

together to expand His reign of hope, justice and peace in our community and the world.”

EDEN LUTHERAN EVANGELICAL CHURCH COUNCIL MEETING

Wednesday, September 20, 2017 – 6:30 p.m.

AGENDA

I. Preparation

1. Welcome Guests
2. Personalization – Sharing of joys and concerns
3. Inspiration – Opening Devotions
4. Review / Approval of the Agenda
5. Review / Approval of Minutes from August and Retreat with any corrections

II. Action

1. Pastor's Report Linda Brown
2. Monthly Ministry Reports
 - A. Finance Harvey Clark
 - B. Learning Shannon Barkley
 - C. Evangelism Chuck Wilson
 - D. Property David Grefe
 - E. Service/Fellowship Pat Sinclair
 - F. Stewardship Marge Steinbrinck
 - G. Worship and Music Paula Smith
 - H. Technology James Sansom
 - I. Brothers in Christ (B.I.C) Pastor Linda
3. Monthly reports from organizations
 - A. ELCW Nicolette Rohr
 - B. EL Preschool Pat Sinclair
 - C. Helping Hands James Sansom

III. Continuing Business

1. Parking Lot
2. Reformation Activities and getting the word out.

IV. New Business

- 1: Finance Motions - Choir Loft Sound, Disaster Relief, and Scrip approvals
- 2: Stained Glass Window Restoration idea
- 3: Retreat Follow- up –
 - Worship and Music Hymn ideas,
 - Bulletin Spacing,
 - Getting the WORD out
 - Children's Church – what do the parents think
 - Adult Education and sharing in the PROTESTANT reformation

V. Information

1. Head Usher for October- James Sansom
2. Upcoming events
 - A. Carpools for Bishop Gathering 2:15 Oct 8 Jay, Pat, Marge
 - B. Pancake Breakfast at Applebees- Saturday, October 14th 8:00-10:00am
 - B. Rick Steve's "Luther and the Reformation" movie- Part 1- October 15th following worship
Part 2- October 22nd following worship
 - C. Blessing of the animals- October 21st- 10:00am
 - D. Organ Concert- Saturday, October 21st at 4pm.
 - E. Reformation Potluck-Sunday, October 29th following worship

VI. Closing

1. Adjournment & Lord's Prayer

Go in Peace to love and serve the Lord!

Eden's Mission: "... to love God and all people in Jesus Christ, drawing others into a relationship with Him, working together to expand His reign of hope, justice and peace in our community and the world."

**EDEN LUTHERAN CHURCH
COUNCIL MEETING
Wednesday, August 16, 2017
Minutes**

Meeting was called to order at 6:33 pm by Jay Fiene.

Members Present: Pastor Linda Brown, Shannon Barkley, Harvey Clark, Jay Fiene, Nicolette Rohr, James Sansom, Olliver Silveira, Pat Sinclair, Paula Smith, Marge Steinbrinck, Jo Thompson, Chuck Wilson

Absent: Dave Grefe

I. Preparation

1. Welcome Guests

- Matthew from Provident presented a check for \$2,199.01 and discussed the program

2. Sharing of joys and concerns

- Chuck presented the Council with copies of a book on church health; Jay asked each Council member to read the book before the retreat
- Jay shared information about DVDs on church leadership and stewardship he will pass on to Pastor and Stewardship
- Chuck asked about planning for Stewardship; Marge shared this year's theme of Each One Reach One; Chuck discussed bringing in people for more events such as Doors Open and Reformation concert; publicity efforts for the Reformation concert were discussed
- Happy Birthday to Nicolette and Jay

3. Inspiration: Pastor discussed her message about distractions; members shared distractions and strategies for centering, dealing with distractions, and setting boundaries; Jay referenced his message about setting boundaries during worship time and space; Harvey brought up bringing back Coffee with Council so there is a designated time and space for people to approach Council with ideas

4. Review / Approval of the Agenda (**M-Chuck/S-James/C**)

- Correction: Council meetings are Wednesday not Thursdays
- Add Reformation 500 and microphones to Continuing Business

