

Eden's Mission: "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

**EDEN LUTHERAN EVANGELICAL CHURCH
COUNCIL MEETING**

Tuesday, November 10, 2015 – 6:30 p.m.

AGENDA

I. Preparation

1. Welcome Guests
2. Personalization – Sharing of joys and concerns
3. Inspiration – Opening Devotions
4. Review / Approval of the Agenda
5. Review / Approval of Minutes from July with any corrections

II. Action

- | | |
|---------------------------------------|---------------------------------|
| 1. Pastor's Report | Linda Brown |
| 2. President's Report | Derek Adkins |
| 3. Monthly Ministry Reports | |
| A. Finance | Lyle Hodgerson |
| B. Learning | Zachary Anderson & Derek Adkins |
| C. Evangelism | Derek Adkins |
| D. Property | David Grefe |
| E. Service/Fellowship | Pat Sinclair |
| F. Stewardship | |
| G. Worship and Music | Paula Smith |
| H. Technology | James Sansom & Zachary Anderson |
| I. Policies and Procedures | Lyle Hodgerson |
| J. Brother's in Christ (B.I.C) | Pastor Linda |
| 4. Monthly reports from organizations | |
| A. ELCW | Pat Sinclair |
| B. EL Preschool | Lyle Hodgerson |
| C. Helping Hands | James Sansom |
| 5. New Business | |
| A: Great Lakes Scrip Program | |
| B: | |
| C: | |

III. Continuing Business

1. 2016 Budget
2. Office Air Conditioner
- 3.
- 4.

IV. Information

1. Head Usher for October: Lyle Hodgerson
2. Upcoming events
 - A. Council Meeting – Wednesday, December 9th, 2015 6:30 p.m. (Executive Committee at 6:00)
 - B. ELCW Christmas Bazaar – Saturday, November 14th 9:00 a.m.
 - C. Congregational Budget Meeting – November 15th following worship
 - D. Carol Fest – December 6th following worship
 - E. Thanksgiving Eve Service and Pie Social – November 25th 7:00 p.m.

V. Closing

1. Adjournment & Lord's Prayer

Go in Peace to love and serve the Lord!

Eden's Mission: "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

Draft

EDEN LUTHERAN EVANGELICAL CHURCH Wednesday, October 14, 2015 – 6:30 p.m.

Council Meeting Minutes

Meeting was called to order at 6:30 pm by Derek Adkins

Attendees: Pastor Brown, Lyle Hodgerson, Derek Adkins, Joe Ludwig, Pat Sinclair, James Sansom, David Grefe, Zack Anderson, Paula Smith and Don Eissfeldt.

I. Preparation

1. Welcome Guests: None
2. Personalization – Sharing of joys and concerns
3. Inspiration – Opening Devotions: Pastor Brown
4. Review / Approval of the Agenda as amended,
5. Review / Approval of the September 9th council meeting minutes as amended,

II. Action

1. President's Report: Oral Report Given
2. Pastor's Report: Written report on file
3. Monthly Ministry Reports **Motion:** Approval as presented, **MSC.**
 - A. Finance: Report on file
 - B. Learning: No Report
 - C. Evangelism: Oral Report
 - D. Property: No written Report. Rain damage drain control -costs to be determined
 - E. Service/Fellowship: Report on file.
 - F. Stewardship: Report on file.
 - G. Worship and Music: Report on file. David concerned about unauthorized organ access, cover can not be locked down.
 - H. Technology: No written report
 - I. Policies and Procedures: No report
 - J. Brother's in Christ (B.I.C): No report
4. Monthly reports from organizations
 - A. ELCW: Oral report
 - B. EL Preschool: Report on file
 - C. Helping Hands: Oral report

III. New business

- A. 2016 Budget - **Motion:** Approval of 2016 budget as presented by the finance committee, **MSC.** Budget on file.
- B. Office air conditioner - Roof air over church office was vandalized, Hasco to give replacement quote, cage cover needed.
- C. Policy and procedures - **Motion:** Have policy and procedures committee review and recommend current procedures for member assistance fund, **MSC.**
- D. Synod giving - **Motion:** Approval to pay \$2250 (3 x \$750) toward arrears on our Synod giving commitment. Funds to come from BIC, **MSC.**
- E. Parsonage remodel - **Motion:** Approval of \$10440 for parsonage kitchen remodel expenses. Per agreement on file, cost to be split with Independent Options who will deduct \$435 from their monthly lease payments for 12 months (\$435 x 12 - \$ 5220), **MSC.**
- F. Helen Crum Trust - Eden Lutheran is named as one of many beneficiaries in her trust, settlement will take roughly 18 months.

