
TOTAL ASSETS	7,025,429.09	7,005,541.22	19,887.87
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	-11,700.42	-11,700.42	0.00
Total Accounts Payable	-11,700.42	-11,700.42	0.00
Other Current Liabilities			
Payroll Liabilities			
FED WTH	-153.44	-153.44	0.00
Total Payroll Liabilities	-153.44	-153.44	0.00
Total Other Current Liabilities	-153.44	-153.44	0.00
Total Current Liabilities	-11,853.86	-11,853.86	0.00
Total Liabilities	-11,853.86	-11,853.86	0.00
Equity			
Opening Balance Equity	6,264,895.02	6,264,895.02	0.00
Unrestricted Net Assets	775,119.57	775,119.57	0.00
Net Income	-2,731.64	-22,619.51	19,887.87
Total Equity	7,037,282.95	7,017,395.08	19,887.87
TOTAL LIABILITIES & EQUITY	7,025,429.09	7,005,541.22	19,887.87

Eden Lutheran Church
All Income and Expenses - Current and YTD

December 2018

Accrual Basis

	Dec 18	Budget	Jan - Dec 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income	0.00		0.00		
Current Offering					
Christmas Offering	0.00		1,751.00		
Envelopes/Checks	27,747.22	10,833.37	129,920.47	130,000.00	130,000.00
Lent/Easter	0.00	333.33	483.00	4,000.00	4,000.00
Loose Plate Offering	322.10	125.00	1,974.67	1,500.00	1,500.00
Simply Giving	0.00	1,666.66	20,776.24	20,000.00	20,000.00
Special Services & Events	0.00		1,140.00		
Total Current Offering	28,069.32	12,958.36	156,045.38	155,500.00	155,500.00
Designated Offering					
Altar Flowers	621.00	216.66	2,391.00	2,600.00	2,600.00
Building Fund	30.00		260.00		
Member Assistance Fund	0.00		150.00		
Memorial Fund	300.00		300.00		
Parking Lot	0.00		50.00		
Pastor Discretionary Fund	0.00		700.00		
Petty Cash	0.00		-200.00		
Stained Glass Window	50.00		300.00		
Total Designated Offering	1,001.00	216.66	3,951.00	2,600.00	2,600.00
Facility Fees					
Pre-School Facility Fees	0.00	350.00	3,700.00	4,200.00	4,200.00
ACA 12 steps	50.00		180.00		
Brothers In Christ	1,850.00	1,875.00	22,200.00	22,500.00	22,500.00
CODA	50.00	41.66	615.00	500.00	500.00
Fellowship Hall Rental					
Saturday AA	0.00		660.00		
Womens AA	40.00		470.00		
Fellowship Hall Rental - Other	0.00	83.33	0.00	1,000.00	1,000.00
Total Fellowship Hall Rental	40.00	83.33	1,130.00	1,000.00	1,000.00
Parsonage Rent	3,100.00	1,550.00	20,150.00	18,600.00	18,600.00
Riverside County Parking	50.00	1,500.00	16,600.00	18,000.00	18,000.00
T-Mobile	1,400.00	1,666.66	18,910.80	20,000.00	20,000.00
Facility Fees - Other	0.00		300.00		
Total Facility Fees	6,540.00	7,066.65	83,785.80	84,800.00	84,800.00
Helping Hands					
Amazon Smile	0.00		112.22		
Hygiene Packs	28.00		105.00		
Marie Callender	44.74		275.17		
Ralph's	0.00		26.39		
Scrip Program	3,990.00		26,239.01		
Helping Hands - Other	0.00		2.00		
Total Helping Hands	4,062.74		26,759.79		
Other Income					
Community Partnership Program					
Provident- Community Program	0.00		1,869.39		
Total Community Partnership Program	0.00		1,869.39		
Community Foundation	0.00		3,515.00		
Crum Trust Funds	0.00		5,606.40		
Employee Deductions	0.00		47.37		
Endowment Funds	0.00	66.66	0.00	800.00	800.00
Interest Earned	16.61	41.66	661.65	500.00	500.00
Misc. Income	0.00		473.35		
Thrivent Choice	134.00	166.66	1,936.00	2,000.00	2,000.00
United Way	0.00		163.81		
Other Income - Other	3,050.00		4,545.21		
Total Other Income	3,200.61	274.98	18,818.18	3,300.00	3,300.00

