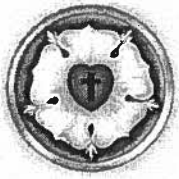
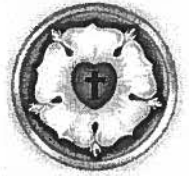


Draft



Eden Lutheran Church
Council Meeting Minutes
April 10, 2013 - 6:28 pm



Eden's Purpose: *"To love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand his reign of hope, justice and peace in our community and the world."*

The meeting was called to order by Vice-President Mary Lou Ludwig at 6:32 p.m.

Members Present: Emily Done, Harvey Clark, Larry Subriar, Mary Lou Ludwig, James Sansom, Rene Martin, Marge Steinbrinck and Lyle Hodgerson.

I. Preparation

- A. Welcome guests: None
- B. Personalization – Sharing of joys and concerns
- C. Inspiration and Devotions: Harvey Clark
- D. Review/Approval of the agenda as amended, MSC.
- E. Review/Approval of the March 12th, 2013 council minutes, as amended.

II. Presentation

- A. President's Report – None
- B. Pastor's Report – Accepted as given
- C. Monthly Ministry reports
 - 1. Finance – Accepted as given.
Motion: Approval of the proposal by Steve Hollingsworth (Steve's Welding) to build an iron cage to enclose the new HVAC unit. The proposed cage price is \$4000, funds to come from the BIC funds line item, MSC.
Motion: Approval to spend up to \$1000 for paint and labor to have new HVAC security cage painted. Funds to come from the BIC line item funds, MSC.
Motion: Approval of Patty Grefe as the backup person for Norma Maas to cover vacations and other times as needed. Norma to provide training on report systems, MSC.
Motion: Approval to move \$150 from the School Playground Fund line item to the Preschool to help fund the proposed fence privacy covering, MSC.
 - 2. Learning – Oral report. Youth to combine projects with Trinity. Possible member support of Youth team sports. Use listing of former members to get them involved again.
 - 3. Evangelism – Oral report. Veterans parade April 21st, 10 am. Help is needed to assemble float on Friday evening April 19th.
 - 4. Property – Accepted as given. Will check with Service Company to have convection oven rewired and connected properly.
Motion: Approval of up to \$300 to install security lights for HVAC area. Funds to come from the building fund, MSC.
 - 5. Service/Fellowship– Accepted as given.
 - 6. Stewardship – Accepted as given.
 - 7. Worship and Music – Accepted as given.
 - 8. Technology – Oral. New telephones a work in process.
 - 9. Policies and Procedures – Accepted as given.

D. Monthly reports from organizations

1. ELCW- Accepted as given. Mother's Day Luncheon May 11th, Rummage Sale June 8th.
2. Eden School – Accepted as given
3. Helping Hands- Accepted as given.
4. Brother's in Christ (B.I.C.) – Oral report, missing new signed contract and insurance renewal.

E. Coffee with Council – next meeting May 19th

F. New Business

1. HVAC cage – See Finance report and motion
2. Members memorial plaque – Check with Pastor Brown and Eloise for more detailed proposal for qualifications rules.

G. Continuing Business

1. HVAC replacement – Unit ordered, security cage construction contract pending.
2. DPR Construction - Parking lot rental still pending written contract. Parking sign in bad spot, needs to be moved.
3. Audit – Fixed Assets Inventory video, half completed.
4. Nominating committee – New Slate is a work in process.
5. Anniversary – 125th, September 15th. **Motion:** Approval of an \$800 transfer from the Memorial Fund to the Anniversary Fund for seed money to cover startup costs. Possible repayment from fund raising efforts and ticket sales, MSC. Pictorials available in June.

III Information

A. Head Usher for May – Larry Subriar

B. Upcoming events

1. Veterans parade April 20th, 10am, RCC parking lot.
2. Council meeting – May 8th, 6:30 pm. - (Executive at 6pm)
3. Property work day May 4th, 8am.
4. Cursillo, Open Ultreya, September 22th.

IV. Closing

- A. Meeting adjourned at 8:15 p.m.
- B. Lord's Prayer

Respectfully Submitted,

Lyle Hodgerson, Secretary

Pastor's Report for April to May 2013

Meetings I attended: music and worship, did 4 chapel services with the preschool, 3 ladies luncheons, 4 quilters meetings, special executive council meetings, learning and evangelism, and finance.

Attendance: 4/14—9am-5, 10am-73, 4/21—9am-10, 10am-81, 4/28—9am-10, 10am-82, 5-5—9am-23, 10am-84.

