

Eden's Mission: "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

**EDEN LUTHERAN EVANGELICAL CHURCH
COUNCIL MEETING**

Wednesday, February 8, 2017 – 7:00 p.m.

AGENDA

I. Preparation

1. Welcome Guests
2. Personalization – Sharing of joys and concerns
3. Inspiration – Opening Devotions
4. Review / Approval of the Agenda
5. Review / Approval of Minutes from January with any corrections

II. Action

- | | |
|---------------------------------------|---------------------------------|
| 1. Pastor's Report | Linda Brown |
| 2. President's Report | Joe Ludwig |
| 3. Monthly Ministry Reports | |
| A. Finance | Marge Steinbrinck |
| B. Learning | Zachary Anderson |
| C. Evangelism | |
| D. Property | David Grefe |
| E. Service/Fellowship | Pat Sinclair |
| F. Stewardship | |
| G. Worship and Music | Paula Smith |
| H. Technology | James Sansom & Zachary Anderson |
| I. Brothers in Christ (B.I.C) | Pastor Linda |
| 5. Monthly reports from organizations | |
| A. ELCW | Paula Smith |
| B. EL Preschool | Pat Sinclair |
| C. Helping Hands | James Sansom |

III. New Business

- 1:
- 2:
- 3:

IV. Continuing Business

1. Reviewing bids for repair of sanctuary roof
2. Discussing installation of video cameras on campus
- 3.
- 4.

V. Information

1. Head Usher for March: Nicolette Rohr
2. Upcoming events
 - A. Baked Potato Luncheon- Sunday, February 12th (Following Worship)
 - B. Valentines for Shut-ins will be distributed on Tuesday, February 14th
 - C. March Meatball Madness Potluck- Sunday, March 19th (Following Worship)
 - D. Set up and help clean up for Easter Breakfast- Sunday, April 16th (Following Worship)

VI. Closing

1. Adjournment & Lord's Prayer

Go in Peace to love and serve the Lord!

Eden's Mission: "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

Draft
**EDEN LUTHERAN EVANGELICAL CHURCH
COUNCIL MEETING
Wednesday, January 11, 2017 – 7:00 p.m.**

MINUTES

Meeting was called to order at 7:10 pm by Joe Ludwig.

Attendees: Pastor Linda Brown, Zach Anderson, Jay Fiene, David Grefe, Joe Ludwig, Nicolette Rohr, James Sansom, Paula Smith, Pat Sinclair, Olliver Silveira, Marge Steinbrinck, Lyle Hodgerson

I. Preparation

1. Welcome Guests: Lyle Hodgerson
2. Sharing of joys and concerns: Prayers for Martin Silveira
3. Inspiration: Pastor invited discussion
4. Review / Approval of the Agenda, with corrections (**MSC**)
 - remove Accountant and Sales and Use Tax from New Business
 - add lighting, sidewalks, and bush removal to New Business
 - add Reformation 500 to Continuing Business
 - replace Paula Smith with Nicolette Rohr for ELCW report
5. Review / Approval of Minutes from December Council Meeting (**MSC**)
 - Lyle noted that \$100 did not need to be moved from Crum Trust to Provident Account as indicated in Dec. minutes due to interest income

II. Action

1. Pastor's Report: Pastor Linda Brown (see written report in packet)
2. President's Report: Joe Ludwig
 - Joe shared that he and Mary Lou are planning to move to Henderson, NV this spring
3. Monthly Ministry Reports
 - A. Finance: Marge Steinbrinck and Lyle Hodgerson/see written report in packet
 - Marge shared the issues regarding Nicole's access to Provident online banking; Marge will note that this needs to be addressed with a change of secretary in the future
 - Finance discussed campus security and lights and costs of video surveillance
 - The audit has been completed for the church; will probably wait until next year for the school
 - B. Learning: Zach Anderson
 - Sunday School attendance is up
 - C. Evangelism (no report)
 - D. Property: Dave Grefe
 - James and Dave have worked on shelving and doors
 - Parking lot lighting problem has been isolated
 - Pat brought up granting graffiti removal people access to use their own locks so they can work Eden in more often; agreed

- fences need to be addressed for preschool to be in compliance with state law
 - E. Service/Fellowship: Pat Sinclair/see written report in packet
 - Potluck for annual meeting Jan. 15
 - Baked potato luncheon Feb. 12/Valentines for shut-ins
 - Meatball Madness potluck in March (no contest this year)
 - need more help with clean up before and after events and coffee hour
 - F. Stewardship: (no report)
 - G. Worship and Music: (no report)
 - H. Technology: Zach Anderson
 - everything working
 - Jay asked about choir loft mics; Pastor suggested wireless equipment
 - I. Brothers in Christ (B.I.C): Pastor
 - Pastor and Pastor Calderon discussed campus security
5. Monthly reports from organizations
- A. ELCW: Nicolette Rohr
- \$178 earned from Dessert Auction
 - Planning meeting was held Jan. 8; budget and dates set for 2017
- B. EL Preschool: Pat Sinclair
- written report in packet is from last month
- C. Helping Hands: no report

Motion: Approve all reports (MSC)

III. New Business

1. Lighting: Pat Sinclair
 - complaints from parents about lighting in the quad; ELS would like to hire lighting company to fix this particular issue; Pat distributed ELS Executive School Board Meeting Minutes with motion to approve having Inland Electrical complete the repair of the non-operating light tower in the courtyard by the preschool, up to \$300. Matt will return to take a look at it Saturday, weather permitting; the company will come out if Matt is unable to fix it
2. Sidewalks: Pat Sinclair
 - one of the preschooler's grandmother tripped on the campus; property is working on fixing; Matt will contact Executive Council with estimate if exceeds \$200
3. Stephen Awards: Pastor

IV. Continuing Business

1. Storage Containers: James Sansom
 - work delayed due to weather
2. Helen Crum Trust: see Finance
3. Reformation 500 : Nicolette Rohr
 - David has agreed to do an organ concert; he will pick the date, likely in October
 - possibility of a film screening of Luther, date TBD (suggestions welcome)
 - Nicolette reached out to the City about participating in Doors Open Riverside during May (Historic Preservation Month) to showcase Eden's architecture and stained glass windows and reach out to the community
 - Pastor Bob Odden will lead a study of Luther's Small Catechism

- Pastor will focus on Reformation in sermons
- Chuck Wilson is interested in helping plan public events and outreach
- Marge shared that the Reformation will be this year's carol fest theme
- ELCW Fall Gathering will focus on Reformation and Katharina Von Bora Luther
- Nicolette asked about posting events to Facebook and increasing Eden's social media presence

4. Bush Removal

- Removal of most bushes along walls, some will be left at half
- Motion: to approve \$3100 for Pablo Tomas bid for bush removal, and send to Finance for approval and recommendation of funding source, **MSC, one abstention.**

V. Information

1. Head Usher for February: David Grefe
2. Upcoming events
 - A. Potluck: Jan. 15 for annual meeting following worship
 - B. ELS closed on Monday, Jan. 16 in observance of Martin Luther King Day
 - C. Riverside City Mission event Saturday, Jan. 28 at 7:30 am
 - D. Baked Potato Luncheon: Feb. 12, 2017

Meeting was adjourned by Joe Ludwig at 8:47 pm.