IV. Continuing business

IV. Information

1. Head Usher for November: Joe

2. Upcoming events

A. Council Meeting – Wednesday, November 11, 2015 6:30 p.m. (Executive Committee at 6:00)

B. Organ Concert by David on October 24, 2015

C. Lasagna Luncheon on October 25, 2015, winner of the Butterfly Race to be announced.

D. Christmas Bazaar - November 14 th., 9-12 pm.

E. Congregational Budget Meeting - November 15th following worship service.

V. Closing

1. Meeting adjourned at 7:30 pm

2. Lord's Prayer

Respectfully Submitted,

Lyle Hodgerson for Don Eissfeldt, Council Secretary

Eden Lutheran Church
Council Meeting Minutes
November 1, 2015

Eden's Purpose: *"To love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand his reign of hope, justice and peace in our community and the world."*

Emergency meeting

Members Present: Derek Adkins, Pat Sinclair,
Don Eissfeldt, Joe Ludwig, Pastor Linda Brown

Administration of Scrips program

Motion to have Toni and Pastor administer the Scrips program until it can be formally reassigned to the Church as permanent administrator. MSC, Joe/Pat

Respectfully Submitted,
Don Eissfeldt
Church Council Secretary

Pastor's Report for October/November 2015

This month we begin to gear up for the Christmas season. There is much to be done from here on in until the end of the year.

Administrative duties performed in Oct/Nov: wrote 2 Messenger articles with various attachments, attended various meetings during the course of the month, we hosted the Bishop's gathering here at Eden, had 2 Confirmation classes—one online and one in class, attended 3 day synodical Prof. Leader's Conference in Palm Springs, wrote 10 'thank you for worshipping with us' cards, had special Policies and Procedures meeting, text studies with local pastors, I was the guest speaker at ELCW meeting, had special executive council meeting, wrote letter for congregational changes, went to a licensing luncheon with Dar from the preschool, cleaned up the youth room, had new member's class for 8 new members that we are welcoming to Eden, wrote needed letter to move scrip program under the umbrella of the church office, along with a number of additional duties.

Pastoral duties performed in Oct/Nov: did home 5 visits and gave communion to 3 members, gave out 8 food cards and ministered to those people who came into my office, led chapel services with the preschool youth, prepared for and led 5 bible studies and worship services (chose weekly hymns, pictures for the bulletin, printed all information to be used to prepare for the sermon, etc.) including children's sermons, spoke on the phone with a number of members who are in spiritual need, attended 2 events for Eden youth, attended Trunk or Treat for the preschool, met with member's here in my office for a variety of reasons, along with a number of other pastoral duties.

8:09 AM
 11/09/15
 Accrual Basis

Eden Lutheran Church
Balance Sheet
 As of October 31, 2015

	Oct 31, 15	Sep 30, 15	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
Debit Account Provident	501.33	501.24	0.09
General Checking Provident	1,197.29	4,971.50	-3,774.21
Mission Term CD Endowment	17,872.40	17,872.40	0.00
Provident			
Altar Supplies	68.53	68.53	0.00
Anniversary Fund	115.00	115.00	0.00
Brothers In Christ	15,961.84	24,461.84	-8,500.00
Building Fund	2,119.49	2,089.49	30.00
Choir Fund	2,098.03	2,098.03	0.00
Christian Education	3,753.89	3,753.89	0.00
Homeless			
Hygiene Packs	40.00	30.00	10.00
Homeless - Other	20.00	20.00	0.00
Total Homeless	60.00	50.00	10.00
Member Assistance	496.40	776.40	-280.00
Memorial Fund	10,545.51	8,260.51	2,285.00
Mission Trips	25.00	25.00	0.00
Organ Fund	662.42	284.72	377.70
Outreach	4.48	4.48	0.00
Parking Lot Fund	17,721.95	17,721.95	0.00
Pastors Discretionary Fund	78.75	78.75	0.00
Reserve Fund	15,506.20	14,390.63	1,115.57
Scholarship Funds	2,457.53	2,401.53	56.00
Sound System/Technology F...	425.00	425.00	0.00
Stewardship	626.55	1,043.55	-417.00
VBS Fund	100.47	100.47	0.00
Youth Ministries	2,321.41	2,489.41	-168.00
Provident - Other	15.17	0.00	15.17
Total Provident	75,163.62	80,639.18	-5,475.56
ProvidentCD Scholarship	25,574.51	25,574.51	0.00
Total Checking/Savings	120,309.15	129,558.83	-9,249.68
Total Current Assets	120,309.15	129,558.83	-9,249.68
Fixed Assets			
Furniture and Equipment	3,942.28	3,942.28	0.00
Total Fixed Assets	3,942.28	3,942.28	0.00
Other Assets			
Other Assets	3,250.64	3,250.64	0.00
Total Other Assets	3,250.64	3,250.64	0.00
TOTAL ASSETS	127,502.07	136,751.75	-9,249.68

8:09 AM
11/09/15
Accrual Basis

Eden Lutheran Church
Balance Sheet
As of October 31, 2015

	<u>Oct 31, 15</u>	<u>Sep 30, 15</u>	<u>\$ Change</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	-337.36	160.64	-498.00
Total Accounts Payable	<u>-337.36</u>	<u>160.64</u>	<u>-498.00</u>
Total Current Liabilities	<u>-337.36</u>	<u>160.64</u>	<u>-498.00</u>
Total Liabilities	<u>-337.36</u>	<u>160.64</u>	<u>-498.00</u>
Equity			
Opening Balance Equity	103,895.02	103,895.02	0.00
Unrestricted Net Assets	21,516.71	21,516.71	0.00
Net Income	2,427.70	11,179.38	-8,751.68
Total Equity	<u>127,839.43</u>	<u>136,591.11</u>	<u>-8,751.68</u>
TOTAL LIABILITIES & EQUITY	<u><u>127,502.07</u></u>	<u><u>136,751.75</u></u>	<u><u>-9,249.68</u></u>