Additional events and things I did during the month in addition to sermon preparation, sermon writing, and leading 4 worship services:

1. Attended an online webinar regarding children's ministry.
2. Did 2 marital counseling sessions for a couple who are going to renew their vows in May.
3. Wrote 1 Messenger article.
4. Taught 3 youth bible studies.
5. Led 4 Song and Study hour discussions.
6. Attended 4 Call to Care classes.
7. Attended a meeting with other local pastors at Immanuel Lutheran church regarding the concern of foster children in this area.
8. Visited Second Harvest food bank to get information for the congregation on how we can become a part of their food program and attended one of their orientation classes with Dar from the preschool and Carol McAnern.
9. Held 2 Confirmation classes.
10. Ministered to 14 people in my office and gave out 12 food cards.
11. Attended a daylong workshop at Center Point Church in Colton.
12. Held a 4-hour new member's class with 2 new members and then met separately with 2 new members who could not make it that day.
13. Attended a 3-day conference for First Call Theological Education.
14. Reviewed David Christiansen's evaluation for this year with him.
15. Met with Thrivent representative for church benefits.
16. Attended 3-day synod assembly.
17. Met with Pa. Jane Quant from First Congregational Church here in Riverside to talk about expanding our social outreach in the community.
18. Attended a text study with local pastors.
19. Did 3 home visits.

Eden Lutheran Church

Finance Committee Meeting Minutes

May 6, 2013

Meeting was called to order at 9:30 a.m.

Attendees: Pastor Linda Brown, Pat Sinclair, and Marge Steinbrinck

Toni Douthitt attended to present the financial report. There was a slight improvement over YTD figures.

Amend the April minutes to read as follows: "The approval of Patty Grefe as the backup Financial Secretary for Norma Maas for the months of July through October. Norma will provide the training for the Contributions module of Shepherd's Staff software."

Motion: To buy 10 more tables for the Fellowship Hall. This is to be paid for from the Memorial Fund. This should be done soon so that the old tables can be sold at the June rummage sale. MSC

DPR use of the parking lot: DPR is now using our lot. As of today we have no written rental contract in place. This needs to be done ASAP. Steve will be asked to facilitate this.

Meeting was adjourned at 10:30 a.m.

Next meeting will be June 10, 2013

Submitted, Marge Steinbrinck

8:13 AM
 05/06/13
 Accrual Basis

Eden Lutheran Church
Balance Sheet
 As of April 30, 2013

	Apr 30, 13	Mar 31, 13	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
Lutheran Credit Union	957.78	610.04	347.74
Lutheran Credit Union CHECKI...	7,441.65	5,723.03	1,718.62
Mission Term CD Endowment	17,791.59	17,791.59	0.00
Provident			
Anniversary Fund	508.88	-316.12	825.00
Brothers In Christ	23,000.00	22,400.00	600.00
Building Fund	14,773.56	14,528.56	245.00
Choir Fund	2,632.78	2,632.78	0.00
Christian Education	5,112.45	5,187.45	-75.00
Homeless	207.00	207.00	0.00
Member Assistance	1,856.74	1,856.74	0.00
Memorial Fund	8,655.08	9,235.08	-580.00
New Call	25.00	25.00	0.00
New Missions Fund	26.06	26.06	0.00
Organ Fund	908.72	908.72	0.00
Outreach	969.36	969.36	0.00
Parking Lot Fund	3,521.95	3,521.95	0.00
Reserve Fund	768.89	768.89	0.00
Scholarship Funds	3,216.60	3,168.35	48.25
School Playground Fund	50.00	200.00	-150.00
Sound System/Technology F...	100.00	100.00	0.00
Transportation Fund	332.99	332.99	0.00
VBS Fund	108.91	108.91	0.00
Youth Ministries	3,079.87	3,113.87	-34.00
Provident - Other	164.01	150.72	13.29
Total Provident	70,018.85	69,126.31	892.54
ProvidentCD Scholarship	23,411.90	23,411.90	0.00
Total Checking/Savings	119,621.77	116,662.87	2,958.90
Total Current Assets	119,621.77	116,662.87	2,958.90
Fixed Assets			
Furniture and Equipment	3,194.21	3,194.21	0.00
Total Fixed Assets	3,194.21	3,194.21	0.00
Other Assets			
Other Assets	3,250.64	3,250.64	0.00
Total Other Assets	3,250.64	3,250.64	0.00
TOTAL ASSETS	126,066.62	123,107.72	2,958.90
LIABILITIES & EQUITY			
Equity			
Opening Balance Equity	103,895.02	103,895.02	0.00
Unrestricted Net Assets	2,502.12	2,502.12	0.00
Net Income	19,669.48	16,710.58	2,958.90
Total Equity	126,066.62	123,107.72	2,958.90
TOTAL LIABILITIES & EQUITY	126,066.62	123,107.72	2,958.90

8:14 AM

05/06/13

Accrual Basis

Eden Lutheran Church
Undesignated Income and Expenses - Current and YTD
 April 2013