Respectfully submitted,
Nicolette Rohr, Council Secretary

Pastor's Report for January/February 2017

This is the time of year when things get a bit slower for a while which is a nice break from the hectic life of the holidays.

The administrative activities I did this month beyond attending various team meetings are: changed the sign at the end of the driveway, wrote 3 Messenger articles, attended a day of Theological Reflection for the synod as well as a 2 day dean's retreat, attended a Raincross conference worship/fellowship gathering with our pastors as well as a synodical dean's retreat in Temecula, led 5 staff meetings, attended a 'Grant Writing' workshop, walked the campus with Dar, Erv, and a representative from El Rod fencing to address issues in our chain link fence, prepared for a funeral to be held here on January 20th for someone who is not a member here at Eden, attended a special finance meeting one Sunday, attended a Saturday grant writing class at Hope Lutheran in Temecula, attended additional executive team meeting, addressed many issues around here that have lead to vandalism and destruction around here, and many more things too numerous to mention.

The pastor duties I did this month are: officiated at a memorial service for one of our members, made 6 hospital/shut in visits with or without communion, attended 4 text studies with local pastors, prepared for and led 5 song and study hours as well as worship services, made 3 home visits to be with congregation members, gave out 6 food cards as well as hygiene packs, planned a memorial service for someone outside of Eden to be held at the end of January, led chapel services for the preschool 3 times, and the list goes on and on.

It was a very busy month as we have had some significant issues around here especially when it comes to our campus being accosted. ☹️

Eden Lutheran Church
Finance Committee Meeting Minutes
February 6, 2017

Attendees: Pastor Linda Brown, Pat Sinclair, Don Eissfeld, Gene Maas, Marge Steinbrinck

Discussion:

Campus Security: The executive committee motion to approve the \$250 per month fee for a 5 year commitment for video surveillance was discussed. There were questioned about whether the cost would produce any helpful results. The motion was tabled to allow for further discussion.

Fellowship Hall: The thermostats have been purchased and installed.

2017 Synod Giving: Pastor asked that the destination of our synod giving be changed from \$5000 for world hunger and \$5000 for synod to \$2000 for world hunger and \$8000 for the synod. The reason for her request is that one half of the synod portion goes to the Western Synod and the other half goes to the national synod. In essence this change will result in more of our giving staying locally.
MSC

Chamber of Commerce: Don Eissfeld gave a presentation about the benefits of joining the Riverside Chamber of Commerce. He is willing to be our representative at meetings, etc. He feels that it would get Eden more visibility and be a aid for evangelism. He moved that we join for \$250 money to be taken from the general fund and possibly from the evangelism budget line. Harvey will be consulted on that. MSC

Submitted by

Marge Steinbrinck

Eden Lutheran Church
Executive Committee Meeting Minutes
January 26, 2017

Attendees: Pastor Linda Brown, Marge Steinbrinck, Pat Sinclair and Lyle Hodgerson and James Sansom

Information and discussion:

Landscaping – Motion: Approval of bushes removal by Pablo Tomas for bid of \$3100 (funds to come from Helen Crum), bid was best offer, 2nd by Pastor Linda Brown, MSC.

Campus security – Motion: Approval of the \$250 monthly fee for a five-year commitment video surveillance system bid from Tyco Security, funds to come the general fund, MSC. The equipment covered by this system will be maintained by Tyco and requires no upfront commitment. This bid is a better deal than the other two system bids. It seems we will get \$50 monthly support payments each from the Preschool and BIC. This system will provide better campus security for the staff at Eden and the Preschool, we will be able to better identify any unwanted people on campus, recommendation from Riverside Police. Motion was tabled pending property committee discussion and council approval.

Fence repair – Approval of the \$1085 bid from El Rod Fencing, our preferred provider, 2nd by Pat Sinclair, MSC.

Fellowship hall – Motion: Approval of replacement thermostats (simple non programable), lowered to a usable height. Our budget is up to \$200 for two units and labor with funds to come from the general fund, property committee to oversee, 2nd by Marge Steinbrinck, MSC. Done on 1-31-17

David – Current salary level needs clarification.

Church carpet – Motion: Approval of having Dave the Carpet Man reclean an 8x20 foot section by pulpit steps that was soiled by a BIC liquid spill, (Up to \$300) funds to come from the general fund and to be BIC billed for the cleanup 2nd by Pastor Brown, MSC

Synod assembly – Motion: Approval of payment, May 11-13 gathering will give a discount for early registration payments (\$545 versus \$600), funds to come general fund, covered in the budget, MSC.

Synod giving 2017 – Funds were mailed, paperwork incomplete. New \$10000 check and support document to be mailed.

Submitted, Lyle Hodgerson – Chair

Revised on 2-3-17 by James Sansom acting Secretary

Eden Lutheran Church

Balance Sheet

As of January 31, 2017

	Jan 31, 17	Dec 31, 16	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
Debit Account Provident	664.92	788.09	-123.17
General Checking Provident	4,948.70	5,248.89	-300.19
Mission Term CD Endowment	18,074.70	18,074.70	0.00
Provident Investment Fund	595,155.62	500,155.62	95,000.00
Provident Savings			
Altar Supplies	56.60	11.60	45.00
Anniversary Fund	160.00	160.00	0.00
Brothers in Christ	15,403.51	11,903.51	3,500.00
Building Fund	1,429.49	1,394.49	35.00
Choir Fund	2,098.03	2,098.03	0.00
Christian Education	2,782.80	2,782.80	0.00
Crum Trust Funds	141,829.80	183,706.80	-41,877.00
Helping Hands			
Great Lakes Scrip	6,895.51	1,800.51	5,095.00
Marie Callendars/Ralphs Rewa...	604.45	563.13	41.32
Helping Hands - Other	540.00	540.00	0.00
Total Helping Hands	8,039.96	2,903.64	5,136.32
Homeless			
Hygiene Packs			
Candy Sales	80.00	80.00	0.00
Hygiene Packs - Other	349.18	349.18	0.00
Total Hygiene Packs	429.18	429.18	0.00
Homeless - Other	20.00	20.00	0.00
Total Homeless	449.18	449.18	0.00
Member Assistance	981.40	881.40	100.00
Memorial Fund	5,901.31	5,901.31	0.00
Mission Trips	455.00	455.00	0.00
Organ Fund	324.72	324.72	0.00
Outreach	4.48	4.48	0.00
Parking Lot Fund	17,721.95	17,721.95	0.00
Pastors Discretionary Fund	573.81	73.81	500.00
Reserve Fund	3,992.87	3,992.87	0.00
Scholarship Funds	7,280.15	7,280.15	0.00
Sound System/Technology Fund	975.00	975.00	0.00
Stewardship	1,903.59	1,903.59	0.00
VBS Fund	100.47	100.47	0.00
Youth Ministries	2,285.43	2,285.43	0.00
Provident Savings - Other	-9,212.63	-1,849.94	-7,362.69
Total Provident Savings	205,536.92	245,460.29	-39,923.37
ProvidentCD Scholarship	25,640.40	25,640.40	0.00
Total Checking/Savings	850,021.26	795,367.99	54,653.27
Total Current Assets	850,021.26	795,367.99	54,653.27
Fixed Assets			
Furniture and Equipment			
Storage Containers			
Purchase	31,906.75	31,906.75	0.00
Storage Containers - Other	24.75	24.75	0.00
Total Storage Containers	31,931.50	31,931.50	0.00
Furniture and Equipment - Other	8,330.48	8,330.48	0.00
Total Furniture and Equipment	40,261.98	40,261.98	0.00
Total Fixed Assets	40,261.98	40,261.98	0.00
Other Assets			
Other Assets	3,250.64	3,250.64	0.00
Total Other Assets	3,250.64	3,250.64	0.00
TOTAL ASSETS	893,533.88	838,880.61	54,653.27