5. Review / Approval of Minutes from July as amended (**M-Chuck/S-James/C**)

- Note that Don was a guest at last month's meeting (not a member)
- Shannon and Paula changed months for head usher (Paula is head usher for August)

II. Action

1. Pastor's Report (see written report in packet)

2. President's Report (see written report in packet)

3. Monthly Ministry Reports

A. Finance: Harvey Clarke

- see minutes in packet
- door installation and weatherstripping estimate needs to be clarified; tabled
- two payments received from T-Mobil; Finance believes there is one outstanding

B. Learning (no report)

C. Evangelism (Harvey Clark)

- will use email lists and social media (free!) for organ concert publicity and invitation

D. Property (James Sansom and Jay Fiene)

- irrigation problems
- Jay discussed issues arising from property projects; in short, we won't go looking for problems but know we may encounter new problems as more work is done

E. Service/Fellowship (Pat Sinclair)

- ice cream social went well; ELCW paid for ice cream
- Rally Day/Stewardship Kickoff/Anniversary potato luncheon Sept. 17

F. Stewardship (Marge Steinbrinck)

- emphasis on outreach
- pledge card will include time, people, in addition to money

G. Worship and Music (Paula Smith)

- no meeting held this month
- information on windows in packet

H. Technology (James Sansom)

- Chuck reported that Michael Jenkins no longer has permissions for web site
- Pastor reported that Nicole has done work on the web site and posted Messengers

I. Brother's in Christ (Pastor)

- spoke with Pastor Calderon about windows
- BIC paid for playground resurfacing

4. Monthly reports from organizations

A. ELCW (Nicolette Rohr)

- fall gathering planned for Oct. 14 with Reformation theme

B. EL Preschool (Chuck Wilson)

- summer attendance strong; looking forward to healthier attendance in the fall
- budget in good shape
- Pat shared that ELS luncheon is coming up Aug. 31; all Council members are invited
- Shannon shared that Dar is interested in getting a power washer for school use; Pat stated the school would be making this purchase

C. Helping Hands (James Sansom)

- approx. \$800 in account; needs authorization to spend on Stater Bros. cards
- **Motion:** Spend \$100 from Helping Hands on four Stater Bros. cards (**M-Paula/S-Chuck/C**)

III. Continuing Business

1. Vision Maintenance and Doors: new estimate for installation of remaining twelve doors will be forwarded to Finance by Property for approval of additional funds beyond what was already approved

2. Parking Lot: Chuck gave a report on temporary closures; Pat gave update on bids (range of \$140,000) and plans for ADA compliance and permits (est. \$600); parking lot has liability issue while in disrepair; funds will come from parking lot budget; other sources still to be determined; Finance needs to revisit
3. Council Retreat: low response to Doodle poll; scheduled for **Sept. 10** at Pastor's home
4. Reformation 500: concert Oct. 21; Luther screening Sept. 17; possible movie night unscheduled

IV. New Business

1. Sound: Pastor shared estimate and information on proposal to improve choir sound; this was Pastor's one request for Crum Trust funds; necessary since a gathering choir is not possible at this time; Jay suggested using Provident check towards this project (the Lord provides!); **Motion:** refer proposal to Finance with endorsement for using Provident funds, if Finance approves proposal can go directly to Executive Council (**M-Chuck/S-Paula/C**); thanks to Pastor for doing the work; Marge added a reminder to ask good voices to join the choir!
2. Rally Sunday: share accomplishments of Crum Trust wish list
3. Windows: total estimate approx. \$40,000; Steve Anderson proposed a less costly repair for the window in the tower with a broken pane; Jay proposed adopt-a-window with matching funds; Nicolette will look into Thrivent and preservation grants

V. Information

1. Head Usher for September: Jay Fiene
2. Upcoming events
 - August 31: Back to School Luncheon for Preschool Staff
 - September 17: Celebration Sunday Baked Potato Luncheon (Stewardship Kickoff and 129th Anniversary)

VI. Closing

1. Lord's Prayer

Meeting was adjourned by Jay Fiene at 8:19 pm.

Respectfully submitted,
Nicolette Rohr, Council Secretary

Go in Peace to love and serve the Lord!