8:10 AM

11/09/15

Accrual Basis

Eden Lutheran Church
All Income and Expenses - Current and YTD
 October 2015

	Oct 15	Budget	Jan - Oct 15	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Altar Flowers	180.00	195.00	2,426.00	1,950.00	2,340.00
Anniversary	0.00		65.00		
Building	30.00		405.00		
Current Offerings					
Lent/Easter	0.00		1,769.65	2,000.00	2,000.00
Loose Plate Offering	149.05	141.67	1,555.74	1,416.66	1,700.00
Simply Giving	1,700.00		17,080.00		
Current Offerings - Other	9,565.00	13,083.33	104,323.75	130,833.34	157,000.00
Total Current Offerings	11,414.05	13,225.00	124,729.14	134,250.00	160,700.00
Employee Deductions	200.00	300.00	3,550.00	3,000.00	3,600.00
Endowment Funds	0.00		3,485.00		
Facility Fees					
Brothers In Christ	1,750.00	1,750.00	17,500.00	17,500.00	21,000.00
CODA	36.00	37.50	440.00	375.00	450.00
Fellowship Hall Rental	0.00		200.00		
Parsonage Rent	1,450.00	1,450.00	14,500.00	14,500.00	17,400.00
Pre-School	200.00	200.00	1,200.00	2,000.00	2,400.00
Riverside County Parking	0.00	1,373.25	12,359.97	13,732.50	16,479.00
Saturday AA	0.00	50.00	955.00	500.00	600.00
T-Mobile	1,568.34	1,475.00	15,273.80	14,750.00	17,700.00
Wedding Deposits	-500.00		-400.00		
Womens AA	50.00	35.00	440.00	330.00	400.00
Facility Fees - Other	0.00		800.00		
Total Facility Fees	4,554.34	6,370.75	63,268.77	63,687.50	76,429.00
Hygiene Packs	10.00		40.00		
Interest Earned	16.73		293.49		
Member Assistance Fund	0.00		545.00		
Memorial Fund	1,115.00		2,840.00		
Misc. Income	0.00	416.67	4,537.90	4,166.66	5,000.00
Organ Fund Income	377.70		417.70		
Scholarship Fund	10.00		260.00		
Stewardship Fund	2,448.71		3,429.71		
Technology Fund	0.00		100.00		

8:10 AM
11/09/15
Accrual Basis

Eden Lutheran Church
All Income and Expenses - Current and YTD
October 2015

	Oct 15	Budget	Jan - Oct 15	YTD Budget	Annual Budget
Thrivent Choice Dollars	26.00	125.00	1,995.00	1,250.00	1,500.00
Youth Ministries	328.00		532.00		
Total Income	20,710.53	20,632.42	212,919.71	208,304.16	249,569.00
Gross Profit	20,710.53	20,632.42	212,919.71	208,304.16	249,569.00
Expense					
Bank Fees					
Return Check Bank Charge	0.00		30.00		
Return Check Bank Fee	0.00		60.00		
Vanco Processing Fees	3.40		35.55		
Total Bank Fees	3.40		125.55		
Benevolence					
Synod	1,125.00	375.00	1,500.00	3,750.00	4,500.00
World Hunger ELCA	0.00	375.00	375.00	3,750.00	4,500.00
World Hunger ELCA - Africa	1,125.00		1,125.00		
Benevolence - Other	1,115.57		1,115.57		
Total Benevolence	3,365.57	750.00	4,115.57	7,500.00	9,000.00
Christian Education					
Books	37.32		150.11		
Christian Education - Other	0.00		93.06		
Total Christian Education	37.32		243.17		
Continuing Education					
Travel Expenses	0.00	41.67	655.00	416.66	500.00
Continuing Education - Other	185.00	83.33	1,030.00	833.34	1,000.00
Total Continuing Education	185.00	125.00	1,685.00	1,250.00	1,500.00
Designated Expenses					
Scholarships	0.00		2,050.00		
Total Designated Expenses	0.00		2,050.00		
Education and Learning Supplies					
Adult Education	0.00	8.34	0.00	83.32	100.00
Confirmation Materials	0.00	8.34	107.22	83.32	100.00
Vacation Bible School	0.00	18.75	0.00	187.50	225.00
Youth Activities	0.00	41.66	1,541.00	416.68	500.00
Total Education and Learning Supplies	0.00	77.09	1,648.22	770.82	925.00
Employer Payroll Tax	343.52	433.33	4,212.67	4,333.34	5,200.00