Eden Lutheran Church
All Income and Expenses - Current and YTD

December 2018

Accrual Basis

	Dec 18	Budget	Jan - Dec 18	YTD Budget	Annual Budget
Pass-Thru Income					
Church Reimbursement	0.00		600.73		
Pre-School Janitorial	0.00	281.25	3,371.00	3,375.00	3,375.00
Pre-School Janitorial Supplies	0.00		1,608.37		
Pre-School Office Supplies	65.66		616.36		
Pre-School Worker's Comp	0.00	247.08	3,623.73	2,965.00	2,965.00
Pass-Thru Income - Other	250.00		250.00		
Total Pass-Thru Income	315.66	528.33	10,070.19	6,340.00	6,340.00
Total Income	43,189.33	21,044.98	299,430.34	252,540.00	252,540.00
Gross Profit	43,189.33	21,044.98	299,430.34	252,540.00	252,540.00
Expense					
Evangelism/Outreach					
Advertising	0.00	83.33	0.00	1,000.00	1,000.00
Evangelism	0.00	125.00	0.00	1,500.00	1,500.00
Total Evangelism/Outreach	0.00	208.33	0.00	2,500.00	2,500.00
Administration & Operations					
Office Expenses					
Postage, Mailing Service	0.00	54.16	500.00	650.00	650.00
Postage & Mailing	0.00	54.16	0.00	650.00	650.00
Bank Fees					
NSF & Other Fees	0.00		95.00		
Vanco Processing Fees	15.96		168.05		
Total Bank Fees	15.96		263.05		
Kitchen Supplies	0.00		331.40		
Misc. Office Supplies	356.38		2,392.99		
Payroll Processing Fees	18.10	37.50	238.17	450.00	450.00
Petty Cash & Misc.					
Other Costs	50.00		1,091.29		
Total Petty Cash & Misc.	50.00		1,091.29		
Printing and Copying					
Service & Support	0.00		341.00		
Xerox- Lease	0.00	100.00	537.76	1,200.00	1,200.00
Xerox- Meter Reading	1,365.03	650.00	8,918.76	7,800.00	7,800.00
Total Printing and Copying	1,365.03	750.00	9,797.52	9,000.00	9,000.00
Office Expenses - Other	81.26	216.66	2,066.14	2,600.00	2,600.00
Total Office Expenses	1,886.73	1,112.48	16,680.56	13,350.00	13,350.00
Property					
Alarm and Security					
False Alarm Fees	0.00		950.00		
Alarm and Security - Other	47.85	41.66	601.35	500.00	500.00
Total Alarm and Security	47.85	41.66	1,551.35	500.00	500.00
Building Maintenance and Repair					
Building Repairs & Upkeep	0.00	550.00	6,992.76	6,600.00	6,600.00
Pest Control	304.14		1,311.14		
Storage Containers	0.00		112.27		
Total Building Maintenance and Repair	304.14	550.00	8,416.17	6,600.00	6,600.00
Equipment Maintenance					
Grounds Maintenance	0.00	83.33	2,506.86	1,000.00	1,000.00
Lawn Care-Eric Doss	0.00	700.00	8,400.00	8,400.00	8,400.00
Grounds Maintenance - Other	0.00	41.66	312.53	500.00	500.00
Total Grounds Maintenance	0.00	741.66	8,712.53	8,900.00	8,900.00
Inside Custodian					
Altura Commercial Cleaning	925.00	925.00	11,380.00	11,100.00	11,100.00
Janitorial Supplies	180.72	166.66	2,735.92	2,000.00	2,000.00
Total Inside Custodian	1,105.72	1,091.66	14,115.92	13,100.00	13,100.00
Total Property	1,457.71	2,508.31	35,302.83	30,100.00	30,100.00