Pastor's Report for August/September 2017

Administrative duties over and above 'required' meetings: took part in 2 2 hour conference calls to plan our synodical Theosis event in October, hosted the council retreat at my house, applied for Stephen Ministry as well as the Matthew 25 scholarships through the synod office, changed the sign at the end of the driveway, tended to many duties as the dean of the Raincross conference and as a member of the planning team for our synodical event in October, wrote 2 Messenger articles, and the list goes on.

Pastoral care duties performed during the month: funeral planning with one of our parishioners, attended 3 text studies with local pastors, led a Raincross conference meeting with pastors from our conference, prepared and led 3 worship services, gave out 6 Stater Bros food cards as well as 6 hygiene packs, made 5 home/rehab/hospital visits some with communion some without, and the list goes on as well.

This month was a bit light as I took a 2-week vacation which I very much appreciated. 😊 😊

Draft
Eden Lutheran Church
Finance Committee Meeting Minutes
September 11, 2017

Attendees: Pastor Brown, Marge Steinbrinck, Chuck Wilson, Harvey Clark, Pat Sinclair and Lyle Hodgerson.

Prayer – Pastor Brown

Nicole – Financial reports, giving still very low. Line item wording needs clarification.

Information and discussion:

Landscaping – Work in progress, outline of upgrade suggestions' attached.

Helen Crum – Balance as of June 30, 2017 is \$538937.52, statement attached.

Parking Lot – **Motion:** Invest the \$150,000 from the Helen Crum funds with the ELCA fund. The investment gain over the next 5-10 years to be used for ongoing repairs as needed. Motion tabled, **MSC**. New proposal needed addressing repairs only for the parking lot.

Doors – Proposal to get a written commit from Matt for a price and time line to finish the preschool doors. Chuck will follow up with property and Matt.

Scholarships – Approval of Josh's application and payment for a \$500 scholarship.

Choir loft sound system – **Motion:** Approval of the Mountain Media \$2937.95 estimate (attached) for the updated choir loft sound system proposal, **MSC**. **Motion:** Approval of funding the \$2937.95 bill for the choir loft sound system upgrade from the \$2199.01 Provident Bank award (\$2199.01) and the balance (\$738.94) from the technology line item, **MSC**. Any action on choir loft systems needs to make sure Terry remains in the loop. Referral to Executive committee for final approval.

Flower club – Price increase for attar flowers from current \$45 dollars to \$25 for each flower arrangement. (\$50). This will affect the future flower commitments only.

Disaster relief – **Motion:** Approval of a \$2000 contribution from the Memorial Fund for disaster relief in the eastern seaboard Hurricane storms affected area, funds to be directed to the ELCA disaster fund, **MSC**.

Pastor needy scrip distribution – **Motion:** Approval of \$200 in scrip cards paid from the Ralphs rewards line item, **MSC**.