Eden Lutheran Church

Balance Sheet

As of January 31, 2017

	Jan 31, 17	Dec 31, 16	\$ Change
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	-1,207.23	-1,207.23	0.00
Total Accounts Payable	-1,207.23	-1,207.23	0.00
Total Current Liabilities	-1,207.23	-1,207.23	0.00
Total Liabilities	-1,207.23	-1,207.23	0.00
Equity			
Opening Balance Equity	103,895.02	103,895.02	0.00
Unrestricted Net Assets	736,192.82	30,185.21	706,007.61
Net Income	54,653.27	706,007.61	-651,354.34
Total Equity	894,741.11	840,087.84	54,653.27
TOTAL LIABILITIES & EQUITY	893,533.88	838,880.61	54,653.27

Eden Lutheran Church Profit & Loss Detail January 1 through February 8, 2017

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Ordinary Income/Expense								
Income								
Altar Flowers								
Deposit	01/10/2017		Altar Flowers	Deposit		General ...	45.00	45.00
Deposit	01/24/2017		Altar Flowers	Deposit		General ...	120.00	165.00
Deposit	01/30/2017		Altar Flowers	Deposit		General ...	135.00	300.00
Total Altar Flowers							300.00	300.00
Building								
Deposit	01/10/2017		Building Fund	Deposit		General ...	15.00	15.00
Deposit	01/17/2017		Building Fund	Deposit		General ...	5.00	20.00
Deposit	01/30/2017		Building Fund	Deposit		General ...	5.00	25.00
Deposit	02/07/2017		Building Fund	Deposit		General ...	10.00	35.00
Total Building							35.00	35.00
Current Offerings								
Loose Plate Offering								
Deposit	01/03/2017		Loose Offering	Deposit		General ...	24.00	24.00
Deposit	01/10/2017		Loose Offering	Deposit		General ...	5.00	29.00
Deposit	01/17/2017		Loose Offering	Deposit		General ...	13.25	42.25
Deposit	01/24/2017		Loose Offering	Deposit		General ...	25.00	67.25
Deposit	01/30/2017		Loose Offering	Deposit		General ...	25.00	92.25
Deposit	02/07/2017		Loose Offering	Deposit		General ...	7.00	99.25
Total Loose Plate Offering							99.25	99.25
Simply Giving								
Deposit	01/03/2017		Vanco Services	batch#141087785		General ...	460.00	460.00
Deposit	01/05/2017		Vanco Services	batch#141496757		General ...	250.00	710.00
Deposit	01/17/2017		Vanco Services	batch#142264879		General ...	260.00	970.00
Deposit	01/20/2017		Vanco Services	batch#142683451		General ...	250.00	1,220.00
Deposit	01/23/2017		Vanco Services	batch#142786581		General ...	150.00	1,370.00
Deposit	01/30/2017		Vanco Services	batch# 143305435		General ...	150.00	1,520.00
Total Simply Giving							1,520.00	1,520.00
Current Offerings - Other								
Deposit	01/03/2017		Offerings	Deposit		General ...	1,493.00	1,493.00
Deposit	01/09/2017		Vanco Services	batch#141718395		General ...	150.00	1,643.00
Deposit	01/10/2017		Offerings	Deposit		General ...	3,525.00	5,168.00
Deposit	01/17/2017		Offerings	Deposit		General ...	2,135.00	7,303.00
Deposit	01/24/2017		Offerings	Deposit		General ...	1,490.00	8,793.00
Deposit	01/30/2017		Offerings	Deposit		General ...	2,119.00	10,912.00
Deposit	02/07/2017		Offerings	Deposit		General ...	3,017.00	13,929.00
Total Current Offerings - Other							13,929.00	13,929.00
Total Current Offerings							15,548.25	15,548.25

**Eden Lutheran Church
Profit & Loss Detail
January 1 through February 8, 2017**

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Employee Deductions								
Bill	01/11/2017	Payro...	Ministry Works	Payrun 107		Accounts...	266.67	266.67
Bill	01/30/2017	Payro...	Ministry Works	PayRun 109		Accounts...	266.67	533.34
							533.34	533.34
Total Employee Deductions								
Facility Fees								
Brothers In Christ								
Deposit	01/10/2017		Brothers In Christ	Deposit		General ...	1,750.00	1,750.00
Deposit	02/07/2017		Brothers In Christ	Rent for February 2017		General ...	1,750.00	3,500.00
							3,500.00	3,500.00
CODA								
Deposit	01/30/2017		CODA	Deposit		General ...	50.00	50.00
							50.00	50.00
Parsonage Rent								
Deposit	01/10/2017		Independent O...	Deposit		General ...	1,450.00	1,450.00
Deposit	02/07/2017		Independent O...	Rent for February 2017		General ...	1,450.00	2,900.00
							2,900.00	2,900.00
Pre-School								
Deposit	01/31/2017		Eden Lutheran ...	Deposit		General ...	200.00	200.00
							200.00	200.00
Riverside County Parking								
Deposit	02/07/2017		Riverside County.	Rent for parking lot Janu...		General ...	1,500.00	1,500.00
							1,500.00	1,500.00
Saturday AA								
Deposit	01/10/2017		Saturday AA	Deposit		General ...	150.00	150.00
							150.00	150.00
T-Mobile								
Deposit	01/04/2017		T-Mobile	Dec 2016		General ...	1,615.39	1,615.39
							1,615.39	1,615.39
Womens AA								
Deposit	01/10/2017		Womens AA	Deposit		General ...	40.00	40.00
							40.00	40.00
Total Facility Fees								
							9,955.39	9,955.39
Helping Hands								

**Eden Lutheran Church
Profit & Loss Detail
January 1 through February 8, 2017**

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Scrip Program								
Deposit	01/03/2017		Helping Hand	Deposit		General ...	100.00	100.00
Deposit	01/10/2017		Helping Hand	Deposit		General ...	1,225.00	1,325.00
Deposit	01/24/2017		Great Lakes Sc...	Deposit		General ...	750.00	2,075.00
Deposit	01/30/2017		Great Lakes Sc...	Deposit		General ...	725.00	2,800.00
Total Scrip Program							2,800.00	2,800.00
Total Helping Hands							2,800.00	2,800.00
Hygiene Packs								
Deposit	01/24/2017		Hygiene Packs	Deposit		General ...	25.00	25.00
Deposit	02/07/2017		Hygiene Packs	Deposit		General ...	3.00	28.00
Total Hygiene Packs							28.00	28.00
Member Assistance Fund								
Deposit	01/10/2017		Member Assist...	Deposit		General ...	50.00	50.00
Deposit	02/07/2017		Member Assist...	Deposit		General ...	50.00	100.00
Total Member Assistance Fund							100.00	100.00
Misc. Income								
Crum Trust Funds								
Deposit	01/03/2017		Helen Crum Es...	Deposit		General ...	95,000.00	95,000.00
Total Crum Trust Funds							95,000.00	95,000.00
Total Misc. Income							95,000.00	95,000.00
Parking Lot								
Deposit	01/10/2017		Riverside County	Deposit		General ...	3,000.00	3,000.00
Total Parking Lot							3,000.00	3,000.00
Total Income							127,299.98	127,299.98
Gross Profit							127,299.98	127,299.98
Expense								
Bank Fees								
Vanco Processing Fees								
Bill	01/17/2017	Servi...	Vanco Services	Bank fee for Jan. 2017		Accounts...	3.60	3.60
Total Vanco Processing Fees							3.60	3.60
Total Bank Fees							3.60	3.60
Benevolence								
Synod								
Bill	01/13/2017	Dec 2...	Pacifica Synod	VOID: Helen Crum Trust ...	X	Accounts...	0.00	0.00
Bill	01/30/2017		Pacifica Synod	Helen Crum Trust Fund		Accounts...	8,000.00	8,000.00