Eden Lutheran Church
All Income and Expenses - Current and YTD
December 2018

	Dec 18	Budget	Jan - Dec 18	YTD Budget	Annual Budget
Telephone, Internet-Charter					
Cell Phone	25.00	25.00	300.00	300.00	300.00
Charter-Telephone, Internet	205.39	208.33	2,511.40	2,500.00	2,500.00
Telephone, Internet-Charter - Other	0.00		0.00		
Total Telephone, Internet-Charter	230.39	233.33	2,811.40	2,800.00	2,800.00
Utilities					
City Services	0.00	458.33	5,396.84	5,500.00	5,500.00
Electricity	0.00	1,000.00	10,416.96	12,000.00	12,000.00
Gas	194.29	250.00	1,923.02	3,000.00	3,000.00
Trash and Pickup	273.35	266.66	3,553.20	3,200.00	3,200.00
Water	0.00	333.33	4,036.76	4,000.00	4,000.00
Total Utilities	467.64	2,308.32	25,326.78	27,700.00	27,700.00
Total Administration & Operations	4,042.47	6,162.44	80,121.57	73,950.00	73,950.00
Benevolence					
Benevolence- CCLM	305.00		860.00		
Lutheran Social Services	305.00		305.00		
Synod	500.00	458.33	4,000.00	5,500.00	5,500.00
World Hunger ELCA	500.00	458.33	4,000.00	5,500.00	5,500.00
Total Benevolence	1,610.00	916.66	9,165.00	11,000.00	11,000.00
Christian Ed & Activities					
Books	0.00	8.33	117.00	100.00	100.00
Christian Education- Other	0.00	14.58	0.00	175.00	175.00
Youth Activities	25.68	8.33	44.55	100.00	100.00
Total Christian Ed & Activities	25.68	31.24	161.55	375.00	375.00
Continuing Education					
Conference/Conventions/Retreats					
Convention-Registration & Fees	0.00	50.00	750.00	600.00	600.00
Food and Drinks	0.00	41.66	142.70	500.00	500.00
Hotel Room/Lodging	0.00	83.33	894.16	1,000.00	1,000.00
Mission Trip	0.00	41.66	0.00	500.00	500.00
Parking	0.00	41.66	0.00	500.00	500.00
Total Conference/Conventions/Retreats	0.00	258.31	1,786.86	3,100.00	3,100.00
Pastor's Continuing Education	0.00	83.33	1,085.00	1,000.00	1,000.00
Staff Training	0.00	41.66	100.00	500.00	500.00
Total Continuing Education	0.00	383.30	2,971.86	4,600.00	4,600.00
Helping Hands Expenses					
Hygiene Pack Supplies	0.00		326.90		
Scrip Inventory/Sales	2,435.46		26,640.66		
Scrip Monthly Fee	7.75		101.50		
Helping Hands Expenses - Other	0.00		1,229.35		
Total Helping Hands Expenses	2,443.21		28,298.41		
Insurance					
Master Insurance	0.00	819.16	1,629.88	9,830.00	9,830.00
Workers Comp					
Church Mutual	814.94	503.75	10,730.39	6,045.00	6,045.00
Volunteer Accident Insurance	0.00	44.16	530.00	530.00	530.00
Workers Comp - Other	1,462.50		1,892.89		
Total Workers Comp	2,277.44	547.91	13,153.28	6,575.00	6,575.00
Total Insurance	2,277.44	1,367.07	14,783.16	16,405.00	16,405.00
Provisional Expenses					
Members Assitance	0.00		686.58		
Scholarships	0.00		2,500.00		
Total Provisional Expenses	0.00		3,186.58		
Service/Fellowship					
Homeless Meals Mission	0.00	83.33	429.50	1,000.00	1,000.00
Service/Fellowship - Other	0.00		143.89		
Total Service/Fellowship	0.00	83.33	573.39	1,000.00	1,000.00