	Apr 13	Budget	Jan - Apr 13	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Current Offerings					
Lent/Easter	384.71	2,000.00	1,904.21	2,000.00	2,000.00
Loose Plate Offering	346.00	166.66	635.40	666.64	2,000.00
Simply Giving	1,540.00		5,710.00		
Current Offerings - Other	13,245.00	14,583.34	49,419.00	58,333.36	175,000.00
Total Current Offerings	15,515.71	16,750.00	57,668.61	61,000.00	179,000.00
Designated Income	-48.25		-48.25		
Facility Fees					
Brothers In Christ	0.00	1,600.00	0.00	6,400.00	19,200.00
CODA	30.00	50.00	109.00	200.00	600.00
Fellowship Hall Rental	0.00	0.00	100.00	0.00	0.00
Parsonage Rent	1,450.00	1,450.00	5,800.00	5,800.00	17,400.00
Pre-School	0.00	250.00	750.00	1,000.00	3,000.00
Riverside County Parking	1,373.33	1,373.25	5,493.32	5,493.00	16,479.00
Salvation Army	100.00	100.00	400.00	400.00	1,200.00
Saturday AA	300.00	50.00	500.00	200.00	600.00
T-Mobile	1,435.25	1,313.50	5,741.00	5,254.00	15,762.00
Wedding Deposits	0.00		10.00		
Womens AA	40.00	50.00	161.00	200.00	600.00
Facility Fees - Other	488.95		488.95		
Total Facility Fees	5,217.53	6,236.75	19,553.27	24,947.00	74,841.00
Interest Earned	0.00		1.79		
Misc. Income	360.00	195.00	3,138.14	780.00	2,340.00
Sunday School Offering	0.00	2.50	0.00	10.00	30.00
Thanksgiving	0.00		0.00		300.00
Thrivent Choice Dollars	0.00		167.00		
Total Income	21,044.99	23,184.25	80,480.56	86,737.00	256,511.00
Gross Profit	21,044.99	23,184.25	80,480.56	86,737.00	256,511.00
Expense					
Bank Fees					
Return Check Bank Charge	0.00		40.00		
Return Check Bank Fee	0.00		15.00		
Vanco Processing Fees	3.60		14.50		
Total Bank Fees	3.60		69.50		

8:14 AM

05/06/13

Accrual Basis

Eden Lutheran Church
Undesignated Income and Expenses - Current and YTD
 April 2013

	Apr 13	Budget	Jan - Apr 13	YTD Budget	Annual Budget
Benevolence					
Synod	750.00	375.00	1,500.00	1,500.00	4,500.00
World Hunger ELCA	750.00	375.00	1,500.00	1,500.00	4,500.00
Total Benevolence	1,500.00	750.00	3,000.00	3,000.00	9,000.00
Christian Education					
Continuing Education	0.00		99.39		
Airfare	0.00	83.33	0.00	333.36	1,000.00
Continuing Education - Other	0.00	83.33	35.00	333.36	1,000.00
Total Continuing Education	0.00	166.66	35.00	666.72	2,000.00
Education and Learning Supplies					
Adult Education	0.00	4.17	9.69	16.64	50.00
Confirmation Materials					
Gift Bibles	0.00		51.96		
Confirmation Materials - Other	0.00	8.33	0.00	33.36	100.00
Total Confirmation Materials	0.00	8.33	51.96	33.36	100.00
Total Confirmation Materials	0.00	8.33	51.96	33.36	100.00
Fall Festival/Rally Day					
Recognition/Appreciation	0.00	4.17	0.00	16.64	50.00
Seasonal Activities	0.00	8.33	0.00	33.36	100.00
Sunday School	0.00	8.33	0.00	33.36	100.00
Vacation Bible School	0.00	12.50	0.00	50.00	150.00
Youth Activities	0.00	18.75	0.00	75.00	225.00
	0.00	41.67	0.00	166.64	500.00
Total Education and Learning Supplies	0.00	106.25	61.65	425.00	1,275.00
Employer Payroll Tax Insurance					
Dental Insurance	0.00	516.67	0.00	2,066.64	6,200.00
Health Insurance	0.00		8.55		
Master Insurance	0.00		110.98		
Vision Insurance	0.00	800.00	1,554.24	3,200.00	9,600.00
Workers Comp	-0.01		4.24		
	837.54	150.00	2,182.79	600.00	1,800.00
Total Insurance	837.54	950.00	3,860.80	3,800.00	11,400.00
Operations					
Postage, Mailing Service					
Shipping and Handling	0.00		18.14		
Stamp Machine Lease Payment	111.46		223.95		
Postage, Mailing Service - Other	0.00	83.33	315.98	333.36	1,000.00
Total Postage, Mailing Service	111.46	83.33	558.07	333.36	1,000.00

Eden Lutheran Church
Undesignated Income and Expenses - Current and YTD
April 2013