Eden Lutheran Church
All Income and Expenses - Current and YTD
October 2015

	Oct 15	Budget	Jan - Oct 15	YTD Budget	Annual Budget
Insurance					
Master Insurance	1,582.09	808.33	7,487.22	8,083.34	9,700.00
Workers Comp	1,215.57	125.00	1,074.24	1,250.00	1,500.00
Total Insurance	<u>2,797.66</u>	<u>933.33</u>	<u>8,561.46</u>	<u>9,333.34</u>	<u>11,200.00</u>
Member Assistance Operations	250.00		250.00		
Postage, Mailing Service Printing and Copying	0.00	66.66	600.00	666.68	800.00
Lease Payment	1,082.41	916.66	9,336.81	9,166.68	11,000.00
Total Printing and Copying	<u>1,082.41</u>	<u>916.66</u>	<u>9,336.81</u>	<u>9,166.68</u>	<u>11,000.00</u>
Property Alarm					
False Alarm Fees	0.00		100.00		
Alarm - Other	95.70	33.34	382.80	333.32	400.00
Total Alarm	<u>95.70</u>	<u>33.34</u>	<u>482.80</u>	<u>333.32</u>	<u>400.00</u>
Building Maintenance and Repair					
Equipment Maintenance	236.95	333.34	4,455.74	3,333.32	4,000.00
Grounds Maintenance	0.00	250.00	299.70	2,500.00	3,000.00
Inside Custodian	0.00	41.66	2,523.71	416.68	500.00
Janitorial Supplies	363.16	116.66	1,894.67	1,166.68	1,400.00
Inside Custodian - Other	550.00	550.00	5,550.00	5,500.00	6,600.00
Total Inside Custodian	<u>913.16</u>	<u>666.66</u>	<u>7,444.67</u>	<u>6,666.68</u>	<u>8,000.00</u>
Lawn Care	700.00	700.00	6,300.00	7,000.00	8,400.00
Total Property	<u>1,945.81</u>	<u>2,025.00</u>	<u>21,506.62</u>	<u>20,250.00</u>	<u>24,300.00</u>
Telephone, Telecommunications					
Cell Phone	50.00	25.00	275.00	250.00	300.00
Land Line	0.00	170.84	0.00	1,708.32	2,050.00
Telephone, Telecommunications - Other	199.37		1,972.61		
Total Telephone, Telecommunications	<u>249.37</u>	<u>195.84</u>	<u>2,247.61</u>	<u>1,958.32</u>	<u>2,350.00</u>

Eden Lutheran Church
All Income and Expenses - Current and YTD
October 2015

	Oct 15	Budget	Jan - Oct 15	YTD Budget	Annual Budget
Utilities					
City Services	665.95	375.00	3,356.92	3,750.00	4,500.00
Electricity	2,560.11	958.34	10,303.96	9,583.32	11,500.00
Gas	83.86	250.00	1,610.81	2,500.00	3,000.00
Trash and Pickup	262.75	266.66	2,615.87	2,666.68	3,200.00
Water	519.42	400.00	2,708.69	4,000.00	4,800.00
Total Utilities	4,092.09	2,250.00	20,596.25	22,500.00	27,000.00
Total Operations	7,369.68	5,454.16	54,287.29	54,541.68	65,450.00
Other Types of Expenses					
Other Costs	179.17		766.05		
Web Page	0.00		135.30	150.00	150.00
Total Other Types of Expenses	179.17		901.35	150.00	150.00
Outreach					
Advertising					
Newspaper Ad	0.00		750.00		
Advertising - Other	0.00	83.34	0.00	833.32	1,000.00
Total Advertising	0.00	83.34	750.00	833.32	1,000.00
Total Outreach	0.00	83.34	750.00	833.32	1,000.00
Pastor Professional Expense					
Payroll Expenses	0.00		27.71		
Payroll Processing Fees	0.00	25.00	225.00	250.00	300.00
Total Payroll Expenses	0.00	25.00	225.00	250.00	300.00
Property Taxes					
Service/Fellowship	966.53	1,000.00	1,838.65	2,000.00	2,000.00
Homeless Meals Mission	0.00	83.34	595.40	833.32	1,000.00
Service/Fellowship - Other	49.22	16.66	49.22	166.68	200.00
Total Service/Fellowship	49.22	100.00	644.62	1,000.00	1,200.00
Staff Salaries and Benefits					
Babysitting Services	150.00	130.00	1,050.00	1,300.00	1,560.00
Bookkeeper	300.00	300.00	3,000.00	3,000.00	3,600.00
Disability, Survivor and Retire	237.66	181.50	2,138.94	1,815.00	2,178.00
Mileage Reimbursement	339.36	100.00	1,389.81	1,000.00	1,200.00