Eden Lutheran Church
All Income and Expenses - Current and YTD
December 2018

	Dec 18	Budget	Jan - Dec 18	YTD Budget	Annual Budget
Staff Salaries and Benefits					
Salary Deduction	0.00		0.00		
Babysitting Services	90.00	130.00	1,340.00	1,560.00	1,560.00
Mileage Reimbursement	190.62	166.66	2,327.36	2,000.00	2,000.00
Organist Salary					
David's Salary	1,962.00	1,962.00	23,567.81	23,544.00	23,544.00
Federal, CA & FICA taxes	0.00		0.00		
S.S & Medicare/Eden's Share	150.09		1,802.90		
Total Organist Salary	2,112.09	1,962.00	25,370.71	23,544.00	23,544.00
Pastor Salary/Housing/ Benefits					
Disability, Life & Survivor Ins	890.53		11,483.38		
Federal/ State Withholding Tax	0.00		0.00		
Housing	2,916.66	3,230.00	33,541.59	38,760.00	38,760.00
Retirement-Eden's Contribution	0.00		98.64		
Retirement/403B-Annuity	1,800.00	917.57	21,485.95	11,010.87	11,010.87
Gross Salary less 403B	1,645.42	1,724.16	18,922.33	20,690.00	20,690.00
State tax	0.00		0.00		
Total Pastor Salary/Housing/ Benefits	7,252.61	5,871.73	85,531.89	70,460.87	70,460.87
Secretary Salary					
Federal, CA & FICA taxes	0.00		721.31		
Nicole's Salary	2,947.20	2,210.00	32,044.80	26,520.00	26,520.00
Over Time Pay	0.00		289.41		
S.S & Medicare-Eden's Share	253.19		2,763.91		
Total Secretary Salary	3,200.39	2,210.00	35,819.43	26,520.00	26,520.00
Staff Appreciation	0.00		600.00		
Substitute Organist	0.00	50.00	200.00	600.00	600.00
Supply Pastor	0.00	75.00	575.00	900.00	900.00
Total Staff Salaries and Benefits	12,845.71	10,465.39	151,764.39	125,584.87	125,584.87
Stewardship					
Offering Envelopes	0.00	50.00	203.81	600.00	600.00
Total Stewardship	0.00	50.00	203.81	600.00	600.00
Taxes					
Employment Tax	0.00		769.88		
Property Taxes	0.00	183.33	2,271.36	2,200.00	2,200.00
Sales Tax	0.00		158.00		
Total Taxes	0.00	183.33	3,199.24	2,200.00	2,200.00
Technology					
Computer Software	0.00		969.19		
Icloud-Back-Up	0.00	8.33	99.00	100.00	100.00
Infrastructure Improvements	0.00	25.00	0.00	300.00	300.00
Web Page	0.00		135.30		
Total Technology	0.00	33.33	1,203.49	400.00	400.00
Worship and Music					
Altar Flowers					
Flower Club	514.88	216.66	3,377.09	2,600.00	2,600.00
Total Altar Flowers	514.88	216.66	3,377.09	2,600.00	2,600.00
Altar Supplies					
Ashes	0.00		33.03		
Baptismal Shells	0.00		19.79		
Candle Oil	0.00		166.64		
Communion Cups	0.00		150.90		
Communion Wafers	0.00		143.35		
Communion Wine	0.00		465.48		
Altar Supplies - Other	0.00	66.66	0.00	800.00	800.00
Total Altar Supplies	0.00	66.66	979.19	800.00	800.00
Computer Software - Worship	0.00	41.66	17.51	500.00	500.00
Copyright Licensing	0.00	12.50	129.00	150.00	150.00

Eden Lutheran Church
All Income and Expenses - Current and YTD

December 2018

Accrual Basis

	Dec 18	Budget	Jan - Dec 18	YTD Budget	Annual Budget
General Worship and Music					
Books					
Devotionals	0.00	50.00	381.72	600.00	600.00
Books - Other	91.55		223.27		
Total Books	91.55	50.00	604.99	600.00	600.00
Total General Worship and Music	91.55	50.00	604.99	600.00	600.00
Organ Maintenance	0.00	83.33	0.00	1,000.00	1,000.00
Piano Maintenance	0.00	25.00	0.00	300.00	300.00
Special Service Supplies					
Palm Strips	0.00		29.90		
Special Service Supplies - Other	0.00	8.33	0.00	100.00	100.00
Total Special Service Supplies	0.00	8.33	29.90	100.00	100.00
Total Worship and Music	606.43	504.14	5,137.68	6,050.00	6,050.00
Total Expense	23,850.94	20,388.56	300,770.13	244,664.87	244,664.87
Net Ordinary Income	19,338.39	656.42	-1,339.79	7,875.13	7,875.13
Net Income	19,338.39	656.42	-1,339.79	7,875.13	7,875.13

Eden Lutheran Church
Income and Expense Report [Draft Copy]
(including budgets)