Submitted,
Lyle Hodgerson – Chair

Eden Lutheran Church
Balance Sheet
 As of August 31, 2017

	Aug 31, 17	Jul 31, 17	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
Debit Account Provident	768.34	1,037.06	-268.72
ELCA	500,000.00	500,000.00	0.00
General Checking Provident	12,909.43	8,603.87	4,305.56
Mission Term CD Endowment	18,074.70	18,074.70	0.00
Provident 2			
Altar Supplies	56.60	56.60	0.00
Anniversary Fund	160.00	160.00	0.00
Brothers In Christ	27,653.51	25,903.51	1,750.00
Building Fund	1,634.49	1,599.49	35.00
Choir Fund	2,098.03	2,098.03	0.00
Christian Education	2,612.80	2,612.80	0.00
Crum Trust Funds	121,729.80	121,729.80	0.00
Helping Hands			
Great Lakes Scrip	2,111.04	4,902.14	-2,791.10
Marie Callendars/Ralphs Rewa...	572.77	572.77	0.00
Helping Hands - Other	-550.49	-550.49	0.00
Total Helping Hands	2,133.32	4,924.42	-2,791.10
Homeless			
Hygene Packs			
Candy Sales	80.00	80.00	0.00
Hygene Packs - Other	360.18	360.18	0.00
Total Hygene Packs	440.18	440.18	0.00
Homeless - Other	20.00	20.00	0.00
Total Homeless	460.18	460.18	0.00
Member Assistance	1,181.40	1,181.40	0.00
Memorial Fund	6,051.31	6,051.31	0.00
Mission Trips	455.00	455.00	0.00
Organ Fund	324.72	324.72	0.00
Outreach	4.48	4.48	0.00
Parking Lot Fund	17,721.95	17,721.95	0.00
Pastors Discretionary Fund	26.17	26.17	0.00
Reserve Fund	3,992.87	3,992.87	0.00
Scholarship Funds	7,280.15	7,280.15	0.00
Sound System/Technology Fund	975.00	975.00	0.00
Stewardship	1,903.59	1,903.59	0.00
VBS Fund	100.47	100.47	0.00
Youth Ministries	2,285.43	2,285.43	0.00
Provident 2 - Other	-35,436.61	-35,436.61	0.00
Total Provident 2	165,404.66	166,410.76	-1,006.10
Provident Investment Fund	95,155.62	95,155.62	0.00
ProvidentCD Scholarship	25,640.40	25,640.40	0.00
Total Checking/Savings	817,953.15	814,922.41	3,030.74
Accounts Receivable			
Accounts Receivable	-0.99	-0.99	0.00
Total Accounts Receivable	-0.99	-0.99	0.00
Total Current Assets	817,952.16	814,921.42	3,030.74

Eden Lutheran Church
Balance Sheet
 As of August 31, 2017

	Aug 31, 17	Jul 31, 17	\$ Change
Fixed Assets			
Furniture and Equipment			
Storage Containers			
Purchase	31,926.98	31,926.98	0.00
Storage Containers - Other	24.75	24.75	0.00
Total Storage Containers	31,951.73	31,951.73	0.00
Furniture and Equipment - Other	8,330.48	8,330.48	0.00
Total Furniture and Equipment	40,282.21	40,282.21	0.00
Total Fixed Assets	40,282.21	40,282.21	0.00
Other Assets			
Other Assets	3,250.64	3,250.64	0.00
Total Other Assets	3,250.64	3,250.64	0.00
TOTAL ASSETS	861,485.01	858,454.27	3,030.74
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	-12,306.03	-12,306.03	0.00
Total Accounts Payable	-12,306.03	-12,306.03	0.00
Total Current Liabilities	-12,306.03	-12,306.03	0.00
Total Liabilities	-12,306.03	-12,306.03	0.00
Equity			
Opening Balance Equity	103,895.02	103,895.02	0.00
Unrestricted Net Assets	733,037.33	733,037.33	0.00
Net Income	36,858.69	33,827.95	3,030.74
Total Equity	873,791.04	870,760.30	3,030.74
TOTAL LIABILITIES & EQUITY	861,485.01	858,454.27	3,030.74

SERVICE AND FELLOWSHIP MINISTRY MINUTES
SEPTEMBER 6, 2017

Members present: Pat Sinclair, Gloria Youngerman, Esther D'Aguiere

Members absent: Marge Steinbrinck, Sandra Boyam, Nancy Liverman and Shannon Barkley

Meeting was held at Applebee's Restaurant.

Discussion:

August 31` -- Back to School Luncheon for Preschool Staff -- Esther was in charge of getting a cake and doing the decorating. S&F and the Quilters provided the food. The Church was well represented at the luncheon. Everyone appreciated the school themed decorations and thanked Esther for her organization of this special event.

September 17 -- Celebration Sunday will feature a Baked Potato Luncheon Stewardship Kick-off and 129th Eden Church Anniversary
Esther will get the Anniversary Cake and do the decorations, Ron Sinclair will be in charge of the potatoes, and Pat will make a sign-up sheet for the toppings for the potatoes.

Reminder: October 21 at 4:00 p.m. -- Reformation Music Organ Concert by David Christensen
S&F in charge of reception. Circles will be asked to help.
Raincross Master Chorale will join us in the celebration of the 500th Anniversary of the Reformation.