Eden Lutheran Church
All Income and Expenses - Current and YTD
October 2015

	Oct 15	Budget	Jan - Oct 15	YTD Budget	Annual Budget
Organist					
Organist - Medical Insurance	223.00	223.00	2,007.00	2,230.00	2,676.00
Organist - Salary	1,644.53	1,644.50	16,668.30	16,445.00	19,734.00
Total Organist	1,867.53	1,867.50	18,675.30	18,675.00	22,410.00
Pastor Salary, Housing & Other					
Pastor Brown Housing	3,166.68	3,166.67	31,666.80	31,666.66	38,000.00
Pastor Brown Salary	2,987.28	3,032.50	29,872.80	30,325.00	36,390.00
Total Pastor Salary, Housing & Other	6,153.96	6,199.17	61,539.60	61,991.66	74,390.00
Retirement Secretary	794.17	604.17	9,441.70	6,041.66	7,250.00
Secretary Insurance Secretary - Other	223.00	223.00	2,230.00	2,230.00	2,676.00
	2,100.00	2,080.00	20,820.00	20,800.00	24,960.00
Total Secretary	2,323.00	2,303.00	23,050.00	23,030.00	27,636.00
Staff Appreciation Supply Pastor Vacation Organist	0.00	91.67	100.00	916.66	1,100.00
	0.00	16.67	400.00	166.66	200.00
Total Staff Salaries and Benefits	12,165.68	11,793.68	121,616.39	117,936.64	141,524.00
Stewardship Offering Envelopes Stewardship - Other	508.48	50.00	508.48	500.00	600.00
	50.00	50.00	-161.00	500.00	600.00
Total Stewardship	558.48	50.00	347.48	500.00	600.00
Supplies Check Re-order Office Supplies Misc. Office Supplies	0.00	216.67	250.16	2,166.66	2,600.00
	491.64	216.67	1,295.93	2,166.66	2,600.00
Total Office Supplies	491.64	216.67	1,295.93	2,166.66	2,600.00
Total Supplies	491.64	216.67	1,546.09	2,166.66	2,600.00
Technology Travel and Meetings	0.00	33.34	681.83	333.32	400.00
Conference, Convention, Meeting	0.00		610.00	700.00	700.00
Food and Drinks	35.42		117.53	150.00	150.00
Hotel Room	387.44		387.44	50.00	50.00
Parking Fees	0.00		10.60	50.00	50.00
Total Travel and Meetings	422.86		1,125.57	900.00	900.00

Eden Lutheran Church
All Income and Expenses - Current and YTD
October 2015

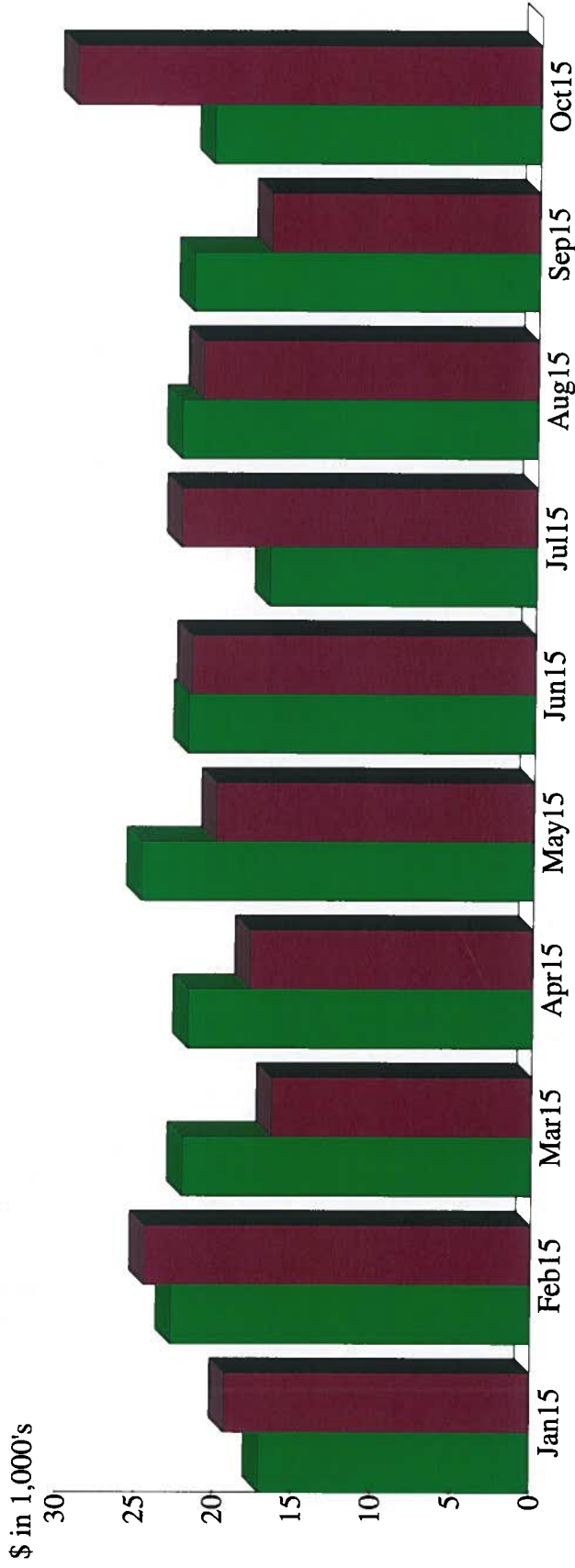
	Oct 15	Budget	Jan - Oct 15	YTD Budget	Annual Budget
Worship and Music					
Altar Flowers	0.00		259.10		
Easter Lilies	172.80	195.00	1,890.00	1,950.00	2,340.00
Altar Flowers - Other					
Total Altar Flowers	<u>172.80</u>	<u>195.00</u>	<u>2,149.10</u>	<u>1,950.00</u>	<u>2,340.00</u>
Altar Supplies					
Ashes	0.00		4.99		
Baptismal Candles	0.00		34.44		
Baptismal Shells	0.00		38.73		
Candle Oil	0.00		82.41		
Communion Cups	0.00		113.91		
Communion Wafers	0.00		94.99		
Communion Wine	103.68		207.36		
Altar Supplies - Other	0.00	45.84	0.00	458.32	550.00
Total Altar Supplies	<u>103.68</u>	<u>45.84</u>	<u>576.83</u>	<u>458.32</u>	<u>550.00</u>
Computer Software - Worship					
Computer Software - Worship	0.00	50.00	0.00	500.00	600.00
Copyright Licensing	0.00		0.00		100.00
General Worship and Music					
General Worship and Music	0.00	33.34	0.00	333.32	400.00
Organ Maintenance	0.00	41.66	332.50	416.68	500.00
Piano Maintenance	0.00	25.00	320.00	250.00	300.00
Special Service Supplies					
Palm Strips	0.00		29.90		
Seder Meal	0.00		50.10		
Special Service Supplies - Other	0.00	8.34	0.00	83.32	100.00
Total Special Service Supplies	<u>0.00</u>	<u>8.34</u>	<u>80.00</u>	<u>83.32</u>	<u>100.00</u>
Total Worship and Music	<u>276.48</u>	<u>399.18</u>	<u>3,458.43</u>	<u>3,991.64</u>	<u>4,890.00</u>
Total Expense	<u>29,462.21</u>	<u>21,474.12</u>	<u>210,342.05</u>	<u>207,790.76</u>	<u>248,839.00</u>
Net Ordinary Income	<u>-8,751.68</u>	<u>-841.70</u>	<u>2,577.66</u>	<u>513.40</u>	<u>730.00</u>