	Year <u>2017</u>	Year <u>2018</u>	Annual Budgets	
			<u>2018</u>	<u>2019</u>
INCOME				
Current Offering				
Anniversary	50			
Christmas Offering		1,751		
Envelopes/Checks	118,409	129,920	130,000	120,000
Lent/Easter	3,651	483	4,000	500
Loose Plate Offering	1,471	1,975	1,500	1,600
Simply Giving	19,260	20,776	20,000	16,000
Special Services & Events	1,012	1,140		
Current Offering - Other	150			
Total Current Offering	<u>144,003</u>	<u>156,045</u>	<u>155,500</u>	<u>138,100</u>
Designated Offering				
Altar Flowers	2,992	2,391	2,600	2600
Building Fund	545	260		200
Member Assistance Fund	300	150		200
Memorial Fund	250	300		
Parking Lot		50		50
Pastor Discretionary Fund		700		
Petty Cash	150	-200		
Stained Glass Window	3,460	300		100
Stewardship Fund	40			
Total Designated Offering	<u>7,737</u>	<u>3,951</u>	<u>2,600</u>	<u>3,150</u>
Facility Fees				
Brothers In Christ	21,011	22,200	22,500	22,500
CODA	640	615	500	500
Fellowship Hall Rental			1,000	
Saturday AA	640	660		640
7pm AA				500
ACA		180		500
Womens AA	386	470		500
Total Fellowship Hall Rental	<u>1,026</u>	<u>1,310</u>	<u>1,000</u>	<u>2,140</u>
Living Foundation Church of Riverside				6,000
Parsonage Rent	17,400	20,150	18,600	18,600
Pre-School	2,300	3,700	4,200	4,200
Riverside County Parking	21,000	16,600	18,000	18,000
T-Mobile	19,532	18,911	20,000	16,800
Facility Fees - Other	600	300		
Total Facility Fees	<u>83,509</u>	<u>83,786</u>	<u>84,800</u>	<u>88,740</u>
Helping Hands				
Amazon Smile	66	112		100
Candy Donations				80
Hygiene Packs	73	105		200
Marie Callender	552	275		90
Ralph's	140	26		
Scrip Program	23,618	26,239		
Helping Hands - Other		2		
Total Helping Hands	<u>24,450</u>	<u>26,760</u>	<u>0</u>	<u>470</u>
Other Income				
Community Foundation	1,970	3,515		3,500

Eden Lutheran Church
Income and Expense Report [Draft Copy]
(including budgets)

[

	Year 2017	Year 2018	Annual Budgets	
			2018	2019
Crum Trust Funds	100,543	5,606		
Employee Deductions		47		
Endowment Funds	1,591		800	800
Interest Earned	356	662	500	500
Misc. Income	431	473		1,000
Provident-Community Program	2,199	1,869		1,800
Salary & Benefits-Adjustment	851			
Thrivent Choice	719	1,936	2,000	1,800
United Way	118	164		200
Other Income - Other	594	4,545		
Total Other Income	109,372	18,818	3,300	9,600
Pass-Thru Income				
Brother's In Christ-Playground	8,300			
Church Reimbursement	1,915	601		
Gift for Member Tuition	1,500			
Pass-Thru Income Other		250		
Pre-School Janitorial	4,500	3,371	3,375	3,375
Pre-School Janitorial Supplies		1,608		
Pre-School Office Supplies	740	616		580
Pre-School Worker's Comp	3,953	3,624	2,965	3,953
Total Pass-Thru Income	20,909	10,070	6,340	7,908
TOTAL INCOME	389,979	299,430	252,540	247,968
EXPENSES				
Benevolence				
CCLM		860		
Luther Glen				1,000
Lutheran Disaster Response	2,000			
Lutheran Social Services	871	305		1,000
Synod	8,215	4,000	5,500	9,500
World Hunger ELCA	2,000	4,000	5,500	1,500
Total Benevolence	13,086	9,165	11,000	13,000
Administration & Operations				
Office Expenses				
Bank Fees				
Vanco Processing Fees	349	168		150
NSF & other Fees		95		
Total Bank Fees	349	263	0	150
Check Re-order	429			
Office Supplies	4,023	2,393	2,600	2,600
Office Expenses - Other		2,066		
Payroll Processing Fees	326	1,012	450	450 (1)
Petty Cash & Misc.	1,495	1,092		200
Kitchen Supplies	449	331		
Postage, Mailing Service	616	500	650	650
Printing and Copying			9,000	9,100
Service & Support		341		
Xerox- Lease	1,023	538		
Xerox- Meter Reading	8,600	8,919		
Printing and Copying - Other	41			
Total Printing and Copying	9,664	9,798	9,000	9,100

Eden Lutheran Church
Income and Expense Report [Draft Copy]
(including budgets)