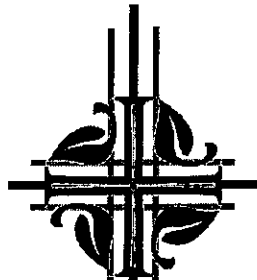
October 29 -- Reformation Day Potluck

November 12 -- Veteran's Day Potluck

December 3 -- Carol Fest celebrating the Reformation with German Carols.

Submitted by,

Marge Steinbrinck



Mission

Statement

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The Mission of the
Worship & Music Ministry
shall be to assist in,
and encourage
the development of,
the worship life of the
congregation;
and to see that the
services of God's house
are conducted
regularly in accordance
with the teachings of the
Evangelical Lutheran
Church in America.

Minutes

August 24, 2017

Present: Chair, Marilyn Anderson; Cathy Carlson; Denise Olsen;
Dick Anderson; Jo Thompson, Paula Smith, Council Rep.;
Pastor Linda Brown; Harvey Clark

The meeting was called to order at 6:30 PM by Chair, Marilyn Anderson

Devotions were given by Dick Anderson

The Agenda was approved M/S/C

The Minutes were approved M/S/C

Pastor's Report: A meeting was held to discuss enhancing the service and getting members interested in Stewardship and Evangelism.

Council Report: None

OLD BUSINESS:

1. Fund raising for the repair of the stained glass windows .
Suggestions were to using a donation chart in the shape of a stained glass window. This will give a visual tracking of the repair goal. Jo will work on this. Maybe families could sponsor a window. A token gift given for each donation was also suggested. OPEN
2. David's Evaluation will be scheduled in the near future. OPEN
3. The organ needs tuning. David has called Ryan and left a message, still no response from Ryan. Pastor will check with Calvary Pres. to find out who maintains their organ. OPEN
4. Altar Guild addressed a concern regarding the flowers on Feb 19th stating that the vases contained wilted Lilies and alstroemeria that were dropping leaves. Pastor spoke to the

(Continued on page 2)

(Continued from page 1)

- florist at a recent funeral and the flowers are looking better.
Cathy, will you check costs, etc with the florist you know? OPEN
5. We have received several complaints regarding the taste of the wine. Vapor caps are now being put on the trays after filling, hopefully this will alleviate the problem. This has been turned over to Altar Guild.
CLOSED
 6. Correction: Harvey Clark attended the meeting to discuss worship enhancements. OPEN

NEW BUSINESS:

1. Continued discussion on Harvey's suggestions from last meeting. Ideas included more music, pre-communion song, benediction by choir, change settings more often, more familiar hymns (introduce a new hymn each month and sing it every Sunday), healing service on the 5th Sunday, holding hands for Lord's Prayer and Communion Blessing. The Natural Church Development needs to be reviewed. OPEN
2. We have 3 broken windows on the stairway. We have had a quote of \$9888 from Associated Crafts (see attached) Steve has made a proposal (also attached) for a short term fix. Council would like us to make a formal motion for one or the other. CLOSED It was moved and seconded to try Steve's proposal first.
3. Harvey would like to put lights on top of the speakers pointed towards the banners. OPEN

Devotions and Secretarial duties for August: Harvey Clark
NEXT MEETING : Wednesday, September 27 at 6:30 pm.

MEETING ADJOURNED AT 7:45 PM

Draft

**Eden Lutheran School Board Meeting
September 13, 2017**

Members present: Pastor Brown, Pat Sinclair, Darlene (Dar) Keaneman, Lyle Hodgerson, Erv Seidel, Larry Subriar and Chuck Wilson.

Staff: Nicole Torres, bookkeeper.

Meeting called to order at 6:00 by President Pat Sinclair

Prayer – Pastor

Agenda - Approval, **MSC**.

Bookkeepers report – **MSC**. Financials showing bills current, payroll covered. **Motion**: Remove the line item Savings-other and combine with Provident savings line item, **MSC**. **Motion**: Book keeper salary now will show on monthly P&L, **MSC**. **Motion**: Show prior outstanding months parent fees balance on monthly report. **MSC**.