	Apr 13	Budget	Jan - Apr 13	YTD Budget	Annual Budget
Printing and Copying					
Lease Payment	908.21	1,000.00	4,195.17	4,000.00	12,000.00
Total Printing and Copying	<u>908.21</u>	<u>1,000.00</u>	<u>4,195.17</u>	<u>4,000.00</u>	<u>12,000.00</u>
Property					
Alarm	0.00	33.33	95.70	133.36	400.00
Building Maintenance and Repair	0.00	291.67	393.78	1,166.64	3,500.00
Church Building Maintenance	0.00		504.51		
Equipment Maintenance	0.00	166.67	0.00	666.64	2,000.00
Equipment Rental	0.00		383.16		
Grounds Maintenance	0.00	83.33	0.00	333.36	1,000.00
Inside Custodian					
Janitorial Supplies	293.92		738.65		
Inside Custodian - Other	0.00	575.00	2,300.00	2,300.00	6,900.00
Total Inside Custodian	<u>293.92</u>	<u>575.00</u>	<u>3,038.65</u>	<u>2,300.00</u>	<u>6,900.00</u>
Lawn Care	0.00	700.00	3,101.06	2,800.00	8,400.00
Parking Lot Repair	0.00	125.00	0.00	500.00	1,500.00
Parsonage Maintenance	0.00	25.00	0.00	100.00	300.00
Total Property	<u>293.92</u>	<u>2,000.00</u>	<u>7,516.86</u>	<u>8,000.00</u>	<u>24,000.00</u>
Telephone, Telecommunications					
Cell Phone	25.00	25.00	100.00	100.00	300.00
Telephone, Telecommunications - Other	202.49	191.66	798.92	766.72	2,300.00
Total Telephone, Telecommunications	<u>227.49</u>	<u>216.66</u>	<u>898.92</u>	<u>866.72</u>	<u>2,600.00</u>
Utilities					
City Services	315.11	295.58	1,045.95	1,182.36	3,547.00
Electricity	806.19	958.33	3,111.03	3,833.36	11,500.00
Gas	178.08	250.00	1,638.04	1,000.00	3,000.00
Trash and Pickup	252.29	258.33	1,009.16	1,033.36	3,100.00
Water	294.06	400.00	956.14	1,600.00	4,800.00
Total Utilities	<u>1,845.73</u>	<u>2,162.24</u>	<u>7,760.32</u>	<u>8,649.08</u>	<u>25,947.00</u>
Total Operations	<u>3,386.81</u>	<u>5,462.23</u>	<u>20,929.34</u>	<u>21,849.16</u>	<u>65,547.00</u>
Other Types of Expenses					
Other Costs	69.52		69.52		
Staff Development	0.00		156.00		
Total Other Types of Expenses	<u>69.52</u>		<u>225.52</u>		

Eden Lutheran Church
Undesignated Income and Expenses - Current and YTD
April 2013

	Apr 13	Budget	Jan - Apr 13	YTD Budget	Annual Budget
Outreach					
Advertising					
Newspaper Ad	400.00	50.00	720.00	200.00	600.00
Total Advertising	400.00	50.00	720.00	200.00	600.00
Outreach - Other	0.00	16.67	0.00	66.64	200.00
Total Outreach	400.00	66.67	720.00	266.64	800.00
Payroll Expenses					
Payroll Processing Fees	0.00	66.66	180.06	266.72	800.00
Total Payroll Expenses	0.00	66.66	180.06	266.72	800.00
Property Taxes					
Service/Fellowship	0.00	0.00	640.67	650.00	1,300.00
Homeless Meals Mission	0.00	83.33	183.27	333.36	1,000.00
Service/Fellowship - Other	0.00	25.00	0.00	100.00	300.00
Total Service/Fellowship	0.00	108.33	183.27	433.36	1,300.00
Staff Salaries and Benefits					
Babysitting Services	120.00	130.00	480.00	520.00	1,560.00
Bookkeeper	300.00	300.00	1,200.00	1,200.00	3,600.00
Disability, Survivor and Retire	136.65	181.50	570.42	726.00	2,178.00
Mileage Reimbursement	0.00	125.00	668.96	500.00	1,500.00
Organist					
Organist - Medical Insurance	223.00	223.00	892.00	892.00	2,676.00
Organist - Salary	1,644.53	1,644.50	6,618.23	6,578.00	19,734.00
Organist - Other	0.00	0.00	0.00	0.00	0.00
Total Organist	1,867.53	1,867.50	7,510.23	7,470.00	22,410.00
Pastor Salary, Housing & Other					
First Call expenses					
Airfare	27.00		221.30		
First Call expenses - Other	59.95	100.00	509.95	400.00	1,200.00
Total First Call expenses	86.95	100.00	731.25	400.00	1,200.00
Pastor Brown Housing	3,166.68	3,166.66	12,666.72	12,666.64	38,000.00
Pastor Brown Salary	2,987.30	3,032.50	11,929.08	12,130.00	36,390.00
Total Pastor Salary, Housing & Other	6,240.93	6,299.16	25,327.05	25,196.64	75,590.00
Retirement	594.17	604.16	3,103.36	2,416.64	7,250.00

Eden Lutheran Church
Undesignated Income and Expenses - Current and YTD
April 2013