	Year 2017	Year 2018	Annual Budgets	
			2018	2019
Total Office Expenses	17,350	17,455	12,700	13,150
Property				
Alarm and Security				
False Alarm Fees	1,100	950		500
Safe-T-Security Services	526	601	500	600
Alarm and Security - Other	96			
Total Alarm and Security	1,722	1,551	500	1,100
Building Maintenance and Repair				
Building Repairs & Upkeep	10,594	6,993	6,600	7,000
Carpet & Flooring Replacement	31,877			
Pest Control	1,391	1,311		1,400
Storage Containers	884	112		
Total Building Maintenance and Repair	44,746	8,416	6,600	8,400
Equipment Maintenance	3,125	2,507	1,000	2,000
Grounds Maintenance				
Lawn Care-Eric Doss	8,774	8,400	8,400	8,400
Pre-School Playground Project	18,300			
Tree & Shrub removal & Trimming	3,100			
Grounds Maintenance - Other	1,918	313	500	500
Total Grounds Maintenance	32,092	8,713	8,900	8,900
Inside Custodian				
Altura Commercial Cleaning	11,100	11,380	11,100	11,100
Janitorial Supplies	4,209	2,736	2,000	3,000
Total Inside Custodian	15,309	14,116	13,100	14,100
Parking Lot Repair				
Parsonage Maintenance				
Property - Other	-10			
Total Property Expenses	96,984	35,302	30,100	34,500
Telephone, Internet-Charter				
Cell Phone	300	300	300	300
Charter-Telephone, Internet	2,863	2,511	2,500	2,550
Total Telephone, Internet-Charter	3,163	2,811	2,800	2,850
Utilities				
City Services	5,052	5,397	5,500	6,000
Electricity	11,514	10,417	12,000	12,000
Gas	3,128	1,923	3,000	2,000
Trash and Pickup	3,517	3,553	3,200	3,300
Water	3,785	4,037	4,000	4,100
Total Utilities	26,995	25,327	27,700	27,400
Total Administration & Operations	144,492	80,895	73,300	77,900
Staff Salaries and Benefits				
Babysitting Services	1,410	1,340	1,560	1,560
Employer Payroll Tax			4,968	
Mileage Reimbursement	1,861	2,327	2,000	2,100
Organist Salary				
David's Salary	18,858	23,544	23,544	24,721
David's Benefits	6,487	1,801		
Total Organist Salary	25,345	25,345	23,544	24,721
Pastor Salary/Housing/ Benefits Salary			37,585	39,465

(2)

Eden Lutheran Church
Income and Expense Report [Draft Copy]
(including budgets)

[

	Year <u>2017</u>	Year <u>2018</u>	<u>Annual Budgets</u>	
			2018	2019
Gross Salary less 403B annuity	21,309	21,825		
403B Annuity		10,800		
Housing	37,952	35,000	38,760	38,760
Benefits	26,755			
Disability, Life & Survivor Ins.		10,688	3,500	3,500
Retirement (Eden's contribution)		10,800	7,250	7,822
Total Pastor Salary/Housing/ Benefits	86,015	89,113	87,095	89,547
Secretary Salary				
Nicole's Salary	21,474	31,940	26,520	27,846
Secretary Benefits	5,524	2,463		
Total Secretary Salary	26,998	34,403	26,520	27,846
Staff Appreciation	600	600		
Substitute Organist	500	200	600	600
Supply Pastor	700	575	900	500
Total Staff Salaries and Benefits	143,429	153,904	147,187	146,874
Insurance				
Master Insurance	7,404	1,630	9,830	8,600
Church Mutual Workers Comp	8,232	10,730	6,045	9,780
Volunteer Accident Insurance	530	530	530	530
Workers Comp - Other		1,893		
Total Insurance	16,166	14,783	16,405	18,910
Taxes				
Employment Tax		769.88		
Property Taxes	2,082	2,271	2,200	2,200
Sales Tax	148	158		100
Total Taxes	2,229	3,199	2,200	2,300
Programs				
Christian Ed & Activities				
Adult Education				
Books	169	117	100	100
Vacation Bible School				
Youth Activities		45	100	100
Christian Ed & Activities - Other	238		175	175
Total Christian Ed & Activities	408	162	375	375
Continuing Education				
Conference/Conventions/Retreats				
Convention-Registration & Fees	800	750	600	600
Food and Drinks	570	143	500	250
Hotel Room/Lodging	1,249	894	1,000	400
Parking			500	
Retreats- Registration & Fees	535			200
Travel Expenses	584		500	500
Total Conference/Conventions/Retreats	3,738	1,787	3,100	1,950
Pastor's Continuing Education		1,085	1,000	
Pastor's Sabbatical				7,500
Staff Training	1,641	100	500	200
Continuing Education - Other	159			
Total Continuing Education	5,538	2,972	4,600	9,650
Evangelism/Outreach				

(3)

(x)

Eden Lutheran Church
Income and Expense Report [Draft Copy]
(including budgets)