**Eden Lutheran Church
Profit & Loss Detail
January 1 through February 8, 2017**

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Bill	01/30/2017	Inv#2...	Pacifica Synod	Congregation Fee for Sy...		Accounts...	545.00	8,545.00
							8,545.00	8,545.00
Bill	01/13/2017	Dec 2...	Pacifica Synod	VOID: Helen Crum Trust ...	X	Accounts...	0.00	0.00
Bill	01/30/2017		Pacifica Synod	Helen Crum Trust Fund		Accounts...	2,000.00	2,000.00
							2,000.00	2,000.00
Bill	02/01/2017		Lutheran Social...	offerings given to Eden o...		Accounts...	871.02	871.02
							871.02	871.02
							11,416.02	11,416.02
Bill	01/04/2017	Acct#...	Plough	Quarterly pastoral magaz...		Accounts...	18.00	18.00
							18.00	18.00
Bill	02/01/2017	Order...	Milestones Mini...	Taking Faith Home CD- ...		Accounts...	55.45	55.45
Bill	02/03/2017	Retreat	Linda Brown	Reimbursement for Pacifi...		Accounts...	50.00	105.45
							105.45	105.45
							123.45	123.45
							75.00	75.00
							75.00	75.00
							196.21	196.21
Bill	01/11/2017	Payro...	Ministry Works	Payrun 107		Accounts...	82.98	82.98
Bill	01/30/2017	Payro...	Ministry Works	PayRun 109		Accounts...	113.23	196.21
							196.21	196.21
Bill	01/06/2017	Order...	Great Lakes Sc...	Receipt 01.01.17/Order#...		Accounts...	471.72	471.72
Bill	01/20/2017	Order...	Great Lakes Sc...	Order from Sunday 01.08...		Accounts...	730.03	1,201.75
Bill	01/20/2017	Order...	Great Lakes Sc...	Walmart Scrip now for sc...		Accounts...	500.00	1,701.75
Bill	01/26/2017	Order...	Great Lakes Sc...	Order #19397358- Purcha...		Accounts...	506.36	2,208.11

**Eden Lutheran Church
Profit & Loss Detail
January 1 through February 8, 2017**

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Bill	01/26/2017	Order...	Great Lakes Sc...	Order#19370186- Purcha...		Accounts...	654.58	2,862.69
							2,862.69	2,862.69
							2,862.69	2,862.69
Insurance								
Deposit	01/31/2017		Eden Lutheran ...	Deposit		General ...	-329.43	-329.43
							-329.43	-329.43
Workers Comp								
							-329.43	-329.43
Insurance - Other								
Bill	01/14/2017	Acct#...	Church Mutual	Policy #02-903416/ Perio...		Accounts...	864.52	864.52
							864.52	864.52
Total Insurance - Other								
							864.52	864.52
Total Insurance								
							535.09	535.09
Operations								
Bill	01/20/2017		Lyle Hodgerson	Reimbursement ostage f...		Accounts...	9.75	9.75
							9.75	9.75
Postage, Mailing Service								
							9.75	9.75
Total Postage, Mailing Service								
							9.75	9.75
Printing and Copying								
Lease Payment								
Bill	01/14/2017	Inv#0...	XEROX Corpor...	Readings for Ser # MOB-...		Accounts...	92.45	92.45
Bill	01/14/2017	Inv#...	XEROX Corpor...	XC C60 Printer		Accounts...	782.58	875.03
Bill	02/03/2017	Inv#0...	XEROX Corpor...			Accounts...	92.45	967.48
Bill	02/03/2017	Inv# 0...	XEROX Corpor...	XC 60 printer		Accounts...	715.60	1,683.08
							1,683.08	1,683.08
Total Lease Payment								
							1,683.08	1,683.08
Total Printing and Copying								
							1,683.08	1,683.08
Property Alarm								
False Alarm Fees								
Bill	01/26/2017	Inv#4...	City of Riverside	False Alarm- 12/16/16		Accounts...	150.00	150.00
							150.00	150.00
Total False Alarm Fees								
							150.00	150.00
Alarm - Other								
Bill	01/14/2017	Inv#3...	Safe T Security...			Accounts...	47.85	47.85
Bill	01/14/2017	Inv#3...	Safe T Security...			Accounts...	47.85	95.70
							95.70	95.70
Total Alarm - Other								
							95.70	95.70
Total Alarm								
							245.70	245.70
Building Maintenance and Repair								

**Eden Lutheran Church
Profit & Loss Detail
January 1 through February 8, 2017**

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Bill	01/05/2017	Inv# 1...	Rite-Way Floori...	VOID: Church New Carp...	X	Accounts...	0.00	0.00
Bill	01/13/2017	Inv#1...	Rite-Way Floori...	Carpet Project - PD FR H...		Accounts...	31,877.00	31,877.00
Bill	01/20/2017	Inv#2...	Lloyd Pest Con...			Accounts...	107.00	31,984.00
Bill	01/20/2017		Ervin Seidel	Reimbursement for suppl...		Accounts...	77.12	32,061.12
Bill	01/26/2017	Inv#1...	The Home Depot	Inv# 1592467, 8093934, ...		Accounts...	169.53	32,230.65
Bill	01/26/2017	Inv#1...	Vision Mainten...	Removal of Conduit & wir...		Accounts...	600.00	32,830.65
Bill	01/30/2017	Inv#1...	Vision Mainten...	Bathroom(s) 1, 2 & 3		Accounts...	1,500.00	34,330.65
Bill	02/01/2017	Inv#1...	Dave The Carp...	Carpet cleaning and spot...		Accounts...	100.00	34,430.65
Total Building Maintenance and Repair								
34,430.65								
Inside Custodian								
Janitorial Supplies								
Bill	01/14/2017		staples Advant...			Accounts...	26.00	26.00
Bill	02/03/2017	6035...	staples Advant...	Account# 603551785014...		Accounts...	741.00	767.00
Total Janitorial Supplies								
767.00								
Total Inside Custodian - Other								
Bill	01/26/2017		Altura Commer...	Cleaning Services- 12/22...		Accounts...	925.00	925.00
Deposit	01/31/2017		Eden Lutheran ...	Deposit		General ...	-375.00	550.00
Total Inside Custodian - Other								
550.00								
Total Inside Custodian								
1,317.00								
Lawn Care								
Bill	02/01/2017	Inv#2...	Eric Doss	Landscape Maintenance ...		Accounts...	700.00	700.00
Total Lawn Care								
700.00								
Total Property								
36,693.35								
Telephone, Telecommunications								
Bill	01/05/2017	Cell p...	Linda Brown	Reimbursement for cell p...		Accounts...	25.00	25.00
Total Cell Phone								
25.00								
Telephone, Telecommunications - Other								
Bill	01/20/2017		Charter Comm...	Services from 01/16/17-0...		Accounts...	203.58	203.58
Bill	01/26/2017		Charter Comm...			Accounts...	203.58	407.16
Total Telephone, Telecommunications - Other								
407.16								
Total Telephone, Telecommunications								
432.16								
Utilities								
City Services								
Bill	01/20/2017		Riverside Publi...	Meter reading dates 12/0...		Accounts...	493.66	493.66