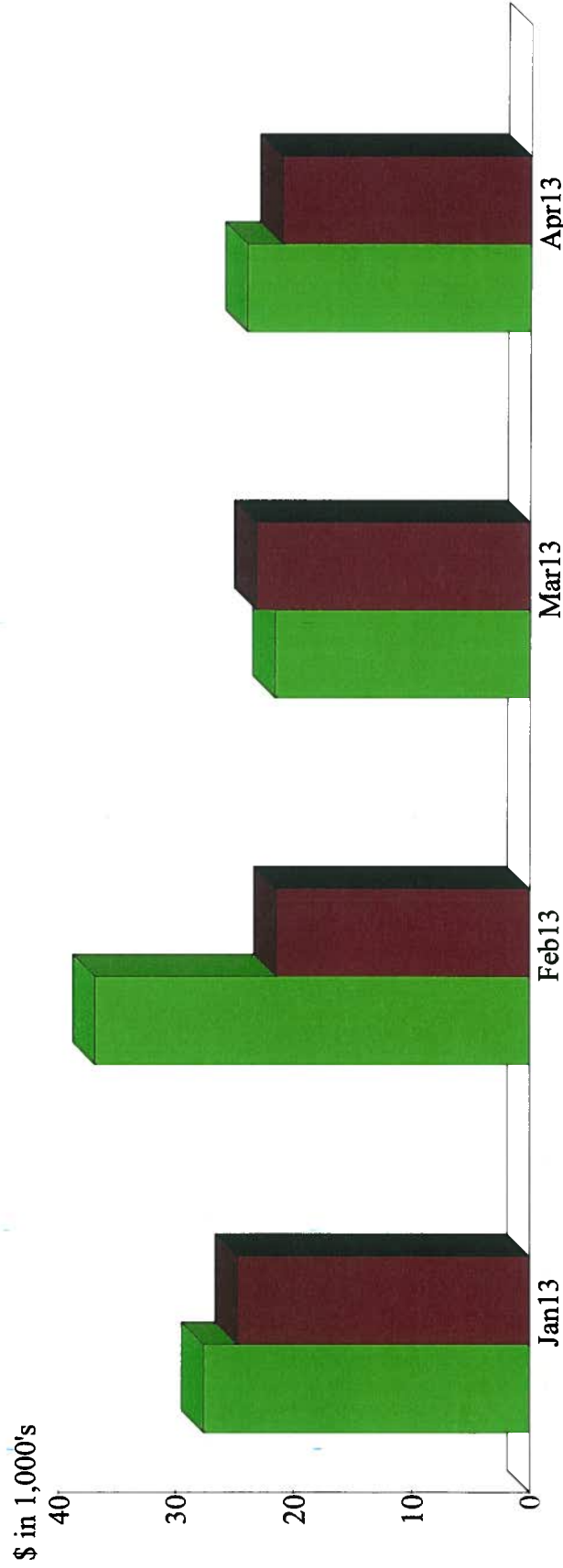
	Apr 13	Budget	Jan - Apr 13	YTD Budget	Annual Budget
Secretary					
Secretary Insurance	223.00		557.50		
Secretary - Other	2,040.00	2,080.00	8,280.00	8,320.00	24,960.00
Total Secretary	<u>2,263.00</u>	<u>2,080.00</u>	<u>8,837.50</u>	<u>8,320.00</u>	<u>24,960.00</u>
Supply Pastor	0.00	87.50	175.00	350.00	1,050.00
Vacation Organist	0.00	33.33	0.00	133.36	400.00
Total Staff Salaries and Benefits	<u>11,522.28</u>	<u>11,708.15</u>	<u>47,872.52</u>	<u>46,832.64</u>	<u>140,498.00</u>
Stewardship	0.00	83.33	0.00	333.36	1,000.00
Supplies					
Office Supplies		191.66	854.35	766.72	2,300.00
Misc. Office Supplies	136.11	191.66	854.35	766.72	2,300.00
Total Office Supplies	<u>136.11</u>	<u>191.66</u>	<u>854.35</u>	<u>766.72</u>	<u>2,300.00</u>
Total Supplies	<u>136.11</u>	<u>191.66</u>	<u>854.35</u>	<u>766.72</u>	<u>2,300.00</u>
Technology	0.00	222.92	0.00	891.64	2,675.00
Travel and Meetings					
Conference, Convention, Meeting	0.00	75.00	495.00	300.00	900.00
Food and Drinks	0.00	66.66	0.00	266.72	800.00
Hotel Room	278.26	66.66	278.26	266.72	800.00
Parking Fees	0.00	8.33	0.00	33.36	100.00
Total Travel and Meetings	<u>278.26</u>	<u>216.65</u>	<u>773.26</u>	<u>866.80</u>	<u>2,600.00</u>
Worship and Music					
Altar Flowers	248.16		248.16		
Easter Lilies	0.00		215.70		
Poinsettia	208.23	195.00	733.85	780.00	2,340.00
Altar Flowers - Other					
Total Altar Flowers	<u>456.39</u>	<u>195.00</u>	<u>1,197.71</u>	<u>780.00</u>	<u>2,340.00</u>
Altar Supplies					
Ashes	0.00		3.50		
Candle Oil	0.00		158.50		
Communion Cups	0.00		66.91		
Communion Wafers	0.00		99.21		
Communion Wine	0.00		97.20		
Eternal Candles	0.00		76.98		
Altar Supplies - Other	0.00	100.00	0.00	400.00	1,200.00
Total Altar Supplies	<u>0.00</u>	<u>100.00</u>	<u>502.30</u>	<u>400.00</u>	<u>1,200.00</u>