Eden Lutheran Church
All Income and Expenses - Current and YTD
 October 2015

	Oct 15	Budget	Jan - Oct 15	YTD Budget	Annual Budget
Other Income/Expense					
Other Income	0.00		0.00		
Pass Thru Gifts	0.00		0.00		
Total Other Income	0.00	0.00	0.00	0.00	0.00
Net Other Income					
Net Income	-8,751.68	-841.70	2,577.66	513.40	730.00

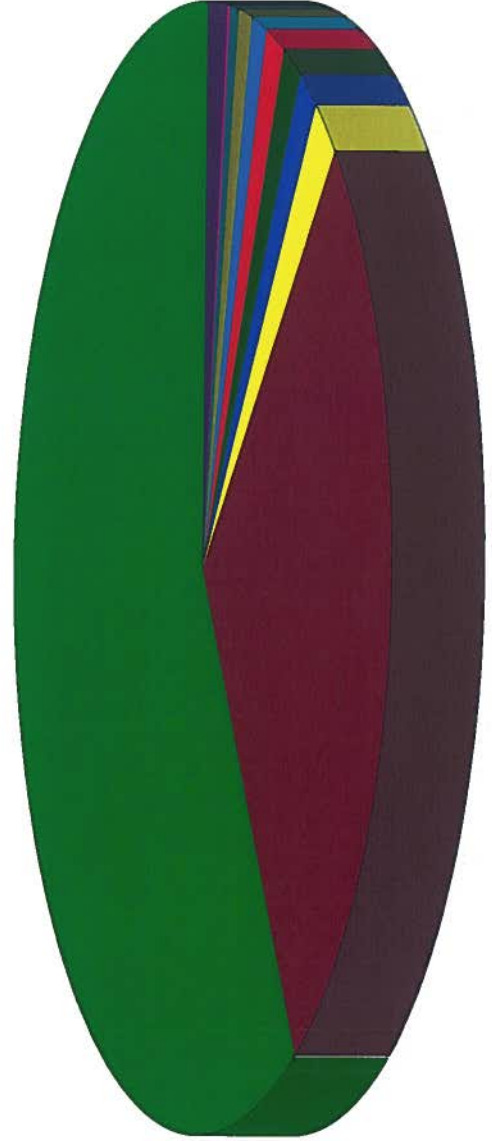
Income and Expense by Month
January through October 2015