**Eden Lutheran Church
Profit & Loss Detail
January 1 through February 8, 2017**

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
			Total City Services				493.66	493.66
Bill	Electricity 01/20/2017		Riverside Publi...	Meter reading dates 12/0...		Accounts...	773.69	773.69
	Total Electricity						773.69	773.69
Bill	Gas 01/04/2017		The Gas Comp...	Dec Past due and Jan In...		Accounts...	754.10	754.10
	Total Gas						754.10	754.10
Bill	Trash and Pickup 01/04/2017	Inv#2...	Athens Services	Dec & Jan Services		Accounts...	536.24	536.24
	Total Trash and Pickup						536.24	536.24
Bill	Water 01/20/2017		Riverside Publi...	Meter reading dates 12/0...		Accounts...	369.32	369.32
	Total Water						369.32	369.32
	Total Utilities						2,927.01	2,927.01
	Total Operations						41,745.35	41,745.35
Bill	Other Types of Expenses Decorations 01/14/2017		Linda Brown	Purchase of Frames for ...		Accounts...	42.64	42.64
	Total Decorations						42.64	42.64
Bill	Other Costs 02/01/2017	Inv#Q...	Trophies Unlimi...	2 Perpetual Plate Engravi...		Accounts...	18.00	18.00
	Total Other Costs						18.00	18.00
	Total Other Types of Expenses						60.64	60.64
Bill	Pastor Professional Expense 01/20/2017		Dollar Tree Sto...	Purchase homeless items		Accounts...	30.17	30.17
Bill	02/01/2017	Renta...	Car Rentals.com	Rental car for retreat in F...		Accounts...	72.00	102.17
	Total Pastor Professional Expense						102.17	102.17
	Payroll Expenses						6.80	6.80
Bill	Payroll Processing Fees 01/13/2017	Payro...	Ministry Works	Payroll expenses- payroll...		Accounts...	6.80	6.80
	Total Payroll Processing Fees						6.80	6.80
	Payroll Expenses - Other							

**Eden Lutheran Church
Profit & Loss Detail
January 1 through February 8, 2017**

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance	
Bill	01/31/2017	Mont...	Ministry Works	Monthly fee 01.17		Accounts...	3.40	3.40	
							3.40	3.40	
							10.20	10.20	
Property Taxes									
Bill	01/20/2017		Don Kent, Rive...	Assesment # 217100005-8		Accounts...	1,019.08	1,019.08	
							1,019.08	1,019.08	
Total Property Taxes									
Staff Salaries and Benefits									
Babysitting Services									
Bill	01/20/2017		Madison Morris	Child care for two weeks		Accounts...	60.00	60.00	
Bill	02/01/2017		Madison Morris	Sunday Services 01.29 a...		Accounts...	60.00	120.00	
							120.00	120.00	
Total Babysitting Services									
Bookkeeper									
Bill	01/14/2017	Inv#4...	Accountemps	Week Ended 12/30/2016		Accounts...	273.10	273.10	
Bill	01/20/2017	Inv#4...	Accountemps	Week-ended 01.16-17		Accounts...	177.52	450.62	
Bill	01/26/2017	Inv#4...	Accountemps	Week ending 01/13/17		Accounts...	300.41	751.03	
							751.03	751.03	
Total Bookkeeper									
Disability, Survivor and Retire									
Bill	01/25/2017	Jan 2...	Portico Benefit ...			Accounts...	831.84	831.84	
							831.84	831.84	
Total Disability, Survivor and Retire									
Mileage Reimbursement									
Bill	01/26/2017		Linda Brown	Mileage Used for month ...		Accounts...	234.36	234.36	
							234.36	234.36	
Total Mileage Reimbursement									
Pastor Salary, Housing & Other									
Pastor Brown Salary									
Bill	01/11/2017	Payro...	Ministry Works	Payrun 107		Accounts...	1,535.31	1,535.31	
Bill	01/30/2017	Payro...	Ministry Works	PayRun 109		Accounts...	1,535.51	3,070.82	
							3,070.82	3,070.82	
Total Pastor Brown Salary									
Pastor Salary, Housing & Other - Other									
Bill	01/11/2017	Payro...	Ministry Works	Payrun 107		Accounts...	1,583.34	1,583.34	
Bill	01/30/2017	Payro...	Ministry Works	PayRun 109		Accounts...	1,583.34	3,166.68	
							3,166.68	3,166.68	
Total Pastor Salary, Housing & Other - Other									
Total Pastor Salary, Housing & Other Retirement									
							6,237.50	6,237.50	

**Eden Lutheran Church
Profit & Loss Detail
January 1 through February 8, 2017**

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Bill	01/25/2017	Jan 2...	Portico Benefit ...			Accounts...	450.00	450.00
			Total Retirement				450.00	450.00
			Secretary					
Bill	01/30/2017	Payro...	Ministry Works	PayRun 109		Accounts...	1,117.50	1,117.50
			Total Secretary Insurance				1,117.50	1,117.50
Bill	01/1/2017	Payro...	Ministry Works	Payrun 107		Accounts...	817.50	817.50
			Secretary - Other				817.50	817.50
			Total Secretary - Other				1,935.00	1,935.00
			Total Staff Salaries and Benefits				10,559.73	10,559.73
			Supplies					
			Office Supplies					
Bill	01/14/2017	6035...	staples Advant...	Account# 603551785014...		Accounts...	26.00	26.00
			Misc. Office Supplies			Accounts...	740.50	766.50
			Total Misc. Office Supplies				766.50	766.50
			Total Office Supplies				766.50	766.50
			Total Supplies				766.50	766.50
			Worship and Music					
Bill	02/03/2017	INV#1...	Flower Club	Jan 6, 13, 20 & 27 Flowers		Accounts...	172.40	172.40
			Total Altar Flowers				172.40	172.40
Bill	01/20/2017		Steve Anderson	Sub-Organist 01.01.17		Accounts...	100.00	100.00
			Worship and Music - Other				100.00	100.00
			Total Worship and Music - Other				100.00	100.00
			Total Worship and Music				272.40	272.40
			Total Expense				69,748.13	69,748.13
			Net Ordinary Income				57,551.85	57,551.85
			Other Income/Expense					
			Other Income					
			Pass Thru Gifts					
Deposit	01/10/2017		Pass Thur	Member helping Member...		General ...	1,500.00	1,500.00

12:26 PM

02/08/17

Accrual Basis

Eden Lutheran Church Profit & Loss Detail

January 1 through February 8, 2017

Type	Date	Num	Name	Memo	Clr	Spilt	Amount	Balance
Bill	01/14/2017		Allison Silveira	Member helping Member...		Accounts...	-1,500.00	0.00
Total Pass Thru Gifts							0.00	0.00
Total Other Income							0.00	0.00
Net Other Income							0.00	0.00
Net Income							<u>57,551.85</u>	<u>57,551.85</u>

SERVICE AND FELLOWSHIP MINISTRY MINUTES

FEBRUARY 1, 2017

Members present: Chairperson Pat Sinclair, Esther D'Aguiar, Gloria Youngerman and Marge Steinbrinck

Members absent: Nancy Liverman, Sandra Boyum

Meeting was held at Applebee's Restaurant.