Eden Lutheran Church
Undesignated Income and Expenses - Current and YTD
April 2013

	Apr 13	Budget	Jan - Apr 13	YTD Budget	Annual Budget
Bell Choir	0.00	4.17	0.00	16.64	50.00
Choir Supplies	0.00	6.25	0.00	25.00	75.00
Computer Software - Worship	0.00		0.00	665.00	665.00
Copyright Licensing	0.00		185.00		
General Worship and Music Books					
Devotionals	0.00		95.43		
Total Books	0.00		95.43		
General Worship and Music - Other	0.00	39.59	0.00	158.28	475.00
Total General Worship and Music	0.00	39.59	95.43	158.28	475.00
Organ Maintenance	0.00	43.75	0.00	175.00	525.00
Piano Maintenance	0.00	25.00	0.00	100.00	300.00
Robe Replacement and Maintenance	0.00	2.09	0.00	8.28	25.00
Special Service Supplies					
Palm Strips	0.00		36.00		
Seder Meal	51.94		51.94		
Special Service Supplies - Other	0.00	18.75	0.00	75.00	225.00
Total Special Service Supplies	51.94	18.75	87.94	75.00	225.00
Total Worship and Music	508.33	434.60	2,068.38	2,403.20	5,880.00
Total Expense	18,642.45	21,050.78	81,573.71	85,518.60	254,575.00
Net Ordinary Income	2,402.54	2,133.47	-1,093.15	1,218.40	1,936.00
Other Income/Expense					
Other Income	0.00		0.00		
Pass Thru Gifts	0.00		0.00		
Total Other Income	0.00	0.00	0.00	0.00	0.00
Net Other Income	2,402.54	2,133.47	-1,093.15	1,218.40	1,936.00
Net Income					

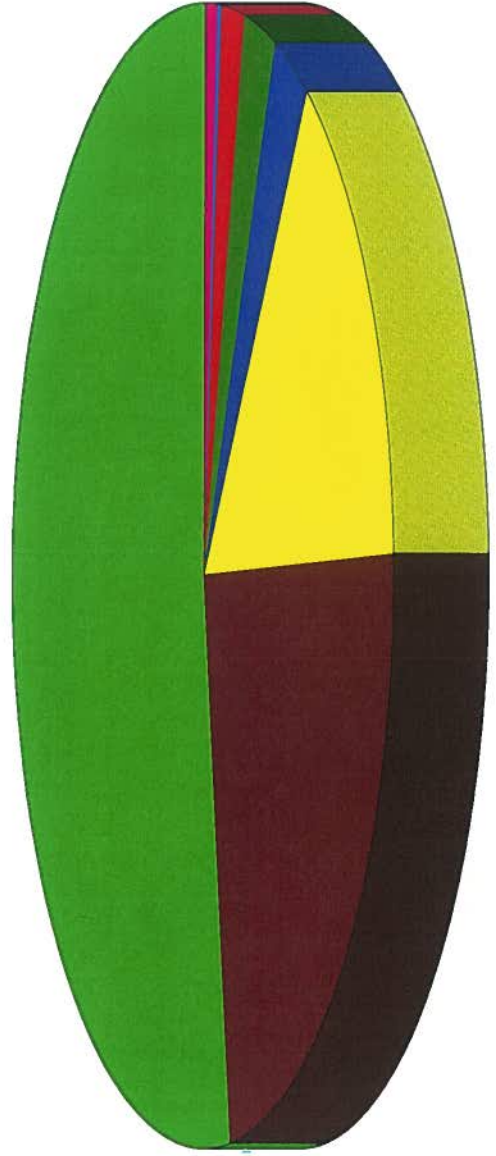
Income and Expense by Month January through April 2013