[

	Year 2017	Year 2018	Annual Budgets	
			2018	2019
Advertising	751		1,000	1,000
Evangelism			1,500	1,500
Total Evangelism/Outreach	751	0	2,500	2,500
Helping Hands Expenses				
Helping Hands Expenses - Other		1,229		
Hygiene Pack Supplies	351	327		
Scrip Inventory/Sales	26,364	26,641		
Scrip Monthly Fee	54	102		
Total Helping Hands Expenses	26,770	28,298		
Provisional Expenses				
Member Assistance	1,500	687		
Scholarships	3,900	2,500		
Total Provisional Expenses	5,400	3,187		
Service/Fellowship				
Homeless Meals Mission	18	430	1,000	1,000
Service/Fellowship - Other		144		
Total Service/Fellowship	18	573	1,000	1,000
Stewardship				
Offering Envelopes	561	204	600	400
Total Stewardship	561	204	600	400
Technology				
Computer Software	205	969		400
Icloud-Back-Up	99	99	100	100
Infrastructure Improvements			300	300
Web Page	119	135		300
Total Technology	423	1,203	400	1,100
Worship and Music				
Altar Flowers				
Flower Club	2,480	3,377	2,600	2,600
Altar Flowers - Other	324			
Total Altar Flowers	2,804	3,377	2,600	2,600
Altar Supplies			800	950
Ashes		33		
Baptismal Shells		20		
Candle Oil	160	167		
Communion Cups	72	151		
Communion Wafers	160	143		
Communion Wine	103	465		
Total Altar Supplies	495	979	800	950
Books and Devotionals	854	605	600	450
Choir Supplies	203			
Computer Software - Worship	479	18	500	600
Copyright Licensing	124	129	150	150
Organ Maintenance	1,067		1,000	1000
Piano Maintenance	240		300	300
Robe Replacement and Maintenance	402			
Special Service Supplies			100	100

Eden Lutheran Church
Income and Expense Report [Draft Copy]
(including budgets)

[

	Year	Year	Annual Budgets	
	<u>2017</u>	<u>2018</u>	<u>2018</u>	<u>2019</u>
Palm Strips	44	30		
Seder Meal	58			
Worship and Music - Other	700		100	100
Total Worship and Music	7,469	5,138	6,150	6,250
TOTAL EXPENSES	<u>366,739</u>	<u>303,684</u>	<u>265,717</u>	<u>280,259</u>
TOTAL 2018 INCOME	\$299,430			
TOTAL 2018 EXPENSES	\$303,684			

2018 Annual Financial Report.xlsx

1/16/2019

- (1) Awaiting an explanation from Ministry Works re: these payroll processing fees
- (2) Payroll tax is included in gross salary
- (3) 2017 annuity was included in Benefits

SERVICE AND FELLOWSHIP MINISTRY MINUTES

JANUARY 2, 2019

Members present: Chairperson Pat Sinclair, Sandra Boyum, Esther D'Aguiar, Nancy Liverman, and Marge Steinbrinck

Meeting was brought to order by Pat at 11:45 at Applebee's Restaurant.

Discussion:

December 2 -- Carol Fest Potluck --- was well attended.

January 20 -- Chili Potluck after worship service. There will be a sign-up sheet for Chili/Bread/Salad Set-up o Sunday morning.

February 10 -- Valentine's Day Potluck and Annual Congregational Meeting after worship service. Sunday set-up

March 17 -- March Meatball Madness Potluck Theme: St. Patrick's Day

April 20 -- Set up for Easter Breakfast at 10:00 on Saturday the 19th.

Submitted by

Marge Steinbrinck

Stewardship Ministry
January

The Stewardship Ministry Team (Trina Luce, Nicolette Rohr, and Marge Steinbrinck) met on January 6 to make plans for the remainder of our program.

- ❖ Envelopes have been distributed and we have heard from some members about trying to increase giving by 1% and noticed increased giving at the end of the year.
- ❖ We are now focusing on time and talent. We know people at Eden invest a lot of time and talent already. One area for revitalization we see as council members is in our ministry teams. Most could use more people and some more ideas.
- ❖ We want to pass this onto the congregation and publicize information about each so that everyone has the information and knows they are welcome. We need assistance from council and ministry members on meeting times, etc.
- ❖ We have considered a "ministry fair" of some sort after worship in the Fellowship Hall or a series of Temple Talks. At the least, we will share the information in the Messenger.
- ❖ Next, we will continue talking about stewardship by considering ways our church can steward and serve all of creation (recycling, efficiency, choosing reusable items, etc.). Some of these ideas come from a series provided to Jay by the synod.

Eden Lutheran Church Women
General Meeting
January 13, 2019

The meeting was held in the Luther Room following worship.