Discussion:

February 12 -- Baked Potato Luncheon

Ron Sinclair has made sign-ups for toppings for the potatoes. He and his best friends will prepare and bake the potatoes. We will do the set-up at 9:00 on Sunday morning.

February 5 and 12 -- The box for Valentines for Shut-ins will be in the Narthex. S & F will distribute the cards on or before the 14th.

After the Potato Luncheon S & F will sort and package the Valentines so that they are ready for delivery. The following have agreed to deliver the cards.:

Nancy Svete - for Sue Neil

Pat S. - for Dorothy Cutting

Gloria Y. - for Judy Subriar

Pat at church - for Bonnie Darwin

Susan Downer, Marge S. - for Pat McKinney

March 19 -- March Meatball Madness Potluck. Ron S. will prepare sign-up sheets for people to bring their choice of Meatballs, Pasta, or Salad. Set-up will be 9:00 on Sunday morning. St Patrick's Day will be the theme.

April 16 -- Easter Breakfast Set-up at 10:00 on Saturday

May 21 - Potluck to Honor All the Volunteers

HUFFMAN

ROOF COMPANY

888 Marlborough Ave., Riverside CA 92507 Phone 951.786.4101 Fax 951.786.4111 State Contractor's License #316458 "Since 1921"

SALES CONTRACT

PROPOSAL SUBMITTED TO Eden Lutheran Church	PHONE 951/684-3336	DATE January 30, 2017
STREET 4725 Brockton Ave	JOB NAME	
CITY, STATE AND ZIP Riverside, CA 92506	JOB LOCATION	

We hereby propose to furnish materials and labor necessary for the completion of:
Repair 2 leaks in the Sanctuary (South side) lower sections

1. Remove tile over leak area (5ftX5ft) near ducts. Save tile.
2. Install 2 layers of 30# felt, reinstall tile. Replacing any broken tile.
3. Remove tile over leak area (5ftX5ft) lower roof near pulpit.
4. Install 2 layers of 30# felt, reinstall tile. Replacing any broken tile.
5. Clean up and haul away our debris.

NOTE: ALTHOUGH EVERY EFFORT WILL BE MADE TO PUT YOUR ROOF IN A WATERTIGHT CONDITION UNLESS SPECIFICALLY NOTED, WE CANNOT GUARANTEE LEAK REPAIRS.

NOTE: THERE WILL BE A CHARGE FOR ANY RETURN VISITS.

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Dollars \$1,200.00

Payments to be made as follows: IN FULL ON COMPLETION

A finance charge of 1% per month (12% per year) will be charged on any balance over 30 days past due from date of invoice.

SEE "NOTICE TO OWNERS" AND "ARBITRATION OF DISPUTES" ON BACK OF CONTRACT

"Contractors are required by law to be licensed and regulated by the Contractor's State License Board. Any questions concerning the responsibilities of a Contractor may be referred to the Registrar or the Board whose address is: Contractor's State License Board, 9835 Goethe Road, Sacramento, CA 95827. Mailing Address: P.O. Box 26000, Sacramento, CA 92826". All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon weather, strikes, accidents or delays beyond our control. Owner must carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. "ARBITRATION OF DISPUTES Any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled by arbitration in accordance with the Uniform Rules for Better Business Bureau Arbitration, and the judgment upon the award rendered by the Arbitrator(s) may be entered in any Court having jurisdiction thereof". In the event of a suit regarding the agreement, the prevailing party may be awarded reasonable attorney fees. Work anticipated to be completed within 30 days of receipt of signed contract.

PLEASE SIGN AND RETURN THE WHITE COPY OF THIS CONTRACT AND WHITE COPY OF THE TERMS AND CONDITIONS

Accepted: ROY O. HUFFMAN ROOF COMPANY

I HAVE READ, UNDERSTOOD, ACCEPTED AND RECEIVED A COPY OF THE SALES CONTRACT. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

YOUR ESTIMATOR IS: Robert Hinkle

Signed: _____

Signed: _____

Please Print Name: _____

These Prices VOID after thirty (30) days.

Date of Acceptance: _____

NOTICE OF OPPORTUNITY TO CANCEL

You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See the Notice of



Rite-Way Roof Corporation
Commercial Roof Services- CA License # 661941 C-39
15425 ARROW RTE. FONTANA CA. 92335 * 909-350-8490 * FAX 909-350-8477

Proposal and Contract For:

Eden Lutheran Church

Attn.: Nicole Torres
4725 Brockton Avenue
Riverside, Ca. 92506

Church

Tile Roof Repairs

1.1-Contractor will supply all necessary labor, materials, and equipment to complete the following roof repairs:

Scope of Work:

- Remove existing tile above leak in church of upper roof and set aside tile to re-use. Totaling approximately 100 sq. ft. 10' x 10' on each section.
- Inspect wood deck and replace any dry rot or damaged wood decking. (Additional charge, please see section 1.2)
- Install new ASTM American made 30# tile underlayment over the repair section mechanically fasten to the wood deck.
- Re-install existing tile adding new as needed.
- Re-seal all pipes and vents in area of repair as needed.
- Clean up and haul off all our roofing debris.
- Check (2) areas where leaks occurred on the roof. Clean area free of all loose dirt and debris.
- Seal any splits, open areas with caulking and seal as needed using 3-course method consisting of appropriate sealant and reinforcement fabric.
- Pull tile pan metal if necessary, seal behind tile pan with new felt.
- Check valley, behind metal for leakage, install new felt if necessary.
- Check for leaks where down spouts were removed. Check for clogged down spouts at gutter location as needed. Check counter flashing for any leaks against wall.
- Clean up and haul away all of our roofing debris.
- Prices based on regular wage rates during normal working hours of 7:00 am to 5:00 pm. No overtime or weekend work has been figured. Good access and staging next to building required.

Exclusions: Demolition of any kind, Any other roofing items not specifically called out above, pipe/splash blocks, deck replacement, welding, painting, wall coverings, replacement of metal copings, roof hatches and or accessories, additional roof vents, permits, bonding.