Income
Expense



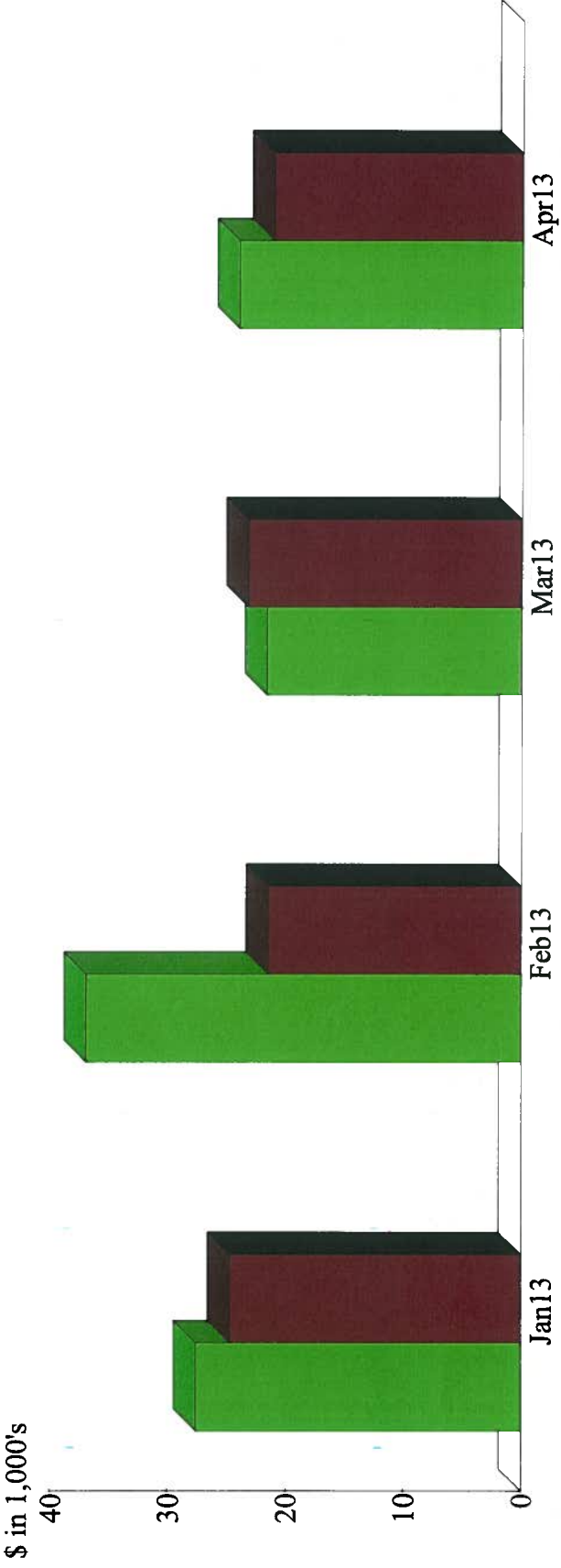
Current Offerings	%52.31
Facility Fees	23.54
Building	15.47
Memorial Fund	3.11
Misc. Income	2.85
Employee Deductions	1.96
Youth Ministries	0.45
Thrivent Choice Dollars	0.15
Interest Earned	0.10
Anniversary	0.05
Total	\$110,243.62

Income Summary January through April 2013



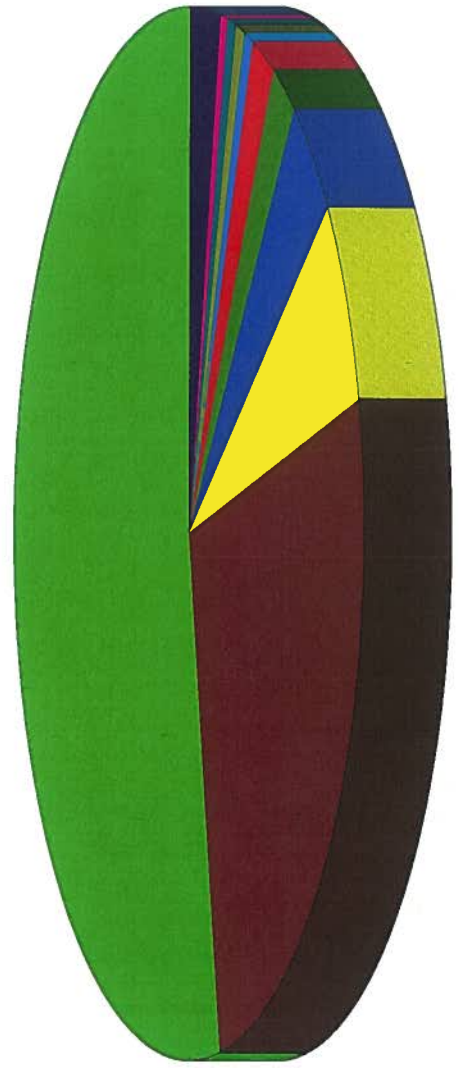
By Account

Income and Expense by Month
January through April 2013



Income
Expense

Expense Summary
January through April 2013



Staff Salaries and Benefits	%52.85
Operations	26.31
Insurance	6.65
Benevolence	4.42
Worship and Music	2.28
Employer Payroll Tax	2.17
Supplies	0.94
Travel and Meetings	0.85
Education and Learning Supplies	0.85
Outreach	0.79
Other	1.88
Total	\$90,574.14

By Account

Property Report

April/May 2013

Work day May 4, 2013

Members present, David Grefe, Joe Ludwig, Kelley Kersten, James Sansom and Kelley's friend Mat

Worked on Carob tree, Mat and Kelley worked on installing conduit for the A/C lights.

James

SERVICE AND FELLOWSHIP MINISTRY

MINUTES MAY 1, 2013

Members present: Betty Jean Denham, Ardyce LaPorte, Esther D'Aguiar, Nancy Liverman, Marge Steinbrinck
Members absent: Pat Sinclair, Barbara Walters, Gloria Youngerman

Betty Jean lead the meeting which started at 11:40 at Tin Lizzie Restaurant. The minutes from the April meeting were approved.

Continuing Business: Choir Recognition Day (June 23) was discussed.

- Toni will be asked to prepare an announcement for the projector and Marge will see that a blurb will be put in the next Messenger.