Income
Expense



Income Summary
January through October 2015

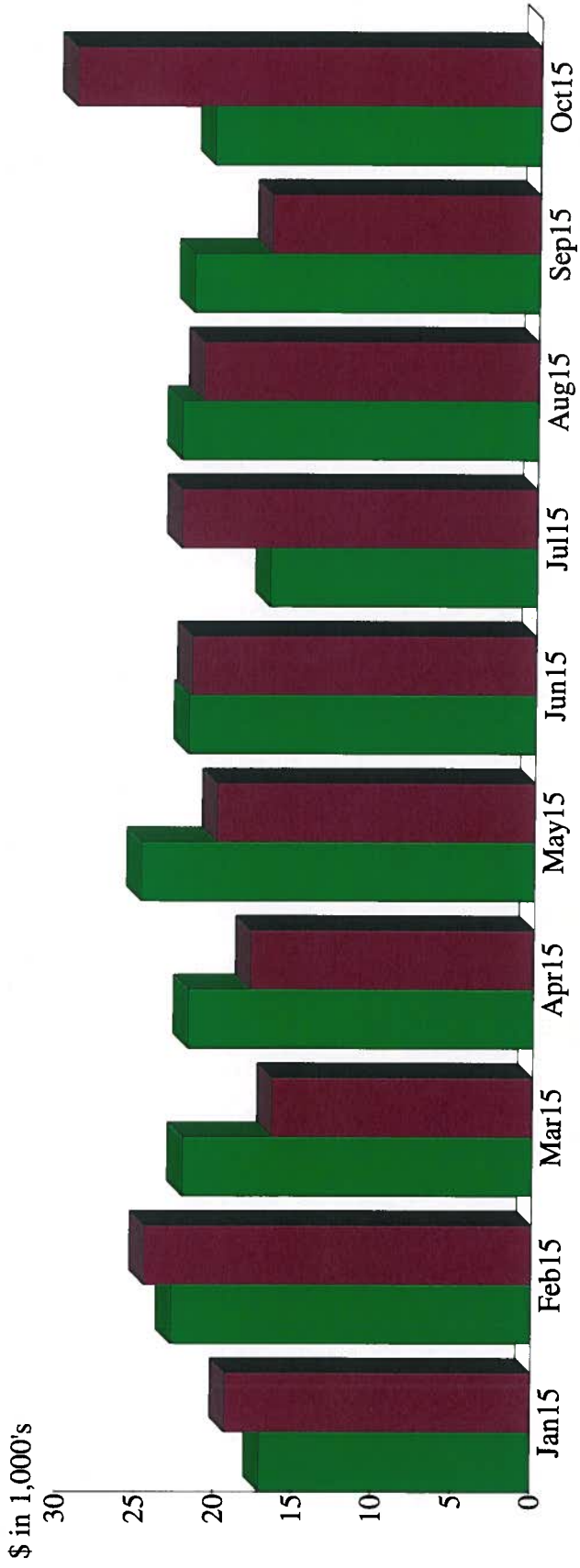
Current Offerings	%58.58
Facility Fees	29.71
Misc. Income	2.13
Employee Deductions	1.67
Endowment Funds	1.64
Stewardship Fund	1.61
Memorial Fund	1.33
Altar Flowers	1.14
Thrivent Choice Dollars	0.94
Member Assistance Fund	0.26
Other	0.99
Total	\$212,919.71



By Account

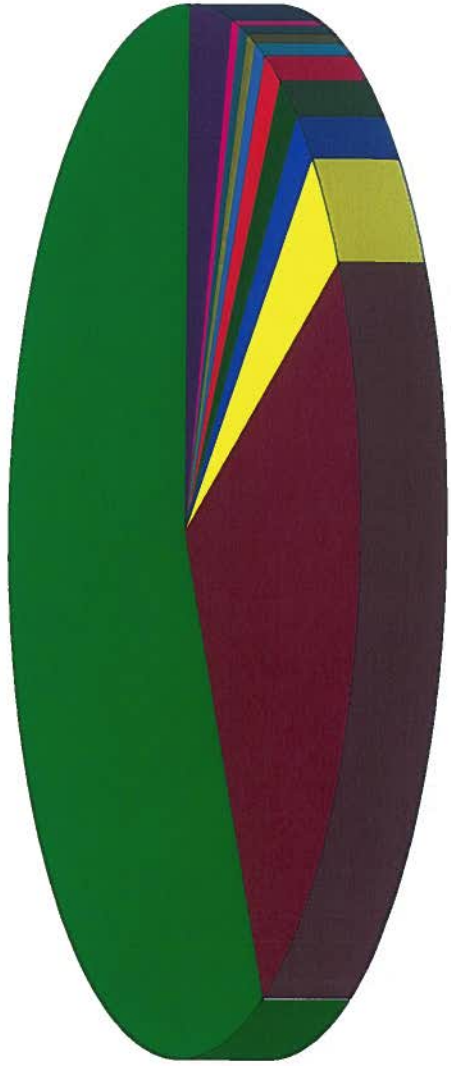
Income and Expense by Month January through October 2015

Income
Expense



Expense Summary January through October 2015

Staff Salaries and Benefits	%57.78
Operations	25.79
Insurance	4.07
Employer Payroll Tax	2.00
Benevolence	1.96
Worship and Music	1.71
Designated Expenses	0.97
Property Taxes	0.87
Continuing Education	0.80
Education and Learning Supplies	0.78
Other	3.26
Total	\$210,492.01



By Account

SERVICE AND FELLOWSHIP MINISTRY MINUTES

NOVEMBER 4, 2015

Members present: Pat Sinclair, Gloria Youngerman, Marge Steinbrinck, Esther D'Aguiar and Sandra Boyum

Members absent: Nancy Liverman and Shera Harner

Discussion:

November 15 -- Angel Tree will be set up in the Narthex. Nancy will make the angels, Pat will contact LSS for family names, and also ask for donations for the books for the Pre-school Christmas gifts. The books are \$5 each and can be purchased at Kohl's. On December 14, 3:00, we will meet at Pat's home to sort and wrap the gifts. Esther has invited us to have dinner at her house at 5:00.