Notes:

1. Prices are good for 30 days from the bid date unless otherwise noted.
2. Any asbestos and or lead abatement or testing to be done by others and is not a part of this bid. Rite-Way Roof Corp. will not be held responsible for any unchanged wood.
3. Work to be done in a workman-like manner and safe manner at all times utilizing first class workmanship.
4. Due to insurance and safety concerns, no work will be performed during inclement or adverse weather conditions i.e. rain or severe wind.
5. Roof repairs will have a one (1) year warranty against leaking due to workmanship at repaired locations only. PI
6. Overtime requirements due to inclement weather, other trade delays and/or delays not related to Rite-Way Roof are not included in this price.
7. Our price to perform this work includes all applicable insurance, taxes, labor, material and equipment.
8. Owner acknowledges that, while contractor may make observations about the general condition of the roof(s) being serviced, nothing in this agreement creates any obligation on the part of contractor to warn, advise or make recommendations to owner concerning conditions observed other than the immediate area(s) repaired by contractor.
9. ACCEPTANCE: This agreement including all terms and conditions on the back hereof are expressly agreed to and constitute the entire agreement. No other agreements or understandings, verbal or written, expressed or implied are part of this agreement unless specified herein.

IN WITNESS WHEREOF, the parties here to have accepted this agreement this _____ day of _____ 20_____.

Payment Terms: Net 30 days.

Contract Price..... \$4,898.00
 Extra: For New Down Spouts
2x3 Down Spouts..... \$ 30.00LF
3x4 Down Spouts..... \$ 30.00LF
 *Price includes prevailing wages.

Rite-Way Roof Corporation

Owner or Representative:

By: _____

By: _____

Tim Cabral, Project Manager

Title _____

Price good for 30 days

Express Warranty. Rite Way Roof Corporation ("RWC") expressly warrants that the work performed pursuant to this Proposal and Contract ("the Work") will be free from any defect for a period of one year from substantial completion of the Work, subject to the following definitions and limitations:

The parties agree that, for the purpose of this proposal and contract and the work performed by RWC, the term "defect" is defined and limited to an item of workmanship which:

1. Falls below the reasonable standard of care in RWC's trade, when considered in light of the conditions present at the property in question, or
2. A material deviation from the approved specifications for the Work;

and which

1. Causes damage to another component of the improvements which comprise the property in question, or
2. Significantly diminishes the expected usable life of the Work.

Warranty Limitations and Exclusions. RWC's liability to the property owner pursuant to this warranty shall be limited to RWC's labor and material costs to remedy any claimed defect it determines to in fact exist.

This warranty is limited only to those materials supplied and installed by RWC, and specifically excludes:

1. Existing materials salvaged by RWC and utilized in the course of the Work;
2. Any defect or other condition in other components of the property which interface with, or are located adjacent to, the Work. The property owner shall be solely responsible for conducting any inspections he or she deems necessary to inspect other portions of the property. Owner expressly acknowledges and agrees that RWC is under no duty to advise Owner of any conditions existing or discovered outside the scope of RWC's Work;
3. Any damage to personal property, contents or other portions of the property caused by water intrusion during RWC's performance of the Work, regardless of cause.

Commencement of the Warranty Period. The warranty period shall commence, upon substantial completion of RWC's Work. In the case of multiple buildings

Owners Initials _____

or structures, the warranty provided by RWC shall commence upon substantial completion of RWC's Work on each such structure.

Warranty Claims. In order to invoke the warranty provided by RWC, the property owner must provide written notice of any defect which it believes to exist within the Work. RWC shall have twenty (20) days from the date of the written notice to make those repairs it determines are reasonably necessary to remedy the claimed defect.

Voiding of Warranty. This warranty shall be void in the event of any of the following:

1. Inadequate maintenance of the roof systems which comprise the Work by the Owner;
2. Any modification or repair of the Work by any third party; or
3. Failure to provide Contractor with written notice of any claimed defect and sufficient time to remedy the claimed defect as provided for in this Proposal and Contract.

Investigation of Warranty Claims. The property owner understands and acknowledges that a roof may leak for a number of reasons not related to any defect in the Work including, but not limited to: fire, earthquake, extreme wind, hail or distortion, warping, settlement or other defects in the foundation (roof deck) upon which the roof is applied and rests, excessive foot traffic, tree droppings, tree branch contact and acts of vandalism. Further, a roof may leak as a result of defects in components outside the scope of the Work including, but not limited to, leaks through the skylights, air conditioning units, vents, or other sheet metal installations.

In the event the property owner makes a claim pursuant to RWC's express warranty which is determined to not in fact be a defect, the property owner understands and agrees that they will be responsible for all costs and fees charges by RWC to perform its investigation. These fees and costs will include an hourly charge for the investigation, as well as the cost of any materials used by RWC in the course of the investigation. The property owner agrees that these charges will be paid upon presentation of RWC's invoice.

Water Leaks During Work. Sudden rains may occur without warning. RWC has no control over the weather, and cannot ensure that weather conditions will be suitable for the duration of the Work. The property owner understands and agrees that RWC will have no liability of responsibility for damage to any person property, contents, or other components of the property caused by water or rain damage which occurs during the Work.

No Duty Beyond Work. In the course of preparing this Proposal and Agreement, and in performing the Work, RWC may make observations or recommendations about other aspects or components of the property. The property owner understands and agrees that, in making any observations, statements or recommendations, RWC is not acting as a consultant. The property owner agrees that he or she is not in any way relying upon any statements, observations or recommendations made by RWC pertaining to any item outside the scope of the Work. RWC shall have no liability to the property owner or any other party which extends beyond the scope of the Work in any manner, fashion or respect.

Extras to the Work. During progress of construction, the property owner may order extra work beyond the scope of Work identified in this Proposal and Contract. The amount for such extra work shall be determined in advance if possible. Otherwise, the property owner will be charged for RWC's actual cost of labor, materials, and all other direct allocable costs plus 22% for RWC's overhead and fee. All sums for extras shall be due and payable in advance of the work performed unless agreed in writing that it is payable at any other time.

Delays in Completion of the Work. RWC shall not be responsible for delays incurred as a result of acts of neglect or omission of the property owner or his or her employees or agents, acts of God, stormy or inclement weather, strikes, lockouts, boycotts, or other labor union activities, extra work ordered by the property owner, acts of public enemy, riots or civil commotion, inability to secure material through regular recognized channels, imposition of government priority or allocation of materials, failure of Owner to provide payments when due, or delays caused by inspections, or changes ordered by the inspectors of governmental bodies concerned, or other causes beyond the control of RWC.

Unless otherwise agreed in writing by the parties, the property owner understands and agrees that property owner is not relying upon any representations made by RWC with regard to the total time duration for completion of the Work. The property owner has been advised and understands that a fixed-duration agreement, subject to the exceptions set forth above, may be negotiated with RWC for an additional fee.

Access to the Property. The property owner agrees to grant free access to work areas for workmen and vehicles and shall allow areas for storage of materials and debris.

1. The property owner agrees to keep driveways clear and available for movement and parking of trucks during normal work hours.
2. The property owner understands and agrees that RWC and its workmen shall not be expected to keep gates closed for animals or children.
3. The property owner agrees that RWC shall have no liability or responsibility for and damage to driveways, walks, lawns, shrubs or other vegetation, caused by movement of trucks, men, equipment, materials, debris, etc.
4. The property owner understands and agrees that adequate access will be provided to all portions of the property in order for RWC to complete the Work. The property owner understands and agrees that RWC will charge a minimum of \$400 above and beyond the price set forth in this Proposal and Agreement for each trip to the property at which access to the property is not available.