New Business:

1. It was suggested by two ladies that the S & F committee sponsor a Game Night once a month. After a discussion it was decided that this would probably not be a popular event since so many of the older congregation do not like to drive at night. Younger families are very busy with the activities of their children and would probably not be interested. It was felt that participation in this kind of event would not be feasible at this time.

The committee wants to know what will be expected of them in connection with the church's anniversary. Pat will ask Harvey about this.

Decorations for the catered lunch?

The 4th of July plans: (The minutes of the May 2012 meeting were consulted)

- We will again invited Hope and Trinity. Marge will be the liaison.
- Bingo Cards -- Pat is buying more. We need a loud voice to run the game.
- Decorations -- No more needed. Set up will be on July 3 Sound -- need to ask Steve BBQ -- Ron Sinclair will be asked again Youth -- Will Katie and Luke be able to paint faces? Where is the face make-up? Is it still good?
- No popcorn again -- It is hard to clean up and no one seemed to miss it.
- Shopping -- Betty Jean is in charge
- Fliers -- Toni will have them printed
- Clean-up -- Derek and Lino Maybe add Kelly?
- Name tags -- Susan Downer will be asked to make these again
- Cooling station -- a good idea if it is hot. Water and First Aid kit in the Youth Room.
- Gate Keepers -- 3 worked out well.
- A suggestion from 2012 was that basketballs be provided for use at the b.b. backboard. Maybe the Youth group can take care of this.

Submitted by Marge Steinbrinck

DRAFT

EDEN LUTHERAN SCHOOL BOARD MEETING

April 11, 2013

Members Present: D. Keaneman, P. Sinclair, K. Williams, L. Subriar, E. Seidel, L. Hodgerson,
Members Absent: C. Wilson (excused), Pastor Linda (excused), L. Harris (excused), and M. Jenkins (unexcused)

Staff: T. Douthitt

Meeting is called to order at 6:07pm

Erv opened with a prayer.

Approval for the Agenda:

- Katie moved to accept the agenda as presented, Lyle 2nd - MSC

Bookkeeper's Report:

- Toni has been getting the books all set up in the computer, right now they have currently finished up through December. They expect to be finishing up completely by the next board meeting.
- By the end of May, we will be able to track the entire school year to help with next year's budget.
- Toni wants to create a new form to have written requests to transfer money from saving to checking and vice versa.
- Toni has already take action in created a form for petty cash
- Erv moved to accept the Bookkeepers Report as presented, Lyle 2nd - MSC.

Approval of Minutes:

- Erv moved to accept the January Minutes as presented, Lyle 2nd - MSC
- Pat suggested to include computer was paid for using memorial funds with gift cards from helping hands.
- Delete "Life is great" from comments and concerns. (Katie did not mean to offend...simply wrote the two comments made with no relation to each other-ops, sorry!)
- Larry moved to approve the minutes as amended, Dar 2nd - MSC.

Director's Report:

- FTE: 21.61 with 34 students currently enrolled.
- Green Eggs and Ham Day went well! ☺
- Easter Picnic and egg hunt went well, many parents participated.
- Trike-a-thon is scheduled for May 31st, Sponsor sheets are coming out soon.
- Dar wants to wait until the end of May to purchase the TV for the classroom, because of the 3 payrolls in May.
- Katie moved to accept the Director's Report as presented, Erv 2nd - MSC.

Church Relations/Pastor's Report: None given due to Pastor's Office.

Continuing Business:

- Grasshopper- The phone situation is still in process.
- Sand- Still in process

- Playground Screening- Erv put the sample on the fence, we all went, looked, and liked it. We will need some people to help put up the fencing, it requires a tool, but once up will look great and will serve its purpose.
- \$150 from the church school playground line item will be transferred to the school to offset the cost of the playground screen. The rest of the balance will come from the school memorial fund.
- Larry use gift cards for Lowes from Helping Hands to buy the material.
- Erv will work with property to set it put up.
- Katie moved to have the Budget Committee who will include Erv, Larry, Pat, Dar and Toni to meet May 30th school and come up with a proposal for the school budget and bring it to the committee at the June meeting, Lyle 2nd- MSC.

New Business:

- Teacher Appreciation Week is May 6th-10th. Dar said she thinks Target gift cards would be nice.
- Pat moved to give \$25 gift cards to each school staff member (7 total) plus \$50 for treats, (totaling \$225), Lyle 2nd- MSC.
- FYI: Executive Committee met on March 31, approved up to \$300 for the new phone system.
- The agreed upon checklist for our custodian has not been followed through with. ☹

Comments/Concerns:

- We need to get information out to the general church that when the kitchen is being used it needs to be cleaned and left as it if found. The school has to live up to a certain health code or it can be fined.
- Lyle suggested there be a sign posted in the kitchen to remind everyone of State Required Standard for Preschool cleanliness. Dar will create and post this sign.

Parent Feedback: none

Larry moved to adjourn the meeting, Katie 2nd- MSC.

Meeting adjourned at 7:19 pm

Next Meeting: Thursday, May 9, 2013