December 6 -- Carol Fest Tables will be set up and decorated at 10:00 on Dec. 5.

No other business was discussed.

Next meeting -- December 2.

Submitted by Marge Steinbrinck



Mission

Statement

✱ ✱ ✱

The Mission of the
Worship & Music Ministry
shall be to assist in,
and encourage
the development of,
the worship life of the
congregation;
and to see that the
services of God's house
are conducted
regularly in accordance
with the teachings of the
Evangelical Lutheran
Church in America.

MINUTES

Date

Present: Chair, Susan Downer; Dick Anderson; Marilyn Anderson;
Cathy Carlson; Denise Olsen;

- ✱ THE MEETING WAS CALLED TO ORDER AT 6:35PM BY CHAIR SUSAN DOWNER
- ✱ DEVOTIONS WERE GIVEN BY DENISE OLSEN
- ✱ THE AGENDA WAS APPROVED M/S/C
- ✱ THE MINUTES WAS APPROVED M/S/C
- ✱ COUNCIL REPORT: NONE
- ✱ PASTORS REPORT: NONE
- ✱ OLD BUSINESS:
 1. Acolytes & Crucifers
 - a. *Erin Done does not seem interested in heading up a new Crucifer/Acolyte program if one is developed.*
 - b. *Paula Smith has said her niece would be interested in helping with this.*
 - c. *We will need to talk with her to find out exactly what she would be willing and able to do*
- ✱ NEW BUSINESS:
 1. Some members of the congregation have expressed the desire to have the choir sing from the steps all the time, however this would present a problem when David plays the organ for accompaniment.
 2. Advent and Christmas Schedule
 - a. *Christmas tree needs to be set up prior to December 6 for Santa Lucia Sunday.*
 - b. *Cathy Carlson's will head Santa Lucia and her court.*
 - c. *Santa Lucia & Carol fest will be December 6*
 - d. *Will discuss with the David the date of the Choir program.*
 - e. *Christmas Eve Services*
 - i. Family at 7:00 pm
 - ii. Christmas Eve at 10:30 pm

(Continued on page 2)

(Continued from page 1)

3. Absent members:

a. Discussed how to reach out to members who have been missing from worship services; suggested that a place be available on worship registration cards, or possibly a separate card placed in pew racks for members to write down names of anyone they may have missed in worship service. This information would then be given to the office so a post card could be mailed; saying we have missed them in worship.

4. Devotions and Secretarial duties for November: Cathy Carlson

✧ MEETING ADJOURNED WITH PRAYER.

✧ NEXT MEETING: WEDNESDAY, NOVEMBER 18, 2015

Submitted by Denise Olsen, Recording Secretary

Policy and Procedure Minutes

Nov 8th, 2015

Present: Pastor Linda, Carol McAnem, Erv Seidel, Lyle Hodgerson Susan Downer and Ron Sinclair.

Discussion Item:

The purpose of our meeting was to discuss and recommend guidelines for distribution of assets from Eden's Member Assistance Fund to the church council.

From time to time the Pastor is approached by Eden members for financial assistance. The pastor screens and filters these requests for aid, and makes the determination to move forward or deny the request.

The funds are allocated from the Member Assistance Fund which exists because of donations directly to the fund, similar to the parking lot fund.

Recommendation:

Recommend that the Pastor be authorized to dispense funds up to an amount of \$300 from the Member Assistance Fund, without approval from the Executive Committee. This helps address the need for confidentiality for the majority of assistance efforts. Council minutes will not reflect the identity of the person who received the aid.

Assistance amounts over \$300 requires approval from the Executive Committee, however as above, the Council minutes will not reflect the identity of the person who received the assistance.

Standard check approval procedures apply to all distributions.

Submitted by Ron Sinclair

2015 Helping Hands and Great Lakes Scrip Suggested Procedures

Deposit and accounting procedures

1. All monies should be deposited with the weekly offering deposit by the counters.
2. All Monies should be considered as "Designated Income" and deposited into the Eden Provident Checking account reserved for designated funds either via direct deposit or through Electronic Funds Transfer. Proper accounting procedures will be followed with appropriate paperwork for funds transfers.
3. Different types of deposits should be reflected in the counter report and in the bookkeeping (i.e.: Scrip purchase, Marie Calendars, Helping Hands, and Ralph's).
4. A new designated fund will be created named "Helping Hands" in the Eden Provident Checking account (designated account) to account for all monies deposited and spent.
5. All accounting will be shown on the monthly and annual reports to council and the congregation.

Great Lakes Scrip

6. Funds will be electronically transferred for the purchase of the scrip cards to Great Lakes Scrip each week.
7. Great Lakes Scrip rebates will be electronically transferred directly to the Eden Provident Checking account. The bookkeeping will be reflected through the deposits reported on the Bank Statements.
8. Any funds requested from the Helping Hands fund for use by the Council should have the appropriate "Congregational Bills" accounting paperwork along with Council Minutes before funds can be released for use.
9. Helping Hands has provided Pastor with up to 8 \$25 Stater Brothers cards each month. To keep a profit in the Helping Hands account, a total of no more than 75% of the total profits of the previous month of Scrip purchases should be used for these cards up to \$200 in funds.