Right to Stop Work. RWC may stop its work if payments are not made by the property owner when due. In the event RWC's work should be stopped by order of any court or other authority or by the property owner for a period of sixty (60) days or more, RWC may, at its option, demand and receive payment for all work executed and materials supplied (inclusive of profit and overhead) as of the date of the work stoppage.

Replacement of Antennas. The property owner understands and agrees that RWC shall not be responsible for removal or reinstallation of antennas or satellite dishes. The property owner understands that RWC may charge an additional fee in addition to the price set forth in this Proposal and Agreement to remove or replace antennas or satellite dishes, should it elect to perform such removal or replacement.

Interest on Unpaid Balance. All invoices provided by RWC are due and payable upon presentation to the property owner. RWC shall be entitled to collect interest at the rate of one and one-half (1-1/2%) per month on any unpaid balance. Any partial payments made by the property owner will be first applied to accrued interest. Any remaining monies will then be applied to reduce the outstanding principal balance.

Arbitration. RWC and the property owner agree that any dispute arising out of or in any way pertaining to any claim of defects in the Work or breach of the warranty provided by RWC shall be submitted to the American Arbitration Association for binding arbitration. The property owner understands and acknowledges that, by entering into this Proposal and Agreement, he or she is waiving the right to file suit and receive a jury trial, as well as to appeal the binding decision of the arbitrator.

For the purpose of the arbitration proceedings, any demand for arbitration shall be filed with the office of the American Arbitration Association located closest to the property.

This provision does not apply to any action instituted by RWC for collection of monies due or as a result of the property owner's breach of this Proposal and Agreement.

Attorney Fees. In the event any claim, demand, arbitration proceeding or lawsuit should be made or instituted in connection with or in any way pertaining to this Proposal and Agreement or the work, RWC shall be entitled to reimbursement for its reasonable attorney fees and costs incurred by it. Recoverable costs shall include court costs, filing fees, arbitration fees, expert fees and expert costs.

Integrated Agreement/Amendment. Both RWC and the property owner agree that the terms set forth in this Proposal and Agreement constitute the full and complete agreement of the parties, and is intended to constitute a fully integrated contract agreement under California law. The property owner acknowledges and agrees that RWC has made no promises, representations of fact or warranties except as set forth in this Proposal and Agreement.

The terms of this Proposal and Agreement may only be modified by another written agreement.

Agreement Binding When Signed. This Proposal and Agreement is only binding upon its execution by the property owner and an officer or principal of RWC.

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS STATE LICENSE BOARD. ANY QUESTIONS CONCERNING THE RESPONSIBILITIES OF A CONTRACTOR MAY BE REFERRED TO REGISTRAR OF THE BOARD WHOSE ADDRESS IS CONTRACTORS STATE LICENSE BOARD, 1020 "N" STREET, SACRAMENTO, CALIFORNIA 95814.



5025 Cervetti Ave. • Rancho Cucamonga, CA 91739
(909) 946-0901 • Fax (909) 646-3628

ROOFING AGREEMENT

Date 2/8/17

Proposal Submitted to:

Name : Eden Lutheran Church attn: Nicole Torres

Address: 4725 Brockton ave Riverside

Phone #: 951 684-3336

Work to be performed at:

Address : 4725 Brockton ave Riverside

Approx. Start Date: _____

Approx. Completion Date: _____

IT IS MUTUALLY AGREED AS FOLLOWS:

1. CONSTRUCTION - (CONTRACTOR) will furnish necessary labor, materials and equipment and agrees to perform in a workmanship-like manner and complete for the owner, the following work as detailed under specifications.
2. SPECIFICATIONS - (please check YES or NO)

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Lift/Flash existing skylite(s), A/C or solar panel(s)
<input type="checkbox"/>	<input type="checkbox"/>	Furnish and Install _____ turbine(s)/dormer(s)
<input type="checkbox"/>	<input type="checkbox"/>	Tree trimming by _____ where _____
<input type="checkbox"/>	<input type="checkbox"/>	Replace _____ 1in. ft of Fascia @ \$10.00 per 1in. ft.
		_____ 1in. ft. of T/G @ \$6.60 per 1in. ft.
<input type="checkbox"/>	<input type="checkbox"/>	All permits included <input type="checkbox"/> by contractor <input type="checkbox"/> by owner
<input type="checkbox"/>	<input type="checkbox"/>	Engineering _____
<input type="checkbox"/>	<input type="checkbox"/>	Structure reinforcement \$ _____ extra

- << Slope Roof Area >>
- Remove _____ layer(s) of existing roof _____ and haul away.
 - Install 1/2" CDX/OSB plywood over existing sheathing.
 - Install new pre-painted _____ 2x2 drip edge metal.
 - Install _____ layer(s) of (_____) lbs. ASTM felt.
 - Install (_____) years shingles/ tiles _____
 - Manufacturer _____
 - Color _____ squares _____
 - Install Glass Cap on ridge / hip / rake
 - Paint and seal all vents and flashing
 - Clean up site and haul away debris

- << Flat Roof Area >>
- Remove _____ layer(s) of existing roof _____ and haul away.
 - Install 1 layer of 75 lbs base paper.
 - Install new pre painted _____ 2x4 L/R edge metal.
 - Install torch down modified bitumen _____ squares
 - Clean up site and haul away debris
 - Install mop down SBS modified membrane _____ squares.

Notes Est to fix the tile roof leaks at the Eden Lutheran Church.

(1) Tear off apx 1200sqft of existing roof tile and install a new 2 ply of a modified T-U 35 40lb under layment, and 40' of new tile pan metal.

- Includes _____ year(s) workmanship warranty.
- Contractor is not responsible for water damaged wood also known as dry rot or termite damage found in the rood structure. Unless otherwise noted above dry rot will be replaced at customer's expense.
- Contractor is not responsible for damage to roof, after installation is finished, caused by high winds, earthquakes, or other natural disasters.
- Total Price includes all discounts and promotional offers.

3. PRICE & TERMS OF PAYMENT - Owner/Buyer agrees to pay or cause to pay contractor in consideration therefore the TOTAL PRICE of

\$ _____ payable as follows.

10% Deposit or \$1,000
Whichever is less (to representative) \$ 0

TOTAL PRICE \$ 6,800.00

Note: This proposal may be withdrawn by contractor if not accepted within 30 day(s).

Contractors are required by law to be licensed and are regulated by the Contractor's State License Board. Any questions concerning a contract may be referred to the Registrar of the Board whose address is 9835 Goethe Road, Sacramento, California; Mailing address P.O. Box 26000, Sacramento, California 95826

ACKNOWLEDGMENT - Owner acknowledges that he has read and received a legible copy of this agreement including all terms, standards provisions and notices to owner on the back hereof before any work has been done and that he has read and received a legible copy of every other document that buyer had signed during the negotiation. I/We hereby acknowledge under the penalty of perjury that I/We, am/are the legal owners and am/are authorized to sign this contract as an agent of the legal owner Homeowner Contractor Other _____

ACCEPTANCE - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will also be as outlined above. Homeowner/buyer has the right to rescind this agreement within three working days of date of acceptance.

Representative's Signature _____

Owner/Buyer's Signature _____ Acceptance Date _____

Date _____

Owner/Buyer's Signature _____ Acceptance Date _____

REPRESENTATIVE'S STATE LICENSE NO. C-39 768618
Contractor has the right to rescind this contract

MANAGER'S APPROVAL _____