1. Nicolette Rohr opened the meeting with a prayer.
2. There was discussion regarding the current situation of Eden Lutheran Church Women and its future.
 - a) It was decided that we will continue as an organization but will make some changes to emphasize circles, prayers, and fellowship and not on fundraising.
 - b) We want to reduce the barriers and deterrents to circle participation, which we have already done by opening coffee cart and greeting duties to the church.
 - c) We want to offer more opportunities for circles by adding a daytime circle and a younger women's circle.
 - d) We want to remain connected to WELCA and our Pacifica Synod WELCA as well as support organizations in Riverside.
 - e) We will continue to pay for the coffee and kitchen supplies and continue to purchase fair trade coffee through Lutheran World Relief.
 - f) We will continue to support the quilters as possible through the purchase of batting.
 - g) We want to host two programs per year that allow for fellowship, learning, and outreach. The first will include Glocally Connected and we will invite others.
 - h) We will consider other opportunities such as day trips, a women's retreat, and collaborations with the other congregations.
 - i) We will not host a Saturday Mother's Day luncheon but will again partner with Service and Fellowship for a Sunday Mother's Day potluck.
 - j) We will no longer organize the Rummage Sale. Council will discuss opening the event to the congregation or discontinuing.
 - k) We will hold some kind of Christmas event with a Christmas café, bake sale, etc. but will not focus on crafts or fundraising.
 - l) We will continue to reduce our expenses in light of increased income but will continue to collect offerings during coffee hour and at circle and other meetings.
3. Norma Maas made a motion to nominate Marge Steinbrinck as President, Trina Luce as Vice President, Nicolette Rohr as Secretary, and Carole Hodgerson as Treasurer; seconded by Susan Downer, **carried**.
4. The board will meet soon to discuss the 2019 budget.

Respectfully Submitted, Nicolette Rohr

Draft

**Eden Lutheran School Board Meeting
January 10, 2019**

Members present: Pastor Brown, Pat Sinclair, Chuck Wilson, Darlene (Dar) Keaneman, Lyle Hodgerson, Vianca Sanchez, Sarah Cooney, Larry Subriar and Erv Seidel.

Guests – None

Staff: Nicole

Meeting called to order at 6:02 by President Pat Sinclair

Prayer – Pastor

Agenda – Approval, **MSC**.

Bookkeepers report – **Motion**: Approval as presented, **MSC**.

School Board Minutes and Executive committee minutes – Approval as amended, **MSC**.

Director's Report – Approval as presented, **MSC**. Grant received for food, \$200, \$100 for books and \$200 for DVDs. Toddler option – **Motion**: Dar to present details on new program by March meeting, **MSC**. State review may require expense for portable classroom sinks.

Pastors Report – Oral

Continuing business –

New business – Repairs to church fellowship hall and school overhang. **Motion**: Approval of spending up to \$1000 toward costs of \$2550 (split with church) for a section of walkway overhang, **MSC**. Bid by Gary Keaneman was received; bid for repair cost is based on a \$25 per hour labor charge plus material costs. Projection is for work to be done in sections with expense reviewed and approved.

Comments and concerns – None

Parent feedback – Good school review comments.

Meeting adjourned at 6:52.

Next meeting: February 14, 2019.

Lyle Hodgerson, Secretary

From: Ron Sinclair
Sent: Thursday, January 10, 2019 3:23 PM
To: Sinclair Ronald H
Subject: Fwd: Gary Keaneman's Proposal for Facia Board Repair

Sent from Ron's iPhone

Begin forwarded message:

From: Ron Sinclair <Rsinclair@earthlink.net>
Date: January 9, 2019 at 8:26:47 PM PST
To: Sinclair Pat <patsin42@hotmail.com>
Subject: Gary Keaneman's Proposal for Facia Board Repair

There are 12 specific areas that need repair work.

Some of the materials used in the facia boards of the Fellowship Hall are no longer readily available. They can be milled in about one week, from time of order.

Lumber

10 - 3x3"x10' = \$136.10

10 - 2x6"x10' = \$46.75

Roof Adhesive = \$35.00

Drip Edge 16 @ 10' = \$126.00

Paint 2 gallons = \$ 50.00

Saw Blades and Nails = \$ 50.00

Total Cost of Materials = \$ 550.00

There are 12 locations that require repair.

The time required to complete each location will vary.

Total time required to complete repairs is unknown.

Billing rate is \$ 25.00 per hour

3x3x10'- 10= 136.10 2x6x10' - 10= 46.75 Milling time at least 1 week from order. Roof adhesive- 35.00 Drip edge - 16- 10' = 126.00 Paint 2 gallons - 50.00 Saw blades and

GARY
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MOTION

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