School Board Minutes – Approval as amended, **MSC**.

Director's Report – Approval as presented, **MSC**.

Church relations/Pastors report – None

Continuing business – Sand for playground will be installed by Martin and Olvera Silveira.
Doors – Install of replacement doors still pending. **Motion**: Approval of new school board parent representative, Sarah Cooney, **MSC**.

New business – **Motion**: Hire Shannon Barkley as a new teacher at minimum wage, up to 15 hours weekly starting September 1st, **MSC**. **Motion**: Purchase a new security camera for the preschool wing for up to \$150, **MSC**. **Motion**: Requested a bid from B&B Construction for repair, replacement and painting of the damaged fascia board on the fellowship hall and Sunday school wing, **MSC**. Repair cost should be borne by the church since this is their facility.

Comments and concerns – None

Parent feedback – None

Next meeting: Thursday, October 12, 2017 at 6:00 PM.
Lyle Hodgerson, Secretary

Mountain Media LLC

973 Fairway Dr.
Walnut, CA 91789
pwcarrigan@mountainmediallc.com

Estimate

Date	Estimate #
8/10/2017	1509434

Name / Address
Eden Lutheran Church Pastor Linda Brown 4725 Brockton Avenue Riverside, CA 92506

Ship To
Eden Lutheran Church Attn: Steven Anderson 4725 Brockton Ave. Riverside, CA 92506

P.O. No.	Terms	Rep	FOB	Project
	Net 15	PWC	Walnut	1509434 Choir Sound

Description	Qty	Unit	Total
Choir Sound: This estimate will provide four hanging microphones over the choir seating area. These four microphones will be connected to the Mackie mixer using four of the available inputs. A separate amplifier for the speaker currently in the choir area would be installed and connected to the monitor out/Aux out allowing a separate mix for the choir speaker. A separate line would be connected to this amplifier allowing for connection of a monitor speaker for the praise team. (Speaker not included for choir or Praise Team). Once installed we will configure the Mackie board for the best performance of the system. Training of up to 2 hours will take place with two people from Eden Lutheran Church during standard business hours.			
Equipment list:			
AKG, H1000, 2765H00100, Hanging module with 10M non twisting cable and inline phantom power adapter, hanging clamp included, Black	4	148.75	595.00T
AKG, 2765H00210, CK32 Omni capsule	4	80.325	321.30T
Rolls, PB23, phantom power supply	4	55.00	220.00T
Existing choir Speaker	1	0.00	0.00T
Bose, 719782-1420, IZA 2120-LZ, 2 channel FreeSpace amplifier	1	656.25	656.25T
Misc. Cable, Connectors and Hardware	1	150.00	150.00T
Installation Labor	1	840.00	840.00

Thank you for your business.	Subtotal	\$2,782.55
	Sales Tax (8.0%)	\$155.40
	Total	\$2,937.95

Signature _____



1	Planter at front entrance (Brockton Ave).	Automate w/controller	\$100
2	Planters in parking lot (The Apostles).	Automate w/controller	\$100
3	Planters in front of Fellowship Hall.	Automate w/controller	\$100
4	Planter by restrooms (west side of Narthex)	Automate w/controller	\$100
5	Lights shining over the Olive Garden	Fixed	\$0
6	Light over entrance to church office.	Wire it on permanently	\$0
7	Install ARLO wireless camera in admin hallway		\$0
8	Install solar switch on hallway lights behind Fellowship H.	Wire it on permanently	\$20
9	Repair sprinkler line along north edge of Olive Garden zone 3		\$50
10	Install new FLOOD LIGHT at NE corner of Pre-school		\$150
11	Repair flood light at NE corner of Luther Room.		\$50
12	Concrete curbing around quadrangle	Remove	\$0
13	Choir room door to outside (Brockton side) dead bolt tumbler broken		\$50
14	Locate water lines crossing parking lot (cap within 4 planters)		\$0
15	Remove excess shrubbery along south wall - near Parsonage		\$0
16	Acquire additional bark for front of church		\$40
17	Acquire shredded bark material for vacated lawn along Brockton		unknown